

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SAN BERNARDINO  
AND RECORD OF ACTION**

August 25, 2020

**FROM**

**MICHELLE SCRAY BROWN, Chief Probation Officer, Probation Department**

**SUBJECT**

Revenue Contract with San Bernardino City Unified School District to Provide School-Based Probation Officers

**RECOMMENDATION(S)**

Approve revenue **Contract No. 20-871** in an amount not to exceed \$62,470 with the San Bernardino City Unified School District for the provision of two school-based Probation Officers at a cost not to exceed \$31,235 per each assigned full-time Probation Officer, for the period August 25, 2020 through June 30, 2021.

(Presenter: Kimberly Epps, Deputy Chief Probation Officer, 387-5589)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). Two Probation Officers will be assigned to the San Bernardino City Unified School District (District). The average cost of the two Probation Officers for 2020-21 is \$258,000 of which the District agrees to pay a not to exceed amount of \$31,235 for each full-time Probation Officer, for a total not to exceed amount of \$62,470. The Department's remaining cost of \$195,530 will be funded by the Juvenile Justice Crime Prevention Act (JJCPA). The JJCPA allocates state resources annually to fund programs that address juvenile crime prevention and focus on public safety. Sufficient appropriation and revenue is included in Probation's 2020-21 Budget.

**BACKGROUND INFORMATION**

For more than 20 years, the Department has utilized various grants, including funding under the JJCPA, in combination with school district revenue to fund the services of Probation Officers at various school districts. These Probation Officers serve as a resource for the school districts, and work with students and their families to provide necessary intervention/prevention services in response to problems that reach beyond the school setting and affect the student's academic progress. These intervention/prevention efforts often result in reduced student delinquency and improved classroom attendance and performance.

The contract with the District expired on June 30, 2020 and no services have been provided since its expiration. The recommended contract will allow school Probation Officer services to continue for an additional year, through June 30, 2021.

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In the event that JJCPA funding is not available to continue these services throughout the 2020-21 fiscal year, contract language has been included that allows either party to terminate this agreement upon 15 days' written notice.

**PROCUREMENT**

Not Applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Jamie Ryan, Deputy County Counsel, 387-3088) on July 1, 2020; Finance (Carolina Mendoza, Administrative Analyst, 387-0294) on July 2, 2020; and County Finance and Administration (Kelly Welty, Deputy Executive Officer, 387-5423) on July 6, 2020.

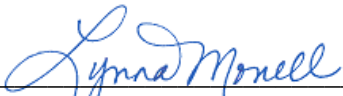
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Record of Action of the Board of Supervisors  
County of San Bernardino

**APPROVED (CONSENT CALENDAR)**

Moved: Josie Gonzales    Seconded: Robert A. Lovingood  
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: August 25, 2020



cc: Probation- Macias w/agree  
Contractor- C/O Probation w/agree  
File-w/agree  
la 09/8/2020