



**RICARDO LARA**  
CALIFORNIA INSURANCE COMMISSIONER

September 5, 2019

Claudia Walker  
Chief, Bureau of Administration  
San Bernardino County District Attorney's Office  
303 West Third Street, 6th Floor  
San Bernardino, CA 92415

RE: Grant Award Agreement for the Organized Automobile Fraud Activity Interdiction  
Program Fiscal Year 2019-20

Dear Claudia Walker:

San Bernardino County was awarded \$382,064 as the result of an application for the Fiscal Year 2019-20 Organized Automobile Fraud Activity Interdiction Program. **Enclosed are two original Grant Award Agreements for signature.** Please have the official designated in the Resolution from the Board of Supervisors sign and date both originals and return to the address below by **October 4, 2019**. Once the Agreements are fully executed, a signed Grant Award Agreement will be returned to you.

As noted in your award letter dated August 30, 2018, the California Department of Insurance (CDI) will seek permission from the Department of Finance to proceed with a disbursement of an additional \$500,000 during each year of the 3-year grant cycle. If we receive the authority to spend the full amount, your county will receive an amendment to this Grant Award Agreement.

A Resolution from the Board of Supervisors authorizing the applicant to enter into a Grant Award Agreement with CDI is required. The Resolution must designate, by title, the official authorized to sign the Grant Award Agreement and include a statement accepting liability for the local program. **The Resolution must be received by December 31, 2019.** Grant funds will not be distributed to the award recipient until the Resolution is received and the Grant Award Agreements are fully executed. Sample Resolution wording can be provided upon request.

Return to: CDI Enforcement Branch Headquarters  
Local Assistance Unit Manager  
2400 Del Paso Road, Suite 250  
Sacramento, CA 95834

Sincerely,

Janis Perschler  
Manager, Local Assistance Unit

Enclosures

cc: Robert P. Brown, Chief Deputy District Attorney

CALIFORNIA DEPARTMENT OF INSURANCE  
PROTECT • PREVENT • PRESERVE  
Enforcement Branch Headquarters  
2400 Del Paso Road, Suite 250  
Sacramento, California 95834  
Tel: (916) 854-5760 • Fax: (916) 854-5848

**White, Karen**

---

**From:** Local Assistance Unit <LocalAssistanceUnit@insurance.ca.gov>  
**Sent:** Tuesday, September 10, 2019 2:43 PM  
**To:** White, Karen  
**Cc:** Marshall, Sara  
**Subject:** RE: Grant Award Agreements

Hi Karen,

Thank you for letting us know. Your extension until October 11, 2019 is approved for Workers' Compensation, Automobile, and the Organized Automobile programs.

Thank you,

*Mitchell Pingree*

Workers' Compensation Program Analyst, LAU  
CA Department of Insurance  
Enforcement Branch Headquarters  
916-854-5828

**From:** White, Karen <KWhite@sbcda.org>  
**Sent:** Tuesday, September 10, 2019 12:27 PM  
**To:** Local Assistance Unit <LocalAssistanceUnit@insurance.ca.gov>  
**Cc:** Marshall, Sara <Sara.Marshall@insurance.ca.gov>; Pingree, Mitchell <Mitchell.Pingree@insurance.ca.gov>  
**Subject:** RE: Grant Award Agreements

Good Afternoon,

We are in receipt of the Grant Award Agreements for the Automobile Insurance Fraud Program, Workers' Compensation Insurance Fraud Program and the Organized Automobile Fraud Activity Interdiction Program.

The is to notify that we will be unable to meet the October 4, 2019 to return the signed Grant Award Agreements and obtain the Resolution from the Board of Supervisors.

We will be going to the Board on October 8, 2019 for approval of these documents. We are asking for an extension to October 11, 2019 to return the documents with a Board of Supervisors resolution.

Please advise.

Thank you,



**Karen White**  
**Administrative Supervisor I**

Office of the District Attorney  
Bureau of Administration  
Ph: (909) 382-3874  
Email: [kwhite@sboda.org](mailto:kwhite@sboda.org)  
[www.sbcountyda.org](http://www.sbcountyda.org)

**CONFIDENTIALITY NOTICE:** This communication contains legally privileged and confidential information sent solely for the use of the intended recipient. If you are not the intended recipient of this communication you are not authorized to use it in any manner, except to immediately destroy it and notify the sender.

**INSURANCE COMMISSIONER  
OF THE STATE OF CALIFORNIA**

**GRANT AWARD AGREEMENT**

**Fiscal Year 2019-20**

**Organized Automobile Fraud Activity Interdiction Program ("Urban Grant")**

The Insurance Commissioner of the State of California hereby makes an award of funds to **San Bernardino County**, Office of the District Attorney, in the amount and for the purpose and duration set forth in this grant award.

This grant award consists of this agreement and the application for the grant and made a part hereof. This also incorporates, by reference, the grantee's original application for funding as supplemented and/or modified by the conditions to this agreement. By acceptance of the grant award, the grant award recipient agrees to administer the grant project in accordance with all applicable statutes, regulations and the Request-for-Application (RFA).

**Duration of Grant:** The grant award is for the program period, **July 1, 2019 through June 30, 2020.**

**Purpose of Grant:** This grant award is made pursuant to the provisions of California Insurance Code Section 1874.8; the emergency regulations adopted pursuant to California Insurance Code Section 1874.81, and shall be used solely for the purposes of prosecuting and eliminating organized automobile insurance fraud activity.

**Amount of Grant:** The grant award agreed to herein is in the amount of **\$382,064**. This amount has been determined by the Insurance Commissioner. However, the actual total award amount for the county is contingent on the collection and the authorization for expenditure pursuant to Government Code Section 13000 et seq. The grant award shall be distributed pursuant to Section 1874.8 of the Insurance Code and by the California Code of Regulations Subchapter 9, Article 5, Section 2698.73.

<p>Official Authorized to Sign for Applicant/Grant Recipient</p>  <hr/> <p>Name: Jason Anderson Title: District Attorney</p> <p>Address: 303 West Third St., Sixth Floor San Bernardino, CA 92415</p> <p>Date: _____</p>	<p><b>RICARDO LARA</b> Insurance Commissioner</p>  <hr/> <p>Name: <b>George Mueller</b> Title: Deputy Commissioner</p>  <p>Date: _____</p>
--	--

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure.

\_\_\_\_\_  
Crista Hill, Fiscal Officer, CDI

\_\_\_\_\_  
Date

**DEPARTMENT OF INSURANCE  
ORGANIZED AUTOMOBILE FRAUD ACTIVITY  
INTERDICTION PROGRAM (URBAN GRANT)**

9/16/2019

BUDGET CATEGORY AND LINE ITEM DETAIL	2019-20 AWARD BUDGET
<b>A. Personal Services - Salaries/Employee Benefits</b>	
All program salary and benefit rates are per the general employees current Memorandum of Understanding with the County of San Bernardino.	
1.0 FTE DEPUTY DISTRICT ATTORNEY IV	167,634
1.0 FTE SENIOR INVESTIGATOR	107,640
<b>TOTAL SALARIES</b>	<b>275,274</b>
<b>BENEFITS FOR 2.0 FTE EMPLOYEES FOR ONE YEAR:</b>	
1.0 FTE DEPUTY DISTRICT ATTORNEY IV Retirement Survivor's Benefits Indemnification Vision Care Short-term Disability Social Security Medicare Workers' Compensation Life Insurance Indemnification Allowance/Cafeteria Plan	54,681
1.0 FTE SENIOR INVESTIGATOR Retirement Survivor's Benefits Indemnification Vision Care Short-term Disability Social Security Medicare Workers' Compensation Life Insurance Indemnification Allowance/Cafeteria Plan	52,109
	<b>382,064</b>

**DEPARTMENT OF INSURANCE  
ORGANIZED AUTOMOBILE FRAUD ACTIVITY  
INTERDICTION PROGRAM (URBAN GRANT)**

9/16/2019

<b>BUDGET CATEGORY AND LINE-ITEM DETAIL</b>	<b>2018-19 AWARD BUDGET</b>
<b>B. Operating Expenses</b>	
<b>OFFICE EXPENSE</b> Consumable office supplies necessary to administer and run program.	<b>0</b>
<b>AUDIT ALLOWANCE</b> Financial and compliance audit per guidelines.	<b>0</b>
<b>COMMUNICATIONS</b> Communication services and long distance expenses necessary to administer and run program.	<b>0</b>
<b>MEMBERSHIP</b> Allowance for membership per Memorandum of Understanding.	<b>0</b>
<b>TRAINING</b> Tuition costs & registration fees for unit training.	<b>0</b>
<b>DATA PROCESSING</b> County mandated charges for ISD services.	<b>0</b>
<b>SUBSCRIPTIONS AND PUBLICATIONS</b> Legal updates and publications pertaining unit.	<b>-</b>
<b>OTHER TRAVEL</b> Funds for travel to trainings, seminars and meetings for unit.	<b>-</b>
<b>PROFESSIONAL SERVICES</b> Charges for online research. County mandated charges for ISD services.	<b>-</b>
<b>TOTAL</b>	<b>CONT'D</b>

**DEPARTMENT OF INSURANCE  
ORGANIZED AUTOMOBILE FRAUD ACTIVITY  
INTERDICTION PROGRAM (URBAN GRANT)**

9/16/2019

<b>BUDGET CATEGORY AND LINE-ITEM DETAIL</b>	<b>2018-19 AWARD BUDGET</b>
<b>B. Operating Expenses</b> cont'd	
<b>RENTS/LEASES EQUIPMENT</b> Computers	0
<b>NON-INVENTORIABLE EQUIPMENT</b> To replace office equipment necessary to administer and run the Urban program efficiently.	0
<b>PRINTING SERVICES</b> Request based on program needs including quick copy costs, printed envelopes and forms.	0
<b>PRIVATE MILEAGE</b> Reimburse for use of personal vehicle.	0
<b>INSURANCE</b> County charges for general liability, auto liability and other insurance requirements.	0
<b>FORENSIC INVESTIGATIONS</b> Forensic computer upgrades, hard drives for imaging, supplies and software upgrades	0
<b>COMMUNITY OUTREACH</b> Advertising & related materials	-
<b>INDIRECT EXPENSES</b>	0
<b>AIR TRAVEL</b> Airline charges for personnel attending trainings	0
<b>TOTAL OPERATING EXPENSES</b>	0

## 9/16/2019

[illegible]