



Contract Number

22-1111 A-1

SAP Number

4400021406

Human Services

Department Contract Representative Melynda Paredes
Telephone Number (909) 386-8007

Contractor Inland Southern California 211+
Contractor Representative Kimberly Starrs
Telephone Number (760) 880-7692
Contract Term July 1, 2022 through June 30, 2025
Original Contract Amount \$1,822,680
Amendment Amount (\$42,385)
Total Contract Amount \$1,780,295
Cost Center _____

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 1:

It is hereby agreed to amend Contract No. 22-1111, effective immediately upon execution, as follows:

SECTION B. CONTRACTOR RESPONSIBILITIES

Amend Paragraph 1.r.9 to read as follows:

- 9) Summary of Special Projects services as outlined in Section B.2.

Amend Paragraph 2.b to read as follows:

- b. PSD: Providing resource assistance to ensure that PSD children and their families have easy access to information and referrals critical to maintaining family stability. Contractor shall:
 - 1) Maintain a comprehensive health and human resource database (i.e., Resource Database), which is made available at <https://inlandsocaluw.org/211> and per AIRS standards.
 - 2) Provide the County’s Innovation and Technology Department (ITD) with licensing and permissions to install necessary software (iCarol, etc.) to accommodate designated workstation locations for the PSD Individual Family Service Workers to access.
 - 3) Maintain the priority access number (909) 912-6115, to allow immediate access to 2-1-1 staff.

- 4) Maintain emergency email address, 211staff@iscuw.org, which will automatically distribute information to all 2-1-1 staff.
- 5) Work with Parent Family Community Engagement Manager to maintain existing 2-1-1 protocol for PSD coverage during outages and crises.
- 6) Make corrections to the Resource Database regarding any PSD program changes within twenty-four (24) hours of change notification.
- 7) Transfer calls received by 2-1-1 to PSD Individual Family Service Workers, as appropriate during normal business hours. After hours and weekend calls to be transferred to PSD voicemail to be retrieved by the Individual Family Service Worker for response the next business day.
- 8) Develop and provide trainings for PSD staff on mutually agreed upon topics of importance related to community resources and access, as needed.

SECTION C. GENERAL CONTRACT REQUIREMENTS

Add Paragraph 67 to read as follows:

67. **Campaign Contribution Disclosure (SB 1439)** – Contractor has disclosed to the County using Attachment E – Campaign Contribution Disclosure (SB 1439), whether it has made any campaign contributions of more than \$250 to any member of the Board of Supervisors within the earlier of: (1) the date of the submission of Contractor’s proposal to the County, or (2) 12 months before the date this Contract was approved by the Board of Supervisors. Contractor acknowledges that under Government Code section 84308, Contractor is prohibited from making campaign contributions of more than \$250 to any member of the Board of Supervisors for 12 months after the County’s consideration of the Contract.

In the event of a proposed amendment to this Contract, the Contractor will provide the County a written statement disclosing any campaign contribution(s) of more than \$250 to any member of the Board of Supervisors within the preceding 12 months of the date of the proposed amendment.

Campaign contributions include those made by any agent/person/entity on behalf of the Contractor or by a parent, subsidiary, or otherwise related business entity of contractor.

SECTION F. FISCAL PROVISIONS

Amend Paragraph 1 to read as follows:

1. The maximum amount of payment under this Contract shall not exceed \$1,780,295 (\$607,560 for the first two fiscal years and \$565,175 for the third and final fiscal year of this Contract), of which no more than \$60,389 for fiscal year one and two, and no more than \$18,004 for fiscal year three may be federally funded and shall be subject to availability of other funds to the County. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor’s services and expenses incurred in the performance hereof, including travel and per diem.

Amend Paragraph 2.c to read as follows:

- c. For PSD resource assistance (Section B.2.b), Contractor shall be paid:
 - 1) For Fiscal Year one and two, Contractor shall be paid up to \$60,389 annually, as follows:

Item	Calculation/Description	Amount
One (1) full-time 2-1-1 PSD Community Resource Specialist	2,080 hours x \$18.21/hour = \$37,877 x 1.28	\$48,482
Technology Costs	Cloud-based database, Telephone, Call Recording	\$2,500
Travel for Meetings	Estimated 3,083 miles x \$0.56/mile	\$1,726

Item	Calculation/Description	Amount
Project Management	QA, 2.5% Operations Manager, 2.5% Operations Supervisor	\$4,905
Overhead	Human Resources, Accounting, rent, utilities, etc.	\$2,776
Total		\$60,389

2) For the third and final Fiscal Year, Contractor shall be paid up to \$18,004, as follows:

Item	Calculation/Description	Amount
Salaries and Benefits for Inland SoCal 211+ Staff	2% Data & Outreach Director and 15% Data Curator	\$9,692
Operating Expenses	Costs to transfer calls to the PSD Individual Family Service Worker and to transfer calls for childcare referrals (\$300 month) & Trainings at \$50/hour for 20 hours	\$4,600
PSD Back-up coverage	\$2,500 daily rate with a four (4) hour minimum required if activated during an emergency.	\$2,500
Indirect Expense	12.5% of Salaries and Benefits	\$1,212
Total		\$18,004

Contractor shall submit monthly invoices by the tenth (10th) day of the month following the month in which services were provided to PSD Accounts Payable at PSDAccountsPayable@psd.sbcounty.gov.

ATTACHMENT E - CAMPAIGN CONTRIBUTION DISCLOSURE (SB 1439)

Attachment E – Campaign Contribution Disclosure (SB 1439) is attached and hereby incorporated herein.

All other terms and conditions of Contract No. 22-1111 remain in full force and effect.

This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

SAN BERNARDINO COUNTY

►

Dawn Rowe, Chair, Board of Supervisors

Dated: _____
SIGNED AND CERTIFIED THAT A COPY OF THIS
DOCUMENT HAS BEEN DELIVERED TO THE
CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
San Bernardino County

By _____
Deputy

Inland Southern California 211+
(Print or type name of corporation, company, contractor, etc.)

By ► _____
(Authorized signature - sign in blue ink)

Name Kimberly Starrs
(Print or type name of person signing contract)

Title President and CEO
(Print or Type)

Dated: _____

Address 1511 S. Vineyard
Ontario, CA 91761

FOR COUNTY USE ONLY

Approved as to Legal Form
►
Kaleigh Ragon, Deputy County Counsel
Date _____

Reviewed for Contract Compliance
►
Patty Steven, Contracts Manager
Date _____

Reviewed/Approved by Department
►
Diana Alexander, Assistant Executive Officer
Date _____



ATTACHMENT E

Campaign Contribution Disclosure (SB 1439)

DEFINITIONS

Actively supporting the matter: (a) Communicate directly with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] for the purpose of influencing the County's decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

Agent: A third-party individual or firm who, for compensation, is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

Otherwise related entity: An otherwise related entity is any for-profit organization/company which does not have a parent-subsidary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

Parent-Subsidiary Relationship: A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

Contractors must respond to the questions on the following page. If a question does not apply respond N/A or Not Applicable.

1. Name of Contractor: Inland Southern California 211+
2. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?
 Yes If yes, skip Question Nos. 3-4 and go to Question No. 5
 No
3. Name of Principal (i.e., CEO/President) of entity listed in Question No. 1, if the individual actively supports the matter and has a financial interest in the decision: N/A
4. If the entity identified in Question No.1 is a corporation held by 35 or less shareholders, and not publicly traded (“closed corporation”), identify the major shareholder(s):
 N/A
5. Name of any parent, subsidiary, or otherwise related entity for the entity listed in Question No. 1 (see definitions above):

Company Name	Relationship
Inland Southern California United Way	Related Agency
N/A	N/A

6. Name of agent(s) of Contractor:

Company Name	Agent(s)	Date Agent Retained (if less than 12 months prior)
N/A	N/A	N/A
N/A	N/A	N/A

7. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and/or Agent(s):
<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
<u>N/A</u>	<u>N/A</u>	<u>N/A</u>

8. Name of any known individuals/companies who are not listed in Questions 1-7, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name
N/A	N/A
N/A	N/A

9. Was a campaign contribution, of more than \$250, made to any member of the San Bernardino County Board of Supervisors within the prior 12 months, by any of the individuals or entities listed in Question Nos. 1-8?

No If **no**, please skip Question No. 10.

Yes If **yes**, please continue to complete this form.

10. Name of Board of Supervisor Member: N/A

Name of Contributor: N/A

Date(s) of Contribution(s): N/A

Amount(s): N/A

Please add an additional sheet(s) to identify additional Board Members to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor understands that the individuals and entities listed in Question Nos. 1-8 are prohibited from making campaign contributions of more than \$250 to any member of the Board of Supervisors while award of this Contract is being considered and for 12 months after a final decision by the County.