

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS
OF INLAND COUNTIES EMERGENCY MEDICAL AGENCY
AND RECORD OF ACTION**

March 11, 2025

FROM

DANIEL MUÑOZ, Interim EMS Administrator, Inland Counties Emergency Medical Agency

SUBJECT

Facility Use Agreement with Inyo County for Liaison Office Workspace

RECOMMENDATION(S)

Acting as the governing body of the Inland Counties Emergency Medical Agency, approve non-financial Facility Use **Agreement No. 25-154** with Inyo County for use of office workspace at the Inyo County facility in Bishop, by one Inland County Emergency Medical Agency Public Service Employee to act as a liaison to Inyo County, effective upon execution by both parties and continuing until terminated by either party upon thirty days written notice.

(Presenter: Daniel Muñoz, Interim EMS Administrator, 388-5823)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). This non-financial Facility Use Agreement (Agreement) is equally beneficial for both Inland County Emergency Medical Agency (ICEMA) and Inyo County, therefore, no financial relationship is required.

BACKGROUND INFORMATION

ICEMA, as the Local Emergency Medical Services Agency (LEMSA), is responsible for ensuring effective Emergency Medical Services (EMS) in the San Bernardino, Inyo, and Mono Counties. ICEMA administers State and local codes and regulations governing the provision of emergency medical care to the sick and injured at the scene of an emergency and during transport to a care hospital.

ICEMA's administration is headquartered in San Bernardino County, where the majority of ICEMA's operation, and population served, are centered. ICEMA staff have increasingly been required to travel to Inyo County for local meetings and to provide support as the regulatory LEMSAs. ICEMA and Inyo County agree that a local ICEMA Public Service Employee (Liaison), stationed in Inyo County, would benefit both organizations through increased operational efficiency, improved communication, and increased local support.

Inyo County agrees to provide a workspace located at 1360 North Main Street, Bishop, CA 93514, to ICEMA for use by one ICEMA Liaison. Approval of this Agreement will establish

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parameters for office workspace and general workplace accommodations for the ICEMA liaison, at no cost to ICEMA. The Agreement is effective upon full execution and may be terminated by either party upon thirty days written notice.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (John Tubbs II, Deputy County Counsel, 387-5455) on December 16, 2024; Risk Management (Gregory Ustaszewski, Staff Analyst, 386-9008) on December 9, 2024; Finance (Carl Lofton, Administrative Analyst, 387-5404) on December 20, 2024; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on January 9, 2025.

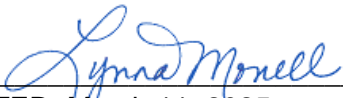
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Record of Action of the Board of Directors
Inland Counties Emergency Medical Agency (ICEMA)

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, SECRETARY

BY 
DATED: March 11, 2025



cc: ICEMA - Stremel w/agree
 Contractor - c/o ICEMA w/agree
 File - w/agree
MBA 03/13/2025