

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SAN BERNARDINO  
AND RECORD OF ACTION**

October 27, 2020

**FROM**

**TERRY W. THOMPSON, Director, Real Estate Services Department – Project Management**

**SUBJECT**

Advertise for Competitive Bids for Yucaipa Regional Park RV Camping Infrastructure for Modular Shower/Restroom Project

**RECOMMENDATION(S)**

1. Find the Yucaipa Regional Park RV Camping Infrastructure for Modular Shower/Restroom Project is exempt under the California Environmental Quality Act (CEQA) Guidelines, Existing Facilities, Section 15301 (a)(c)(d), Replacement or Reconstruction Section, 15302 (b).
2. Approve the plans and specifications, and authorize the Deputy Director of the Real Estate Services Department – Project Management to advertise for competitive bids for the Yucaipa Regional Park RV Camping Infrastructure for Modular Shower/Restroom Project, located at 33900 Oak Glen Rd. in Yucaipa.
3. Direct the Clerk of the Board to file and post the Notice of Exemption of the Project as required under California Environmental Quality Act.
4. Approve appropriation and revenue adjustments for the Yucaipa Regional Park RV Camping Infrastructure for Modular Shower/Restroom Project, and authorize the Auditor-Controller/Treasure/Tax Collector to post the necessary budget adjustments, as detailed in the Financial Impact Section. (Four votes required).

(Presenter: Terry W. Thompson, Director, 387-5000)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Improve County Government Operations.**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The Yucaipa Regional Park RV Camping Infrastructure for Modular Shower/Restroom Project (Project) original budget of \$500,000 is funded by the Community Development Block Grant Fund as approved by the Board of Supervisors (Board) as part of the 2020-21 Capital Improvement Program (CIP) budget. An increase of \$450,000 in CDBG funding is being requested in order to procure and install an additional prefabricated restroom at the Tent Campground area. The budget adjustments below will increase the project budget by \$450,000, for a total project budget of \$950,000.

**Advertise for Competitive Bids for Yucaipa Regional Park RV Camping  
Infrastructure for Modular Shower/Restroom Project  
October 27, 2020**

<b>Fund Center</b>	<b>WBSE</b>	<b>Commitment Item/GL Account</b>	<b>Description</b>	<b>Action</b>	<b>Amount</b>
6210002480	N/A	55305030	Operating Transfers Out	Increase	\$450,000
6210002480	N/A	40509094	Federal Grants	Increase	\$450,000
7700003100	10.10.1089	40909975	Operating Transfers In	Increase	\$450,000
7700003100	10.10.1089	54304030	Improvements to Structure	Increase	\$450,000

**BACKGROUND INFORMATION**

Approval of this item will allow the Real Estate Services Department - Project Management (RES-D-PM) to solicit competitive bids for the Project. The Project will install two new owner furnished modular prefabricated shower restroom buildings, and includes civil site work, infrastructure utilities and accessible path of travel from parking lot and recreational parking camp site for Yucaipa Regional Park. This meets the County goals of Improving County Government Operations, and Operating in a Fiscally-Responsible and Business-Like Manner.

It is recommended that the Board determine the Project to be categorically exempt from further review under Section 15301 (a)(c)(d) (Existing Facilities) and Section 15302 (b) (Replacement or Reconstruction) of the California Environmental Quality Act Guidelines (CEQA) (Title 14, California Code of Regulations). As evidenced by the Notice of Exemption, Section 15301 provides categorical exemption for projects involving minor alteration of Class 1 Existing Facilities with no or negligible expansion of use. Subsections (a), (c) and (d) include project elements related to the exterior Americans with Disabilities Act (ADA) alterations. Additionally, Section 15302 further supports the ADA barrier removal and addition of a new restroom. All work involved in this Project is consistent with Class 1 and 2 exemptions.

This Project is consistent with County Administrative Office approved CIP Request No. 21-093 (WBSE 10.10.1089).

**PROCUREMENT**

RES-D-PM will advertise the Project for competitive bids on October 30, 2020. A Mandatory Pre-Bid Meeting for prospective bidders is scheduled for November 10, 2020, at 10:00 a.m. at the Yucaipa Regional Park located at 33900 Oak Glen Rd, Yucaipa, California. The bid opening for the Project is scheduled for November 24, 2020, at 2:00 p.m. at RES-D-PM.

Pursuant to California Public Contract Code sections 22032 and 22039, the Board shall adopt plans, specifications, and working details for public projects exceeding \$200,000. Plans and specifications are on file with the Clerk of the Board.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Katherine Hardy, Deputy County Counsel, 387-5437) on September 16, 2020; Regional Parks Department (Beatha R. Davis, Director, Regional Parks Department) on October 1, 2020; Purchasing Department (Bruce Cole, Supervising Buyer, 387-2148) on October 1, 2020; Project Management Division (Don Day, Interim Deputy Director, 387-5000) on October 1, 2020; Real Estate Services Department

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(Jennifer Costa, Assistant Director, 387-5000) on October 1, 2020; Finance (Wen Mai, Principal Administrative Analyst, 387-4020) on October 2, 2020; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on October 9, 2020.

(VT 361-8766)

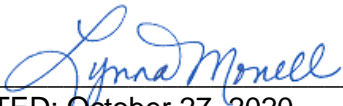
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Record of Action of the Board of Supervisors  
County of San Bernardino

**APPROVED (CONSENT CALENDAR)**

Moved: Robert A. Lovingood Seconded: Josie Gonzales  
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY  \_\_\_\_\_  
DATED: October 27, 2020



cc: RESD/PMD- Thompson w/CEQA & Receipt  
File- Real Estate Services Dept.-PMD w/CEQA & Receipt w/CD  
LA 10/30/2020