

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

March 11, 2025

**FROM**

**ENSEN MASON, Auditor-Controller/Treasurer/Tax Collector**

**SUBJECT**

Budget Adjustments for SAP S/4 HANA with RISE Annual Subscription

**RECOMMENDATION(S)**

1. Authorize an allocation of \$3,601,939 from the Enterprise Financial System Post Implementation Costs General Fund Reserve to the Auditor-Controller/Treasurer/Tax Collector for the S/4 HANA with RISE subscription.
2. Authorize the Auditor-Controller/Treasurer/Tax Collector to post the necessary budget adjustments to the 2024-25 budget, as detailed in the Financial Impact section (Four votes required).

(Presenter: Vanessa Doyle, Assistant Auditor-Controller/Treasurer/Tax Collector, 382-7005)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Improve County Government Operations.**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The Auditor-Controller/Treasurer/Tax Collector (ATC) is requesting to fund the \$3,601,939 cost for the S/4 HANA with RISE subscription with a General Fund ongoing allocation in the amount of \$3,731,000, currently funded in the Enterprise Financial System Post Implementation Costs General Fund Reserve (Reserve) approved by the Board of Supervisors (Board) as part of the 2024-25 Budget on June 11, 2024 (Item No. 110).

The following 2024-25 budget adjustments are requested:

<b>Fund Center</b>	<b>Commitment Item</b>	<b>Description</b>	<b>Action</b>	<b>Amount</b>
3400001000	52002115	Computer Software Expense	Increase	\$3,601,939
1000	37008435	Fund Balance-Committed – Enterprise Financial System Post Implementation Costs	Decrease	\$3,601,939

**BACKGROUND INFORMATION**

On July 30, 2024 (Item No. 1), the Board approved Agreement No. 24-674 with SAP Public Services, Inc. (SAP), for SAP S/4 HANA with RISE and Ariba subscriptions, covering the software support, infrastructure support, and maintenance in the amount of \$20,701,203 for the term of July 31, 2024, through September 8, 2029.

**Budget Adjustments for SAP S/4 HANA with RISE Annual Subscription  
March 11, 2025**

The County uses SAP's enterprise resource planning system countywide, as well as for other non-county entities, for financial operations and reporting. SAP's platform was originally deployed within the County's owned, managed, and operated data center but is required to move to SAP's S/4 HANA with RISE Private Cloud environment by 2027. The SAP S/4 HANA with RISE software as a service and infrastructure as a service subscription will allow the County to migrate its current SAP on-premise system to a cloud environment, increasing the security of the County's financial data and providing advanced capabilities to streamline processes across County departments.

Due to an oversight regarding the timing of the S/4 HANA with RISE subscription invoice, \$3,731,000 ongoing funding for the annual subscription was included in the Reserve rather than ATC's budget. The requested budget adjustment will transfer \$3,601,939 from the Reserve to ATC's budget to pay for the SAP S/4 HANA with RISE annual subscription.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Kristina Robb, Deputy County Counsel, 387-5455) on February 7, 2025; Auditor-Controller/Treasurer/Tax Collector (Charlene Huang, General Accounting Manager, 382-7022) on January 17, 2025; Finance (Jenny Yang, Administrative Analyst, 387-4884) on February 13, 2025; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on February 24, 2025.

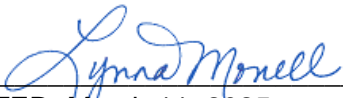
**Budget Adjustments for SAP S/4 HANA with RISE Annual Subscription  
March 11, 2025**

Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: March 11, 2025



cc: File - Auditor-Controller/Treasurer/Tax Collector  
CCM 03/12/2025