

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SAN BERNARDINO  
AND RECORD OF ACTION**

August 20, 2019

**FROM**

**MICHELLE SCRAY BROWN, Chief Probation Officer, Probation Department**

**SUBJECT**

Amendments to Contracts for Day Reporting Center Classes and Enrichment Services

**RECOMMENDATION(S)**

Approve **Amendment No. 3**, effective August 21, 2019, to contracts with the following agencies, increasing the total aggregate amount by \$120,000, from \$541,000 to \$661,000, for the total contract period of July 1, 2015 through June 30, 2020 for the continued provision of Day Reporting Center classes and Enrichment Services:

1. Behavioral Awareness Center of San Bernardino County, **Contract No. 15-489**, increasing the total contract amount by \$20,000, from \$141,000 to \$161,000.
2. Christian Counseling Service, **Contract No. 15-490**, increasing the total contract amount by \$50,000, from \$175,000 to \$225,000.
3. Family Service Agency of San Bernardino, **Contract No. 15-491**, increasing the total contract amount by \$50,000, from \$225,000 to \$275,000.

(Presenter: Kimberly Epps, Deputy Chief Probation Officer, 387-5589)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). These contracts are funded entirely through the Juvenile Justice Crime Prevention Act (JJCPA). Annually, the JJCPA allocates funding from the State for programs that address juvenile crime prevention and focus on public safety. The aggregate total for the contracts listed above will not exceed \$661,000 for the total contract period of July 1, 2015 through June 30, 2020. Adequate appropriation and revenue have been included in the Probation Department's 2019-20 budget.

**BACKGROUND INFORMATION**

The recommended contract amendments will increase the contract amounts for the continued provision of Probation Day Reporting Center (DRC) classes and Enrichment Services (ES). Based on the current usage, an increase to these contracts is necessary to continue providing services through June 30, 2020. Probation DRC classes and ES are designed to effectively meet the diverse needs of juveniles, while concurrently maximizing public safety through a reduction in recidivism.

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DRC classes and ES include a wide variety of evidence-based (demonstrated effectiveness) curriculum approved by the State. The curriculum includes, but is not limited to, substance abuse, alcohol awareness, anger management, gang avoidance, and classes for juveniles and their parents to help youth understand and overcome problems in an effort to discontinue their inappropriate and/or unlawful behavior. DRC classes are provided at Probation's three DRC sites located in San Bernardino, Montclair, and Victorville. ES follow the same curriculum as DRC classes but are provided at the contractors' pre-approved sites countywide.

**PROCUREMENT**

On June 23, 2015 (Item No. 62), resulting from a formal procurement process, the Board of Supervisors (Board) approved contracts with Behavioral Awareness Center, Christian Counseling Service, Family Service Agency, Inland Valley Recovery Services, Lutheran Social Services of Southern California, Mountain Counseling and Training, and Victor Valley Family Resource Center for the provision of Probation DRC classes and ES, in an aggregate amount not to exceed \$1,000,000, for the period of July 1, 2015 through June 30, 2018.

On May 22, 2018 (Item No. 78), the Board approved Amendment No. 1, to all seven contracts, increasing the aggregate amount by \$145,000 from \$1,000,000 to \$1,145,000, and exercising the first option to extend the contracts through June 30, 2019.

In April 2019, Mountain Counseling and Training, Inc. (MCT) provided notice they would no longer be providing services. As the seven contracts were each allocated specific dollar amounts, with the aggregate total of \$1,145,000, the aggregate amount was reduced by MCT's allocation of \$165,000, resulting in the adjusted aggregate amount of \$980,000.

On May 21, 2019 (Item No. 78), the Board approved Amendment No. 2, exercising the second, and final, option to extend the six contracts through June 30, 2020, with no change to the total aggregate amount not to exceed \$980,000.

The recommended contract amendment amounts are based on the current usage of the existing contracts. The \$120,000 referenced in this item will increase the aggregate amount for the provision of Day Reporting Center classes and Enrichment Services from \$980,000 to \$1,100,000, with no change to the contract period.

**REVIEW BY OTHERS**

This item has been reviewed by Human Services Contracts (Jennifer Mulhall-Daudel, Contracts Manager, 388-0241) on July 10, 2019; County Counsel (Carol A. Greene, Supervising Deputy County Counsel, 387-5455) on July 16, 2019; Finance (Carolina Mendoza, Administrative Analyst, 387-0294) on July 18, 2019; and County Finance and Administration (Kelly Welty, Deputy Executive Officer, 387-5423) on July 19, 2019.

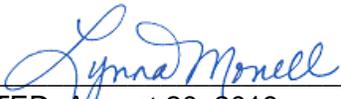
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Record of Action of the Board of Supervisors  
County of San Bernardino

**APPROVED (CONSENT CALENDAR)**

Moved: Josie Gonzales    Seconded: Dawn Rowe  
Ayes: Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales  
Absent: Robert A. Lovingood

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: August 20, 2019



cc: Probation- Greswit w/agree  
Contractor- C/O Probation w/agree  
File- w/agree  
la 08/23/2019