

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

February 8, 2022

**FROM**

**CURT HAGMAN, Chairman and Fourth District Supervisor, Board of Supervisors**

**SUBJECT**

Establish Ad Hoc Rules of Order Committee

**RECOMMENDATION(S)**

Establish ad hoc committee consisting of the Second District Supervisor and Vice Chair and Third District Supervisor to amend the rules of order for the conduct of meetings of the Board of Supervisors.

(Presenter: Curt Hagman, Chairman and Fourth District Supervisor, 387-4866)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Promote the Countywide Vision.**

**Improve County Government Operations.**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this action will not require the use of additional Discretionary General Funding (Net County Cost). While any proposed amendment of the rules of order would entail County staff time, it is anticipated that sufficient appropriation exists within the departments' budgets to fund these staffing costs.

**BACKGROUND INFORMATION**

The original County Charter (Original Charter) was adopted by the voters of the County on November 5, 1912, approved by the State Legislature and filed with the Secretary of State on April 7, 1913. There were 36 proposed amendments to the Original Charter and 27 were adopted by the voters. On July 28, 2020 (Item No. 75), the Board of Supervisors (Board) approved an ordinance proposing a revised County Charter (Revised Charter) and ordering it submitted to the voters at the November 3, 2020 election. The Revised Charter was approved by the voters in the November 3, 2020 election.

Section 211 of the Revised Charter states that the Board shall adopt by ordinance rules of order for the conduct of meetings of the Board. Section 12.0101 of the County Code identifies the rules applicable to meetings of the Board. This item will create an ad hoc committee consisting of the Second District Supervisor, Janice Rutherford, along with Vice Chair and Third District Supervisor, Dawn Rowe. The ad hoc Rules of Order Committee (Committee) would work with County staff to amend the rules of order as appropriate. The Committee would make recommendations to the Board on the adoption of an ordinance to implement the revisions.

**Establish Ad Hoc Rules of Order Committee  
February 8, 2022**

**PROCUREMENT**

Not Applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Julie Surber, Principal Assistant County Counsel, 387-5455) on February 4, 2022; Finance (Stephenie Shea, Administrative Analyst, 387-4919) on February 4, 2022; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on February 4, 2022.

**Establish Ad Hoc Rules of Order Committee  
February 8, 2022**

Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Dawn Rowe  
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: February 8, 2022



cc: File- Charter  
LA 02/9/2022