

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number
21-558 A-2

SAP Number
N/A

Sheriff/Coroner/Public Administrator

Department Contract Representative	Carolina Mendoza, Chief Deputy Director of Sheriff's Administration
Telephone Number	(909) 387-0640
Contractor	Steven Mickel
Contractor Representative	-----
Telephone Number	On-File
Contract Term	July 31, 2021 through July 30, 2026
Original Contract Amount	\$20.44 per Hour
Amendment Amount	-----
Total Contract Amount	-----
Cost Center	4427051000

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT No. 2

Effective July 25, 2025, San Bernardino County (County) and Steven Mickel (Contractor) agree that Contract 21-558 for Contractor to provide necessary services as a Chaplain is hereby amended as follows:

By replacing Section III. TERM AND TERMINATION in its entirety, with a new Section III. TERM AND TERMINATION as follows:

III. TERM AND TERMINATION


This Contract shall be effective July 31, 2021 through July 30, 2026. The Sheriff-Coroner/Public Administrator, Undersheriff, or Assistant Sheriff are authorized to execute amendments to this Contract to extend the term for an additional one-year period. Notwithstanding the foregoing, either party may terminate this Contract at any time without cause with a fourteen (14) day prior written notice to the other party. This Contract may be terminated for just cause immediately by the County. Contractor shall serve at the pleasure of the appointing authority, who shall have the full authority and discretion to exercise County rights under this Paragraph.

This Amendment No. 2, and if applicable, any subsequent amendments, may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Amendment No. 2. The parties shall be entitled to sign and transmit an electronic signature of this Amendment No. 2 (whether by facsimile, PDF, or other mail transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment No. 2 upon request.

Except as amended, all other terms and conditions of this Contract remain the same.

WITNESS WHEREOF, San Bernardino County and the Contractor have each caused the Contract to be subscribed by its respective duly authorized officers, on its behalf.

SAN BERNARDINO COUNTY


Rick Bessinger, Undersheriff

Dated: 7/22/25

Steven Mickel
(Print or type name of corporation, company, contractor, etc.)

By Steven Mickel
Steven Mickel (Jul 15, 2025 14:28 PDT)
(Authorized signature - sign in blue ink)


Name Steven Mickel
(Print or type name of person signing contract)

Title Chaplain
(Print or Type)

Dated: 07/15/2025

Address On-file

FOR COUNTY USE ONLY

Approved as to Legal Form

Scott Runyan (Jul 15, 2025 14:27 PDT)
Scott M. Runyan, Principal Assistant County Counsel
Date 07/15/2025

Reviewed for Contract Compliance

Date _____

Reviewed/Approved by Department

Carolina Mendoza, Chief Deputy Director of Sheriff's Administration
Date 7/21/25



CLERK OF THE
BOARD OF SUPERVISORS
JUL 26 PM 2:18
SAN BERNARDINO COUNTY

County of San Bernardino DELEGATED AUTHORITY – DOCUMENT REVIEW FORM

This form is for use by any department or other entity that has been authorized by Board of Supervisors/Directors action to execute grant applications, awards, amendments or other agreements on their behalf. All documents to be executed under such delegated authority must be routed for County Counsel and County Administrative Office review prior to signature by designee.

Note: This process should NOT be used to execute documents under a master agreement or template, or for construction contract change orders. Contact your County Counsel for instructions related to review of these documents.

Complete and submit this form, along with required documents proposed for signature, via email to the department's County Counsel representative and Finance Analyst. If the documents proposed for signature are within the delegated authority, the department will submit the requisite hard copies for signature to the County Counsel representative. Once County Counsel has signed, the department will submit the signed documents in hard copy, as well as by email, to CAO Special Projects Team for review. If approved, the department will be provided routing instructions as well as direction to submit one set of the executed documents to the Clerk of the Board within 30 days.

For detailed instructions on submission requirements, reference Section 7.3 of the Board Agenda Item Guidelines as the Delegation of Authority does not eliminate the document submission requirements.

Department/Agency/Entity: Sheriff/Coroner/Public Administrator

Contact Name: Lili Flores

Telephone: 387-0384

Agreement No.: 21-558 Amendment No.: 2 Date of Board Item 7/27/21 Board Item No.: 55

Name of Contract Entity/Project Name: Steven Mickel


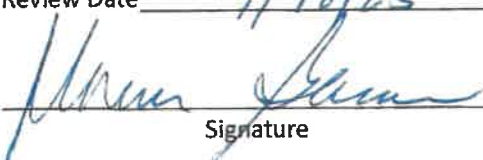
Explanation of request/Special Instructions:

On July 27, 2021 (Item No. 55) the Board of Supervisors (Board) approved Employment Contract No. 21-558 with Steven Mickel to provide services as a Chaplain for the Sheriff/Coroner/Public Administrator, for the period of 07/31/2021 through 07/30/2024, with three successive one-year options to extend the term of the contract. In the same action, the Board authorized the Sheriff/Coroner/Public Administrator, Undersheriff, or Assistant Sheriff to execute those contract extensions. Amendment No. 1 extended the contract through 07/30/2025. Amendment No. 2 to the contract will exercise the second of the one-year extensions to the contract through 07/30/2026.

Undersheriff Rick Bessinger will be executing Amendment No. 2 for this contract on behalf of the County.

Insert check mark that the following required documents are attached to this request:

- ☒ Documents proposed for signature (Note: For contracts, include a signed non-standard contract coversheet for contracts not submitted on a standard contract form).
- ☒ Board Agenda item that delegated the authority

Department Routed to County Counsel	County Counsel Name: Scott M. Runyan, Principal Asst County Counsel	Date Sent: 7/8/25
Reviewing County Counsel Use Only	Review Date 07/15/2025  Scott Runyan (Jul 15, 2025 14:27 PDT) Signature	Determination: <input checked="" type="checkbox"/> Within Scope of Delegated Authority <input type="checkbox"/> Outside Scope of Delegated Authority
CAO-Special Projects Use Only	Review Date 7/18/25  Signature	Disposition: <input checked="" type="checkbox"/> Route for signature to: ____Chair ____CEO <input checked="" type="checkbox"/> Department ____Return to Department for preparation of agenda item

Please make sure to submit approved amendment No. 1 and DA Form to COB

Rev 12/2018