

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number  
22-444-A2

SAP Number

### Arrowhead Regional Medical Center

<b>Department Contract Representative</b>	Andrew Goldfrach
<b>Telephone Number</b>	(909) 580-6150
<b>Contractor</b>	Kevin Perez, Resident
<b>Contractor Representative</b>	-----
<b>Telephone Number</b>	On File
<b>Contract Term</b>	Date of execution through June 30, 2025
<b>Original Contract Amount</b>	-----
<b>Amendment Amount</b>	-----
<b>Total Contract Amount</b>	-----
<b>Cost Center</b>	9182444200
<b>Grant Number (if applicable)</b>	N/A

**Briefly describe the general nature of the contract:** Amendment No. 2 to a Non-Financial Resident Employment Agreement No. 22-444 for the Provision of Clinical Training at Arrowhead Regional Medical Center. This contract shall be from the period commencing on the date it is fully executed through June 30, 2025.

**FOR COUNTY USE ONLY**

<p>Approved as to Legal Form</p> <p>▶ _____</p> <p>Scott M. Runyan, Principal Assistant County Counsel</p> <p>Date _____</p>	<p>Reviewed for Contract Compliance</p> <p>▶ _____</p> <p>Date _____</p>	<p>Reviewed/Approved by Department</p> <p>▶ _____</p> <p>Andrew Goldfrach, ARMC Chief Executive Officer</p> <p>Date _____</p>
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# Interoffice Memo

**DATE:** May 23, 2024

**PHONE:** (909) 580-6150

**FROM:** WILLIAM GILBERT  
Hospital Director  
Arrowhead Regional Medical Center

**TO:** KEVIN PEREZ  
Resident  
Arrowhead Regional Medical Center


<b>SUBJECT</b>	<b>EMPLOYMENT CONTRACT AMENDMENT</b>
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On June 28, 2022, the County Board of Supervisors (BOS) approved an employment contract for General Surgery resident who is fully funded by the United States Air force for a period of one (1) year. The Board of Supervisors authorized the Director of Arrowhead Regional Medical Center to execute amendments to this contract to extend the contract terms for up to four one-year extensions.

Whereas the current contract is set to expire on June 29, 2024.


It is hereby agreed as follows.

This Contract is hereby extended through June 30, 2025, subject to the provisions in the contract. This extension may be terminated earlier by either party as appropriate.


5/23/24

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Director, Arrowhead Regional Medical Center                      Signature                      Date


5/23/24

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Resident, Arrowhead Regional Medical Center                      Signature                      Date



## County of San Bernardino DELEGATED AUTHORITY – DOCUMENT REVIEW FORM

This form is for use by any department or other entity that has been authorized by Board of Supervisors/Directors action to execute grant applications, awards, amendments or other agreements on their behalf. All documents to be executed under such delegated authority must be routed for County Counsel and County Administrative Office review prior to signature by designee.

**Note: This process should NOT be used to execute documents under a master agreement or template, or for construction contract change orders. Contact your County Counsel for instructions related to review of these documents.**

Complete and submit this form, along with required documents proposed for signature, via email to the department's County Counsel representative and Finance Analyst. If the documents proposed for signature are within the delegated authority, the department will submit the requisite hard copies for signature to the County Counsel representative. Once County Counsel has signed, the department will submit the signed documents in hard copy, as well as by email, to CAO Special Projects Team for review. If approved, the department will be provided routing instructions as well as direction to submit one set of the executed documents to the Clerk of the Board within 30 days.

**For detailed instructions on submission requirements, reference Section 7.3 of the Board Agenda Item Guidelines as the Delegation of Authority does not eliminate the document submission requirements.**

Department/Agency/Entity: Arrowhead Regional Medical Center

Contact Name: Shanice Johnson Telephone: 909 580 6235

Agreement No.: 22-444 Amendment No.: 2 Date of Board Item 6/28/22 Board Item No.: 25

Name of Contract Entity/Project Name: Kevin Perez, Resident

**Explanation of request/Special Instructions:**

Per BAI Item #25 dated 6/28/2022, the Board of Supervisors approved a Non-Financial Resident Employment Agreement with Kevin Perez for participation in the general surgery residency program at ARMC, effective upon execution through June 30, 2023. The Board also authorized the Director of ARMC to execute amendments to extend the term of the employment agreement for a maximum of four successive one-year periods on behalf of the County, subject to County Counsel review. The Director of ARMC approved the first one-year extension on June 29, 2023.

On May 23, 2024, the Director of ARMC approved the second one-year extension to the agreement, such that the employment agreement was extended to June 30, 2025.

**Insert check mark that the following required documents are attached to this request:**

- Documents proposed for signature (Note: For contracts, include a signed non-standard contract coversheet for contracts not submitted on a standard contract form).
- Board Agenda item that delegated the authority

<b>Department Routed to County Counsel</b>	County Counsel Name: Scott Runyan	Date Sent: 7/21/25
<b>Reviewing County Counsel Use Only</b>	Review Date <u>8/19/25</u>  <u>[Signature]</u> Signature	<b>Determination:</b> <input checked="" type="checkbox"/> Within Scope of Delegated Authority <input type="checkbox"/> Outside Scope of Delegated Authority
<b>CAO-Special Projects Use Only</b>	Review Date <u>8/29/25</u>  <u>[Signature]</u> Signature	<b>Disposition:</b> <input checked="" type="checkbox"/> Route for signature to: <input type="checkbox"/> Chair <input type="checkbox"/> CEO <input checked="" type="checkbox"/> Department <input type="checkbox"/> Return to Department for preparation of agenda item  <u>already executed</u>