

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



**Contract Number**  
23-1285 A-1

**SAP Number**

## Department of Behavioral Health

|   |  |
|---|--|
| <b>Department Contract Representative</b> | <u>Michael Shin</u>                        |
| <b>Telephone Number</b>                   | <u>(909) 388-0899</u>                      |
| <b>Contractor</b>                         | <u>Advocates for Human Potential, Inc.</u> |
| <b>Contractor Representative</b>          | <u>Third-Party Administrator (TPA)</u>     |
| <b>Telephone Number</b>                   |  |
| <b>Contract Term</b>                      | <u>June 23, 2023 through June 30, 2027</u> |
| <b>Original Contract Amount</b>           | <u>NTE \$27,375,170</u>                    |
| <b>Amendment Amount</b>                   | <u>N/A</u>                                 |
| <b>Total Contract Amount</b>              | <u>NTE \$27,375,170</u>                    |
| <b>Cost Center</b>                        |  |
| <b>Grant Number (if applicable)</b>       |  |

**Briefly describe the general nature of the contract:** Modification No.1 to the Subcontractor Agreement No. 23-1285, with Advocates for Human Potential, Inc., on behalf of the California Department of Health Care Services, effective as of December 11, 2024, for the Behavioral Health Bridge Housing Program which modifies the Statement of Work and Payment Schedule, with no change to the contract amount of \$27,375,170, and no change to the contract period of June 23, 2023 through June 30, 2027.

**FOR COUNTY USE ONLY**

Approved by Legal Form  
  
 Dawn Martin, Deputy County Counsel  
 Date 3/17/2025

Reviewed for Contract Compliance  
  
 Lisa Rivas-Ordaz, Contracts Supervisor  
 Date 3/17/2025

Reviewed and Approved by Department  
  
 Georgina Yoshioka, Director  
 Date 3/17/2025

## Modification #1 to Subcontract Agreement

|                                      |   |
|--------------------------------------|---|
| <b>Subcontract ID:</b>               | <b>20456-CA BHBH-San Bernardino-01</b>  |
| <b>Subcontract Effective Date:</b>   | June 23, 2023   |
| <b>Extension/ Modification Date:</b> | Effective as of 12/11/2024  |
| <b>Subcontractor:</b>                | <b>ATTN:Dr. Alyce Belford-Saldana</b><br>Email:alyce.belford@dbh.sbcounty.gov<br>Address: 303 East Vanderbilt Way, San Bernardino, California 92415, United States<br>Phone: 909-388-0889   |
| <b>Prime Contract ID:</b>            | <b>Client: California Department of Health Care Services Agreement No.: 22-20456</b><br><b>Contract Title: "Behavioral Health Bridge Housing (BHBH)" Program</b>  |
| <b>AHP Staff Contact(s):</b>         | <b>AHP Project Director:</b> Sabrina Nansteel-Bunt,<br>131 North El Molino, Suite 100, Pasadena, CA 91101<br>Tel: 978-502-3138 (o) / <a href="mailto:snansteel@ahpnet.com">snansteel@ahpnet.com</a><br><b>AHP Deputy Project Director:</b> Michael Helmick,<br>131 North El Molino, Suite 380, Pasadena, CA 91101<br>Tel: 323-843-2750 (c) / <a href="mailto:mhelmick@ahpnet.com">mhelmick@ahpnet.com</a> |

### RECITALS:


**WHEREAS** the Parties wish to make certain written changes to this Subcontract Agreement, and

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements set forth herein, the Subcontract Agreement is modified as follows:

1. The Subcontract Agreement is modified pursuant to clause SECTION 7: CHANGES AND MODIFICATIONS of the Subcontract Agreement.
2. The **Revised Statement of Work (SOW) and Payment Schedule** are attached and incorporated within this Modification as Attachment C -Statement of Work and Attachment D - Payment Schedule.

THIS MODIFICATION CONSISTS OF **TWO (2) TYPEWRITTEN PAGE(S)**, TOGETHER WITH THE REVISED **ATTACHMENT C -STATEMENT OF WORK AND ATTACHMENT D - PAYMENT SCHEDULE** INCORPORATED HEREIN.

IN WITNESS THEREOF, this Modification is executed as of the day and year last written below.

|   |
|---|
| ADVOCATES FOR HUMAN POTENTIAL, INC.   |
| <br>Signature: |
| Name: Damien Newman   |
| Title: CFO  |
| Date: 12/11/2024  |

SAN BERNARDINO COUNTY

► *Dawn Rowe*

\_\_\_\_\_  
Dawn Rowe, Chair, Board of Supervisors

Dated: MAR 25 2025

SIGNED AND CERTIFIED THAT A COPY OF THIS  
DOCUMENT HAS BEEN DELIVERED TO THE  
CHAIRMAN OF THE BOARD



Lynna Monet  
Clerk of the Board of Supervisors  
San Bernardino County

By \_\_\_\_\_

Deputy

**ATTACHMENT D  
PAYMENT SCHEDULE**

**COUNTY NAME: San Bernardino**

| <b>Infrastructure Funding Usage Description</b>                            |   | <b>Budgeted Amount</b>                                       |
|--|---|--|
| Total Start-Up Infrastructure Funding                                      |   | \$1,443,500  |
| <b>Start-Up Infrastructure Budget Subtotal</b>                             |   | <b>\$1,443,500</b>   |
| <b>Non-Infrastructure Funding Usage Description</b>                        |   | <b>Budgeted Amount</b>                                       |
| Operating Bridge Housing   |   | \$25,931,670   |
| Other Flexible Funding Categories (no Infrastructure)                      |   | \$ -   |
| <b>Budget Subtotal</b>   |   | <b>\$25,931,670</b>  |
| <b>Total Budget</b>  |   | <b>\$27,375,170*</b>   |
| *Modified Program Plan Budget  |   |  |
| <b>RFA1: PAYMENT SCHEDULE*</b>   |   |  |
| <b>Start-Up Infrastructure (SUI)</b>                                       |   |  |
| <b>Invoicing Date Range</b>  | <b>Invoice Description</b>  | <b>Amount of Invoice</b>                                     |
| SUI Acquisition Invoice 1:<br><b>Within one year of contract execution</b> | Initial Advanced Payment of Acquisition Costs   | Ninety Percent (90%) of Acquisition Subtotal                 |
| SUI Acquisition Invoice 2:<br><b>Within one year of contract execution</b> | Remainder of Acquisition Costs  | Ten Percent (10%) of Acquisition Subtotal                    |
| SUI Renovation Invoice 1:<br><b>Within one year of contract execution</b>  | Initial Advanced Payment of Real Estate Renovation Costs  | Fifty Percent (50%) of Renovation Subtotal                   |
| SUI Renovation Invoice 2:<br><b>Within one year of contract execution</b>  | Second Payment of Real Estate Renovation Costs Per Approved Cost Report Amount Submitted by Subcontractor               | Up to Forty Percent (40%) of Renovation Subtotal             |
| SUI Renovation Invoice 3:<br><b>Within one year of contract execution</b>  | Final Payment of Real Estate Renovation Costs Upon Completion of AHP "desk review" of all previously submitted expenses | Ten Percent (10%) or Remainder of Renovation Subtotal        |
| SUI Other Invoice 1: <b>Within one year of contract execution</b>          | Advanced Payment of Initial Furnishings, Equipment,   | Twenty-Five Percent (25%) of Initial Furnishings, Equipment, |

|   |   |   |
|---|---|---|
|   | Appliances, Other or Indirect Approved Costs  | Appliances, Other or Indirect Approved Costs Subtotal   |
| SUI Other Invoice 2: <b>Within one year of contract execution</b> | Second Installment Payment of Furnishings, Equipment, Appliances, Other or Indirect Approved Costs Per Approved Cost Report Amount Submitted by Subcontractor | Twenty-Five Percent (25%) of Initial Furnishings, Equipment, Appliances, Other or Indirect Approved Costs Subtotal              |
| SUI Other Invoice 3: <b>Within one year of contract execution</b> | Third Installment Payment of Furnishings, Equipment, Appliances, Other or Indirect Approved Costs Per Approved Cost Report Amount Submitted by Subcontractor  | Twenty-Five Percent (25%) of Initial Furnishings, Equipment, Appliances, Other or Indirect Approved Costs Subtotal              |
| SUI Other Invoice 4: <b>Within one year of contract execution</b> | Final Installment Payment of Furnishings, Equipment, Appliances, Other or Indirect Approved Costs Per Approved Cost Report Amount Submitted by Subcontractor  | Twenty-Five Percent (25%) or Remainder of Initial Furnishings, Equipment, Appliances, Other or Indirect Approved Costs Subtotal |

\* If a County BHA has more than one approved Start-Up Infrastructure Project as a part of their BHBH Plan – each project would be invoiced separately and denoted as invoice a, b, c. A customized invoicing template will be provided by AHP.

|   |                            |                          |
|---|----------------------------|--------------------------|
| <b>RFA1: PAYMENT SCHEDULE*</b>                  |                            |                          |
| <b>Non-Infrastructure</b>                       |                            |                          |
| <b>Funding Usage Description</b>                |                            | <b>Budgeted Amount</b>   |
| Operating Bridge Housing                        |                            | \$25,931,670             |
| Flexible Funding Categories (no Infrastructure) |                            | \$ -                     |
| <b>Total Budget*</b>                            |                            | <b>\$25,931,670</b>      |
| <b>Invoicing Date Range</b>                     | <b>Invoice Description</b> | <b>Amount of Invoice</b> |

|  |   |   |
|--|---|---|
| Invoice 1: 7/01/23 – 6/30/24   | Initial Advanced Payment of Non-Infrastructure Program Funds for completion and initial implementation of BHBH Program Plan.  | Twenty-Five Percent (25%) of Subcontract Grand Total              |
| Invoice 2: 7/01/24 – 6/30/25*  | Second Installment Payment of Non-Infrastructure Program Funds Per Approved Cost Report Amount Submitted by Subcontractor for delivery of Bridge Housing as described in the BHBH Program Plan. | Up to Twenty-Five Percent (25%) of Subcontract Grand Total        |
| Invoice 3: 7/01/25 – 6/30/26*  | Third Installment Payment of Non-Infrastructure Program Funds Per Approved Cost Report Amount Submitted by Subcontractor as described in the BHBH Program Plan.                                 | Up to Twenty-Five Percent (25%) of Subcontract Grand Total        |
| Invoice 4: 7/01/26 – 6/30/27*  | Final Installment Payment of Non-Infrastructure Program Funds Per Approved Cost Report Amount Submitted by Subcontractor as described in the BHBH Program Plan.                                 | Twenty-Five Percent (25%) or Remainder of Subcontract Grand Total |
| *Invoicing may be expedited to an interval less than annually, but no more often than quarterly. |   |   |

**ATTACHMENT C**  
**STATEMENT OF WORK**

(Under DHCS Agreement No. 22-20456-BHBH)

**Subcontractor Name: San Bernardino County**, a political subdivision of the State of California, acting through its Department of Behavioral Health

**Universal Unique Identifier: bbbh\_551\_bbbh\_san\_bernardino\_county**

| Item/<br>Year          | Billing<br>Code | Deliverable Description  | Amount  | Deliver<br>On or<br>Before |
|------------------------|-----------------|--|---|----------------------------|
| <b>YEAR 1</b>          |                 |  |   |                            |
| Item<br>1<br>Year<br>1 | 7524.01         | <p><b>YEAR 1 – MUTUAL EXECUTION OF THIS AGREEMENT to JUNE 30, 2024.</b></p> <p><b>START-UP, PROGRAM IMPLEMENTATION AND REPORTING</b></p> <p><b>Behavioral Health Bridge Housing (BHBH) Program (Program) Plan</b></p> <ul style="list-style-type: none"> <li>◆ Subcontractor shall develop the BHBH Program Plan (Plan) utilizing templates provided by AHP. The Plan shall be based on the submitted County BHBH Program (as defined in the Agreement) proposal and submitted to AHP for approval within 30 days of execution of the Agreement.</li> <li>◆ AHP will provide County with any revisions to the Plan and County shall resubmit any required revisions to its Plan within ten business days from date of receipt to AHP for approval. DHCS shall grant final approval to the Plan via AHP, and no subsequent revisions may be made without DHCS approval.</li> </ul> <p><b>BHBH Program Policies and Procedures</b></p> <ul style="list-style-type: none"> <li>◆ Subcontractor shall submit required policies and procedures for Rental Assistance, Participant Assistance Funds, Landlord Outreach and Mitigation funds, and/or Auxiliary Funding in Assisted Living, as applicable and as defined in the Agreement, and based on the Plan to AHP for approval within 45 days of execution of the Agreement. Policies and procedures will include, but not be limited to, eligibility; allowable uses; methods of disbursement; prevention of fraud, waste, and abuse, documentation requirements and audit provisions.</li> </ul> | Refer to Attachment D Rate Schedule, Non-Infrastructure Payment Schedule(s) for more details. | June 30, 2024              |



| Item/<br>Year | Billing<br>Code | Deliverable Description   | Amount | Deliver<br>On or<br>Before |
|---------------|-----------------|---|--------|----------------------------|
|               |                 | <ul style="list-style-type: none"> <li>◆ If the Program includes Rental Assistance, then Rental Assistance Policies and Procedures as set forth below shall include, but not be limited to:               <ul style="list-style-type: none"> <li>• The calculation of Rental Assistance, which must be indicated and must use either Fair Market Rents (FMRs) or a rent reasonableness methodology to calculate allowable rental rates. Subcontractor may offer either shallow subsidies up to a specific dollar amount or a formula in which the individual pays a portion of the rent based on income.</li> <li>• Clear eligibility requirements for individuals and units for short-term and/or mid-term Rental Assistance. The requirements for both short- and mid-term Assistance may be the same, or the Subcontractor may have fewer requirements for short-term than for mid-term Rental Assistance.</li> <li>• Fraud prevention, along with regular audits and clear documentation of all payments.</li> <li>• Requirements for payments to be made directly to property owners or managers.</li> <li>• Requirements to provide supportive services and resources to individuals who are receiving Rental Assistance, to remove barriers and help them obtain longer-term Rental Assistance or other affordable housing.</li> <li>• Requirements for participants to have access to onsite Supportive Services (as defined in the Agreement) at the facility or through home visits.</li> </ul> </li> <li>◆ All required revisions to the Policies and Procedures set forth in this section of the BHBH Program Policies and Procedures will be submitted to AHP within ten business days of receipt of revision requests.</li> <li>◆ Implement the BHBH Program Policies and Procedures set forth in this section of the BHBH Program Policies and Procedures in the administration of Rental Assistance, Participant Assistance Funds, Landlord Outreach and Mitigation funds and/or Auxiliary Funding in Assisted Living, as applicable.</li> </ul> <p><b>Delivery of Behavioral Health Bridge Housing and Operations</b></p> <ul style="list-style-type: none"> <li>◆ Deliver direct behavioral health bridge housing services including Shelter/Interim Housing, Rental Assistance, Auxiliary Funding in Assisted Living, and Housing Navigation, as defined and described in the Plan, including the service metrics and program requirements.</li> </ul> |        |                            |

| Item/<br>Year | Billing<br>Code | Deliverable Description  | Amount | Deliver<br>On or<br>Before |
|---------------|-----------------|--|--------|----------------------------|
|               |                 | <ul style="list-style-type: none"> <li>◆ Collect program and individual data as described in the Plan and as requested by AHP.</li> <li>◆ Provide outreach and engagement services as described in the Plan and service metrics.</li> </ul> <p><b>Participation in Monitoring and Technical Assistance and Training (TTA)</b></p> <ul style="list-style-type: none"> <li>◆ <b>Learning Collaborative Sessions</b> <ul style="list-style-type: none"> <li>• Participate in statewide Learning Collaborative (LC) sessions on a quarterly basis at a minimum; session schedule to be provided by AHP.</li> <li>• At least one staff member shall attend each quarterly LC.</li> </ul> </li> <li>◆ <b>Coaching Calls, Webinars/Trainings, Monitoring Reviews, and Site Visits</b> <ul style="list-style-type: none"> <li>• At minimum, one staff member shall participate in monthly coaching calls with AHP; session schedule to be provided by AHP.</li> <li>• Participate in webinars/trainings and working meetings on a quarterly basis at a minimum; session schedule to be provided by AHP.</li> <li>• Respond to AHP requests for information, reviews, and site visits as indicated and described in the Agreement.</li> </ul> </li> <li>◆ If applicable, conduct County BHBH Program Implementation and Capacity-Building (as defined in the Agreement) activities as described in the Plan.</li> </ul> <p><b>Reporting—Year 1</b></p> <p>Subcontractor shall participate in data collection and submission of quarterly narrative, data, and financial reports. Reports will be submitted as directed by AHP. These reports will summarize progress in implementing the Plan; expending funds, including, without limitation: equipment purchases; subcontracting; and providing bridge housing for individuals experiencing homelessness and serious behavioral health conditions; and must include accomplishments and any barriers to goals of the BHBH Program. The reports must cover the following time frames and observe the following due dates:</p> <ul style="list-style-type: none"> <li>• Year 1, Quarter 3: <b>UPON EXECUTION BY ALL PARTIES</b> –March 31, 2024, due by May 15, 2024</li> <li>• Year 1, Quarter 4: April 1–June 30, 2024, due by August 15, 2024</li> </ul> |        |                            |

| Item/<br>Year          | Billing<br>Code | Deliverable Description   | Amount  | Deliver<br>On or<br>Before                |
|------------------------|-----------------|---|---|---|
|                        |                 | <ul style="list-style-type: none"> <li>• Meet state requirements for submission of data into the HMIS system as required by AB 977 when and in the manner required.</li> </ul>  |   |   |
| Item<br>2<br>Year<br>1 | 7524.01         | <p><b>FOR THOSE BHBH PROJECTS SET FORTH IN THE PLAN WITH START-UP INFRASTRUCTURE PROJECT COSTS, YEAR 1</b></p> <p><b>Submit budget and schedule for each individual BHBH Start-Up Infrastructure Project (Infra Project) and include it in the Plan for AHP/DHCS approval.</b></p> <ul style="list-style-type: none"> <li>◆ Implement the construction plan for each Project as described in the Plan, budget, and schedule, pursuant to this Agreement, including Attachment F.</li> </ul> <p><b>Acquisition (if set forth in the Plan)</b></p> <ul style="list-style-type: none"> <li>◆ Demonstrate site control as described in Section 4 of the Agreement, including those set forth in Attachment F.</li> <li>◆ Establish an escrow account.</li> <li>◆ Meet all requirements listed in Section 4 of Agreement, including those set forth in Attachment F.</li> <li>◆ Obtain deed restriction as required, if applicable.</li> </ul> <p><b>Complete Construction/Renovation (if set forth in the Plan)</b></p> <ul style="list-style-type: none"> <li>◆ Demonstrate site control as described in Section 4 of the Agreement, including those set forth in Attachment F.</li> <li>◆ Meet all requirements included in Section 4 of Agreement, including those set forth in Attachment F.</li> <li>◆ Obtain deed restriction as required, if applicable.</li> <li>◆ Provide required documentation and monitoring as described in the Plan, budget, and schedule.</li> </ul> <p><b>Other Approved Costs (if set forth in the Plan)</b></p> <p><b>Start-Up Furnishings, Appliances and Equipment</b></p> <ul style="list-style-type: none"> <li>◆ Acquire all start-up furnishing, appliances and equipment included in the Plan, budget, and schedule.</li> <li>◆ Implement monitoring plan and ensure costs are allowable and compliant with local, state, and federal laws.</li> <li>◆ Provide required documentation and monitoring as described in the Plan.</li> <li>◆ Provide a summary report on each individual Project as described in the Plan, budget, and schedule, pursuant to this Agreement, including</li> </ul> | <p>Start-up Infrastructure Project costs shall be provided in payments as described in Section 4 of this Agreement.</p> <p>Refer to Attachment D Rate Schedule, Start-up Infrastructure Payment Schedule(s) for more details.</p> | Due within one year of contract execution |

| Item/<br>Year | Billing<br>Code | Deliverable Description  | Amount | Deliver<br>On or<br>Before |
|---------------|-----------------|--|--------|----------------------------|
|               |                 | <p>those set forth in Attachment F, and prior to submitting a request for payment.</p> <ul style="list-style-type: none"> <li>◆ For each specific Project, upon the completion of the Project, provide a summary narrative and financial report and compliance documentation for each individual Project as described in the Plan, budget, and schedule, pursuant to this Agreement, including those set forth in Attachment F.</li> <li>◆ Ensure that each Start-up Infra Project site is available within one year of the execution of the Agreement.</li> </ul> <p><b>Reporting</b></p> <ul style="list-style-type: none"> <li>◆ Provide summary reporting on each Project and documentation of certificate of occupancy within one year of execution of the Agreement, as required by the Plan.</li> <li>◆ Provide any necessary documentation requested by AHP for desk reviews and processing payment requests.</li> </ul> |        |                            |
| <b>YEAR 2</b> |                 |  |        |                            |

| Item/<br>Year          | Billing<br>Code | Deliverable Description   | Amount  | Deliver<br>On or<br>Before |
|------------------------|-----------------|---|---|----------------------------|
| Item<br>3<br>Year<br>2 | 7524.01         | <p><b>YEAR 2 - JULY 1, 2024, TO JUNE 30, 2025 - PROGRAM IMPLEMENTATION AND REPORTING</b></p> <p><b>The Plan</b></p> <ul style="list-style-type: none"> <li>◆ Submit any updates to the Plan for approval utilizing templates provided by AHP and based on the submitted County BHBH Program proposal.</li> <li>◆ AHP will provide County with any revisions to the Plan and County shall resubmit any required revisions within ten business days of from date of receipt to AHP for approval. DHCS shall grant final approval to the Plan via AHP, and no subsequent revisions may be made without DHCS approval.</li> </ul> <p><b>BHBH Program Policies and Procedures</b></p> <ul style="list-style-type: none"> <li>◆ Submit any updates to previously approved Policies and Procedures for approval with quarterly reports as needed.</li> <li>◆ Implement the Policies and Procedures in the administration of Rental Assistance, Participant Assistance Funds, Landlord Outreach and Mitigation funds and/or Auxiliary Funding in Assisted Living and other BHBH program operations.</li> </ul> <p><b>Delivery of Behavioral Health Bridge Housing and Operations</b></p> <ul style="list-style-type: none"> <li>◆ Deliver direct behavioral health bridge housing services including, Shelter/Interim Housing, Rental Assistance, Auxiliary Funding in Assisted Living, and Housing Navigation as described in the Plan, including the service metrics and Program requirements.</li> <li>◆ Collect Program and individual data as described in the Plan and as requested by AHP.</li> <li>◆ Provide Outreach and Engagement Services as described in the Plan and service metrics.</li> </ul> <p><b>Participation in Monitoring and TTA</b></p> <ul style="list-style-type: none"> <li>◆ <b>Learning Collaborative Sessions</b> <ul style="list-style-type: none"> <li>• Participate in statewide LC sessions on a quarterly basis at a minimum; session schedule to be provided by AHP.</li> <li>• At least one staff member shall attend each quarterly LC.</li> </ul> </li> <li>◆ <b>Coaching Calls, Webinars/Trainings, Monitoring Reviews, and Site Visits</b> <ul style="list-style-type: none"> <li>• One staff member shall participate in coaching calls monthly with AHP; session schedule to be provided by AHP.</li> </ul> </li> </ul> | Refer to Attachment D Rate Schedule, Non-Infrastructure Payment Schedule(s) for more details. | June 30, 2025              |

| Item/<br>Year          | Billing<br>Code | Deliverable Description  | Amount   | Deliver<br>On or<br>Before                |
|------------------------|-----------------|--|--|---|
|                        |                 | <ul style="list-style-type: none"> <li>• Participate in webinars/trainings and working meetings on a quarterly basis at a minimum; session schedule to be provided by AHP.</li> <li>• Respond to AHP requests for information, reviews, and site visits as indicated and described in the Agreement.</li> <li>◆ If applicable, conduct County BHBH Program Implementation and Capacity-Building activities as defined and described in the Plan.</li> </ul> <p><b>Reporting—Year 2</b></p> <ul style="list-style-type: none"> <li>◆ Subcontractor shall participate in data collection and submission of quarterly narrative, data, and financial reports. Reports will be submitted as directed by AHP. These reports will summarize progress in implementing the Plan; expending funds, including, without limitation equipment purchases; subcontracting; and providing bridge housing for individuals experiencing homelessness and serious behavioral health conditions; and must include accomplishments and any barriers to goals of the BHBH Program. The reports must cover the following time frames and observe the following due dates: <ul style="list-style-type: none"> <li>• Year 2, Quarter 1: July 1–September 30, 2024, due by November 15, 2024</li> <li>• Year 2, Quarter 2: October 1–December 31, 2024, due by February 15, 2025</li> <li>• Year 2, Quarter 3: January 1–March 31, 2025, due by May 15, 2025</li> <li>• Year 2, Quarter 4: April 1–June 30, 2025, due by August 15, 2025</li> </ul> </li> <li>◆ Meet state requirements for submission of data into the HMIS system as required by AB 977 when and in the manner required.</li> </ul> |  |   |
| Item<br>4<br>Year<br>2 | 7524.01         | <p><b>FOR THOSE BHBH PROJECTS SET FORTH IN THE PLAN WITH START-UP INFRASTRUCTURE PROJECT COSTS, YEAR 2</b></p> <p><b>Complete individual BHBH Start-Up Infrastructure Projects Costs according to the budget and schedule included in the Plan.</b></p> <ul style="list-style-type: none"> <li>◆ Implement the construction plan for each Project as described in the Plan, budget, and schedule, pursuant to this Agreement, including those items set forth in Attachment F.</li> </ul> <p><b>Acquisition (if set forth in the Plan)</b></p>   | <p>Start-up Infrastructure Project Costs shall be provided in payments as described in Section 4 of the Agreement.</p> <p>Refer to Attachment D Rate Schedule, Start-up Infrastructure Payment</p> | Due within one year of contract execution |

| Item/<br>Year | Billing<br>Code | Deliverable Description   | Amount                        | Deliver<br>On or<br>Before |
|---------------|-----------------|---|-------------------------------|----------------------------|
|               |                 | <ul style="list-style-type: none"> <li>◆ Demonstrate site control as described in Section 4 of the Agreement, including those items set forth in Attachment F.</li> <li>◆ Establish an escrow account.</li> <li>◆ Meet all requirements listed in Section 4 of Agreement, including those items set forth in Attachment F.</li> <li>◆ Obtain deed restriction as required, if applicable.</li> </ul> <p><b>Complete Construction/Renovation (if set forth in the Plan)</b></p> <ul style="list-style-type: none"> <li>◆ Demonstrate site control as described in Section 4 of the Agreement, including those items set forth in Attachment F.</li> <li>◆ Meet all requirements included in Section 4 of Agreement, including those items set forth in Attachment F.</li> <li>◆ Obtain deed restriction as required, if applicable.</li> <li>◆ Provide required documentation and monitoring as described in Plan, budget, and schedule.</li> </ul> <p><b>Other Approved Costs (if set forth in the Plan)</b></p> <p><b>Start-Up Furnishings, Appliances and Equipment</b></p> <ul style="list-style-type: none"> <li>◆ Acquire all start-up furnishing, appliances and equipment included in the Plan, budget, and schedule.</li> <li>◆ Implement monitoring plan and ensure costs are allowable and compliant with local, state, and federal laws.</li> <li>◆ Provide required documentation and monitoring as described in the Plan, budget, and schedule.</li> </ul> <p><b>Implement Construction Monitoring Plans; Participate in Monitoring and AHP Review Requirements</b></p> <ul style="list-style-type: none"> <li>◆ Provide a summary report on each individual Project as described in the Plan, budget, and schedule, pursuant to this Agreement, including those items set forth in Attachment F, and prior to submitting a request for payment.</li> <li>◆ For each specific Project, upon the completion of the Project, provide a summary narrative and financial report and compliance documentation for each individual Project as described in the Plan, budget, and schedule, pursuant to this Agreement, including those items set forth in Attachment F.</li> <li>◆ Ensure that each Start-up Infrastructure Project is available within one year of execution of the Agreement.</li> </ul> <p><b>Reporting</b></p> | Schedule(s) for more details. |                            |

| Item/<br>Year          | Billing<br>Code | Deliverable Description  | Amount  | Deliver<br>On or<br>Before |
|------------------------|-----------------|--|---|----------------------------|
|                        |                 | <ul style="list-style-type: none"> <li>◆ Provide summary reporting on each Project and documentation of certificate of occupancy within one year of execution of this Agreement, as required by the Plan.</li> <li>◆ Provide any necessary documentation requested by AHP for desk reviews and processing payment requests.</li> </ul>   |   |                            |
| <b>YEAR 3</b>          |                 |  |   |                            |
| Item<br>5<br>Year<br>3 | 7524.01         | <p><b>YEAR 3 - JULY 1, 2025, TO JUNE 30, 2026 - PROGRAM IMPLEMENTATION AND REPORTING</b></p> <p><b>The Plan</b></p> <ul style="list-style-type: none"> <li>◆ Submit any updates to the Plan for approval utilizing templates provided by AHP and based on the submitted County BHBH Program proposal.</li> <li>◆ AHP will provide County with any revisions to the Plan and County shall resubmit any required revisions to its Plan within ten business days from date of receipt to AHP for approval. DHCS shall grant final approval to the Plan via AHP, and no subsequent revisions may be made without DHCS approval.</li> </ul> <p><b>BHBH Program Policies and Procedures</b></p> <ul style="list-style-type: none"> <li>◆ Submit any updates to previously approved Policies and Procedures for approval with quarterly reports as needed.</li> <li>◆ Implement the Policies and Procedures in the administration of Rental Assistance, Participant Assistance Funds, Landlord Outreach and Mitigation funds and/or Auxiliary Funding in Assisted Living and other BHBH program operations.</li> </ul> <p><b>Delivery of Behavioral Health Bridge Housing and Operations</b></p> <ul style="list-style-type: none"> <li>◆ Deliver direct behavioral health bridge housing services including Shelter/Interim Housing, Rental Assistance, Auxiliary Funding in Assisted Living, and Housing Navigation as described in the Plan, including the service metrics and program requirements.</li> <li>◆ Collect program and individual data as described in the Plan and as requested by AHP.</li> <li>◆ Provide Outreach and Engagement Services as described in the Plan and service metrics.</li> </ul> <p><b>Participation in Monitoring and TTA</b></p> | Refer to Attachment D Rate Schedule, Non-Infrastructure Payment Schedule(s) for more details. | June 30, 2026              |



| Item/<br>Year | Billing<br>Code | Deliverable Description   | Amount | Deliver<br>On or<br>Before |
|---------------|-----------------|---|--------|----------------------------|
|               |                 | <ul style="list-style-type: none"> <li>◆ <b>Learning Collaborative Sessions</b> <ul style="list-style-type: none"> <li>• Participate in LC sessions on a quarterly basis at a minimum; session schedule to be provided by AHP.</li> <li>• At least one staff member shall attend each quarterly LC.</li> </ul> </li> <li>◆ <b>Coaching Calls, Webinars/Trainings, Monitoring Reviews, and Site Visits</b> <ul style="list-style-type: none"> <li>• One staff member shall participate in coaching calls monthly with AHP; session schedule to be provided by AHP.</li> <li>• Participate in webinars/trainings and working meetings on a quarterly basis at a minimum; session schedule to be provided by AHP.</li> <li>• Respond to AHP requests for information, reviews, and site visits as indicated and described in the Agreement.</li> </ul> </li> <li>◆ If applicable, conduct Implementation and Capacity-Building activities as described in the Program Plan.</li> </ul> <p><b>Reporting—Year 3</b></p> <ul style="list-style-type: none"> <li>◆ Subcontractor shall participate in data collection and submission of quarterly narrative, data, and financial reports. Reports will be submitted as directed by AHP. These reports will summarize progress in implementing the Plan; expending funds, including, without limitation: equipment purchases; subcontracting; and providing bridge housing for individuals experiencing homelessness and serious behavioral health conditions; and must include accomplishments and any barriers to goals of the BHBH Program. The reports must cover the following time frames and observe the following due dates: <ul style="list-style-type: none"> <li>• Year 3, Quarter 1: July 1–September 30, 2025, due by November 15, 2025</li> <li>• Year 3, Quarter 2: October 1–December 31, 2025, due by February 15, 2026</li> <li>• Year 3, Quarter 3: January 1–March 31, 2026, due by May 15, 2026</li> <li>• Year 3, Quarter 4: April 1–June 30, 2026, due by August 15, 2026</li> </ul> </li> <li>◆ Meet state requirements for submission of data into the HMIS system as required by AB 977 when and in the manner required.</li> </ul> |        |                            |
| <b>YEAR 4</b> |                 |   |        |                            |

| Item/<br>Year          | Billing<br>Code | Deliverable Description   | Amount  | Deliver<br>On or<br>Before |
|------------------------|-----------------|---|---|----------------------------|
| Item<br>6<br>Year<br>4 | 7524.01         | <p><b>YEAR 4 - JULY 1, 2026, TO JUNE 30, 2027- PROGRAM IMPLEMENTATION AND REPORTING</b></p> <p><b>BHBH Program Plan</b></p> <ul style="list-style-type: none"> <li>◆ Submit any updates to the Plan for approval utilizing templates provided by AHP and based on the submitted County BHBH Program proposal.</li> <li>◆ AHP will provide County with any revisions to the Plan and County shall resubmit any required revisions to its Plan within ten business days from date of receipt to AHP for approval. DHCS shall grant final approval to the Plan via AHP, and no subsequent revisions may be made without DHCS approval.</li> </ul> <p><b>BHBH Program Policies and Procedures</b></p> <ul style="list-style-type: none"> <li>◆ Submit any updates to previously approved Policies and Procedures for approval with quarterly reports as needed.</li> <li>◆ Implement the Policies and Procedures in the administration of Rental Assistance, Participant Assistance Funds, Landlord Outreach and Mitigation funds and/or Auxiliary Funding in Assisted Living and other BHBH program operations.</li> </ul> <p><b>Delivery of Behavioral Health Bridge Housing and Operations</b></p> <ul style="list-style-type: none"> <li>◆ Deliver direct behavioral health bridge housing services including Shelter/Interim Housing, Rental Assistance, Auxiliary Funding in Assisted Living, and Housing Navigation as described in the Plan, including the service metrics and the Program requirements.</li> <li>◆ Collect Program and individual data as described in the and as requested by AHP.</li> <li>◆ If applicable, provide Outreach and Engagement Services as described in the Plan and service metrics.</li> </ul> <p><b>Participation in Monitoring and TTA</b></p> <ul style="list-style-type: none"> <li>◆ <b>Learning Collaborative Sessions</b> <ul style="list-style-type: none"> <li>• Participate in statewide LC sessions on a quarterly basis at a minimum; session schedule to be provided by AHP.</li> <li>• At least one staff member shall attend each quarterly LC.</li> </ul> </li> <li>◆ <b>Coaching Calls, Webinars/Trainings, Monitoring Reviews, and Site Visits</b> <ul style="list-style-type: none"> <li>• One staff member shall participate in coaching calls monthly with AHP; session schedule to be provided by AHP.</li> </ul> </li> </ul> | Refer to Attachment D Rate Schedule, Non-Infrastructure Payment Schedule(s) for more details. | August, 15, 2027           |

| Item/<br>Year | Billing<br>Code | Deliverable Description   | Amount | Deliver<br>On or<br>Before |
|---------------|-----------------|---|--------|----------------------------|
|               |                 | <ul style="list-style-type: none"> <li>• Participate in webinars/trainings and working meetings on a quarterly basis at a minimum; session schedule to be provided by AHP.</li> <li>• Respond to AHP requests for information, reviews, and site visits as indicated and described in the Agreement.</li> <li>◆ If applicable, conduct Implementation and Capacity-Building activities as described in the Program Plan.</li> </ul> <p><b>Reporting—Year 4</b></p> <ul style="list-style-type: none"> <li>◆ Subcontractor shall participate in data collection and submission of quarterly narrative, data, and financial reports. Reports will be submitted as directed by AHP. These reports will summarize progress in implementing the Plan; expending funds, including, without limitation: equipment purchases; subcontracting; and providing bridge housing for individuals experiencing homelessness and serious behavioral health conditions; and must include accomplishments and any barriers to goals of the BHBH Program. The reports must cover the following time frames and observe the following due dates: <ul style="list-style-type: none"> <li>• Year 4, Quarter 1: July 1–September 30, 2026, due by November 15, 2026</li> <li>• Year 4, Quarter 2: October 1–December 31, 2026, due by February 15, 2027</li> <li>• Year 4, Quarter 3: January 1–March 31, 2027, due by May 15, 2027</li> <li>• Year 4, Quarter 4: April 1–June 30, 2027, due June 30, 2027</li> </ul> </li> <li>◆ Meet state requirements for submission of data into the HMIS system as required by AB 977 when and in the manner required.</li> <li>◆ Submit a final report by August 15, 2027.</li> </ul> |        |                            |