

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS  
OF SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT  
AND RECORD OF ACTION**

October 21, 2025

**FROM**

**DAN MUNSEY, Fire Chief/Fire Warden, San Bernardino County Fire Protection District**

**SUBJECT**

Non-Financial Memorandum of Understanding with International Association of Fire Chiefs

**RECOMMENDATION(S)**

Acting as the governing body of the San Bernardino County Fire Protection District, approve Non-Financial **Memorandum of Understanding No. 25-842** with International Association of Fire Chiefs for the provision of practical training and work experience with the San Bernardino County Fire Protection District, effective October 21, 2025, through June 30, 2028.

(Presenter: Dan Munsey, Fire Chief/Fire Warden, 387-5779)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

Approval of these agreements will not result in the use of Discretionary General Funding (Net County Cost), as the Memorandum of Understanding (MOU) with the International Association of Fire Chiefs (IAFC) is for unpaid practical training and work experience.

**BACKGROUND INFORMATION**

IAFC is a non-profit organization that works with Aramco Training Services Company to facilitate on-the-job training for selected employees of the Saudi Arabian Oil Company (Saudi Aramco). As part of this training, selected Saudi Aramco employees are placed with other agencies to receive practical training and broaden their experiences in firefighting.

IAFC reached out to San Bernardino County Fire Protection District (SBCFPD) to be a host agency and assist IAFC trainees in acquiring meaningful and rewarding professional firefighting work experience. SBCFPD has assisted other agencies in helping their trainees acquire professional work experience.

This MOU is mutually beneficial to SBCFPD and the trainees, as the unpaid trainees augment the service capabilities of SBCFPD while satisfying their on-the-job training requirements and gaining hands-on work experience. The MOU provides that either party may terminate the MOU without cause with 20 days advance written notice.

**PROCUREMENT**

Not Applicable.

**Non-Financial Memorandum of Understanding with International  
Association of Fire Chiefs  
October 21, 2025**

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Rick Luczak, Deputy County Counsel, 387-5455) on August 7, 2025; and County Finance and Administration (Ivan Ramirez, Administrative Analyst, 387-4020) on August 18, 2025.

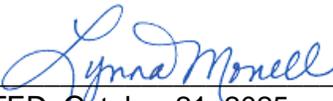
**Non-Financial Memorandum of Understanding with International  
Association of Fire Chiefs  
October 21, 2025**

Record of Action of the Board of Directors  
San Bernardino County Fire Protection District

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Curt Hagman  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, SECRETARY

BY  \_\_\_\_\_  
DATED: October 21, 2025



cc: SBCFPD - Munsey w/agree  
Contractor - c/o SBCFPD w/agree  
File - w/agree  
CCM 10/23/2025