

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

August 25, 2020

FROM

BEAHTA R. DAVIS, Director, Regional Parks Department

SUBJECT

Employment Contract for the Regional Parks Department at Lake Gregory Regional Park

RECOMMENDATION(S)

Approve **Employment Contract No. 20-681** between the County of San Bernardino and Savannah Coble effective September 1, 2020 through August 31, 2021 as Event Coordinator, for the total annual cost of \$64,960. (Presenter: Beahta R. Davis, Director, 387-2340)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The estimated annual cost of \$64,960 will be covered by revenue received for weddings, receptions and other events at Lake Gregory Regional Park. Adequate appropriation and revenue have been included in the Regional Park Department's (Department) 2020-21 budget.

BACKGROUND INFORMATION

The Department took over the management and operations at Lake Gregory Regional Park on January 1, 2020, including the scheduling of and coordination of weddings and other events at the San Moritz Lodge and what is known as the Wildflower Wedding location. In April of 2020, the Department hired Savannah Coble through Amtec, a County contracted temporary hiring service provider, to provide event coordination support services.

The recommended employment contract will engage Savannah Coble on an ongoing basis to provide these event coordination support services effective September 1, 2020 through August 31, 2021. Either party may terminate the contract at any time without cause with a 14-day prior written notice to the other party. The contract may be terminated for just cause immediately by the County.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Dawn Martin, Deputy County Counsel, 387-4322) on July 13, 2020; Finance (Elias Duenas, Administrative Analyst, 387-4052) on July 22, 2020; County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on July 27, 2020.

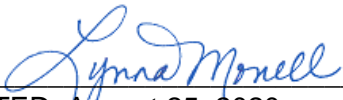
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Gregory Regional Park
August 25, 2020**

Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Josie Gonzales Seconded: Robert A. Lovingood
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: August 25, 2020



cc: Parks- Davis w/agree
Contractor- C/O Parks w/agree
File- w/agree
la 09/2/2020