

**RESOLUTION NO. 2024-\_\_\_\_\_**

**RESOLUTION OF THE BOARD OF SUPERVISORS OF SAN BERNARDINO COUNTY, STATE OF CALIFORNIA, DELEGATING AUTHORITY TO THE PURCHASING AGENT TO LEASE REAL PROPERTY FOR USE BY THE COUNTY FOR ELECTION PURPOSES**

On Tuesday \_\_\_\_\_, 2024, on motion of Supervisor \_\_\_\_\_, duly seconded by Supervisor \_\_\_\_\_ and carried, the following resolution is adopted by the Board of Supervisors of San Bernardino County, State of California.

**WHEREAS**, Government Code section 25350.51 allows the Board of Supervisors, by resolution, to delegate to the purchasing agent or other appropriate county official, subject to any rules and regulations as it may impose, to lease real property for the use by the County or to obtain use of real property for the County by license for a term not to exceed five (5) years and for a rental not to exceed ten thousand dollars (\$10,000) per month; and

**WHEREAS**, on January 11, 2022 (Item No. 35), the Board of Supervisors delegated in Resolution No. 2022-002 to the Purchasing Agent the Board of Supervisor’s authority to lease real property for use by the County or District of a term (including options) equal to or less than four (4) years, with a rental equal to or less than Ten Thousand Dollars (\$10,000) per month and a premises of less than 5,000 square feet; and

**WHEREAS**, the County, through the Registrar of Voters, requires the use of hundreds of facilities to use as polling locations, election supply depot sites, early vote sites, poll worker training locations, and for other election purposes in order to conduct elections in compliance with California law; and

**WHEREAS**, the Board of Supervisors of San Bernardino County hereby finds and determines that not requiring the submittal of short-term leases or use permits for election purposes to the Board of Supervisors for approval would expedite the leasing/use permit process by at least several weeks. It is further determined that delegating to the Purchasing Agent, subject to the rules and regulations as are hereinafter imposed, the Board of Supervisor’s authority to lease real property for use by the County for election purposes for a rental not to exceed Ten Thousand Dollars (\$10,000) per month and for a term not to exceed four years; and to allow certain limited amendments to any County lease, clearly within the legislative province, would promote lease procedure simplification.

**NOW, THEREFORE**, the Board of Supervisors of San Bernardino County hereby resolves and orders that this resolution be adopted according to Government Code section 25350.51 to delegate to the Purchasing Agent the Board of Supervisor’s authority to lease or enter into a use permit for real property for use by the County for election purposes with a rental equal to or less than ten thousand dollars (\$10,000) per month and for a term not to exceed four years, Notice of Intention to consummate such a lease, use permit or amendment shall be posted in a public place for five (5) working days prior to consummation of the lease, use permit or amendment. This authority is only granted for leases/use permits for elections.

PASSED AND ADOPTED by the Board of Supervisors of San Bernardino County, State of California, by the following vote:

- AYES: SUPERVISORS:
- NOES: SUPERVISORS:
- ABSENT: SUPERVISORS:

\* \* \* \* \*

STATE OF CALIFORNIA            )  
  )  
SAN BERNARDINO COUNTY        )        ss.

I, **LYNNA MONELL**, Clerk of the Board of Supervisors of San Bernardino County, State of California, hereby certify the foregoing to be a full, true and correct copy of the record of the action taken by the Board of Supervisors, by vote of the members present, as the same appears in the Official Minutes of said Board at its meeting of \_\_\_\_\_, 2024.

LYNNA MONELL  
Clerk of the Board of Supervisors

By \_\_\_\_\_  
Deputy