

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



**Contract Number**

21-429 A-5

**SAP Number**

4400016798

## Children and Family Services

<b>Department Contract Representative</b>	Jose Arriola
<b>Telephone Number</b>	(909) 388-0320
<b>Contractor</b>	Victor Community Support Services, Inc.
<b>Contractor Representative</b>	Sabrina Roye
<b>Telephone Number</b>	(909) 522-4656
<b>Contract Term</b>	July 1, 2021 through June 30, 2026
<b>Original Contract Amount</b>	\$11,115,102
<b>Amendment Amount</b>	\$2,800,000
<b>Total Contract Amount</b>	Not to exceed \$13,915,102
<b>Cost Center</b>	5017161000
<b>Grant Number (if applicable)</b>	

**IT IS HEREBY AGREED AS FOLLOWS:**

### **AMENDMENT No. 5:**

It is hereby agreed to amend Contract No. 21-429, as follows:

### **SECTION V. FISCAL PROVISION**

**Amend Paragraphs A to read as follows:**

- A. The maximum amount of payment under this Contract shall not exceed \$13,915,102, of which \$6,957,551 may be federally funded, and all payments shall be subject to availability of funds to the County. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor's services and expenses incurred in the performance hereof, including travel and per diem.

The total contract amount is broken down as follows:

Year 1	\$ 2,715,102	July 1, 2021 through June 30, 2022
Year 2	\$ 2,800,000	July 1, 2022 through June 30, 2023
Year 3	\$ 2,800,000	July 1, 2023 through June 30, 2024
Year 4	\$ 2,800,000	July 1, 2024 through June 30, 2025
Year 5	\$ 2,800,000	July 1, 2025 through June 30, 2026
Total	\$13,915,102	July 1, 2021 through June 30, 2026

# SECTION VIII. TERM

**Amend Section VIII to read as follows:**

This Contract is effective as of July 1, 2021, and is extended from its original expiration date of June 30, 2022, to expire on June 30, 2026, but may be terminated earlier in accordance with provisions of Section IX of the Contract.

# ATTACHMENT C

Amend Attachment C to include Budgets for fiscal year 2025-26.

**All other terms and conditions of Contract No. 21-429 remain in full force and effect.**

This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

SAN BERNARDINO COUNTY

► 

Dawn Rowe, Chair, Board of Supervisors

Dated: MAY 20 2025

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

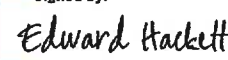
Lynna Monell  
Clerk of the Board of Supervisors  
San Bernardino County

By  Deputy



Victor Community Support Services, Inc.

(Print or type name of corporation, company, contractor, etc.)

By ► 

(Authorized signature - sign in blue ink)

Edward E. Hackett

Name (Print or type name of person signing contract)

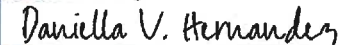
Title Chief Financial Officer  
(Print or Type)

Dated: 4/23/2025  
1360 East Lassen Avenue

Address Chico, CA 95973

## FOR COUNTY USE ONLY

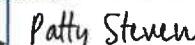
Approved by Legal Form

► 

Daniella V. Hernandez, Deputy County Counsel

Date 4/23/2025

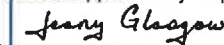
Reviewed by Contract Compliance

► 

Patty Steven, Contracts Manager

Date 4/23/2025

Reviewed by Department

► 

Jeany Glasgow, Director

Date 4/23/2025

Victor Community Support Services  
VCSS CFT Contract #21-429 A-5

**ATTACHMENT C**

**Child and Family Team Facilitators Services  
Program Budget  
July 1, 2025 - June 30, 2026**

**I. PROGRAM COSTS**

List only those items of cost which are chargeable, in whole or part, to the program.

**A. Salaries and Benefits**

		<b>COST PER FTE</b>	<b>TOTAL FTE TO PROGRAM</b>	<b>PROPOSED BUDGET AMOUNTS</b>
1	Job Title: Executive Director - .32 FTE			
	Salary:	125,703	0.32	40,225
	Benefits:	37,266	0.32	11,925
2	Job Title: Supervisors - 2.9 FTE			
	Salary:	87,481	2.90	253,695
	Benefits:	25,934	2.90	75,209
3	Job Title: Facilitators - 12.0 FTE (4 bilingual)			
	Salary:	68,789	12.00	825,466
	Benefits:	20,393	12.00	244,711
4	Job Title: Family Partners - 6.0 FTE (2 bilingual)			
	Salary:	41,244	6.00	247,462
	Benefits:	12,227	6.00	73,360
5	Job Title: Program Support Staff - 5 FTE			
	Salary:	51,730	5.00	258,650
	Benefits:	15,335	5.00	76,677
	<b>SUBTOTALS</b>	<b>\$ 486,101</b>		<b>\$ 2,107,380</b>

**B. Operational Costs\***

	<b>TOTAL COST TO THE ORGANIZATION</b>	<b>PERCENT CHARGED TO PROGRAM</b>	<b>PROPOSED BUDGET AMOUNTS</b>
1. Professional Fees	9,224	100.00%	9,224
2. Software Maintenance	31,115	100.00%	31,115
3. Employment Expenses	11,284	100.00%	11,284
4. Office Supplies	8,229	100.00%	8,229
5. Program Supplies	28,955	100.00%	28,955
6. Rent	92,332	100.00%	92,332
7. Utilities	37,896	100.00%	37,896
8. Building Maintenance	23,497	100.00%	23,497
9. Equipment Expense	60,244	100.00%	60,244
10. Transportation	92,250	100.00%	92,250
11. General & Administrative Costs	3,006	100.00%	3,006
12. Conference & Meetings	12,310	100.00%	12,310
13. Taxes & Insurance	4,801	100.00%	4,801
14. Indirect Costs	277,477	100.00%	277,477
15.			
<b>SUBTOTALS</b>	<b>\$ 692,620</b>		<b>\$ 692,620</b>
<b>SUBTOTALS, (A) above</b>	<b>\$ 486,101</b>		<b>\$ 2,107,380</b>
<b>TOTALS</b>	<b>\$ 1,178,721</b>		<b>\$ 2,800,000</b>

\*Based on Agency Cost Allocation Tool