



**Contract Number**

19-593 A-3

**SAP Number**

4400012549

## Children and Family Services

<b>Department Contract Representative</b>	<u>Kris Bussard</u>
<b>Telephone Number</b>	<u>(909) 386-8395</u>
<b>Contractor</b>	<u>Pomona Unified School District</u>
<b>Contractor Representative</b>	<u>Luis Valadez</u>
<b>Telephone Number</b>	<u>(909) 397-4740 x 25294</u>
<b>Contract Term</b>	<u>September 1, 2019 through June 30, 2023</u>
<b>Original Contract Amount</b>	<u>\$2,360,243</u>
<b>Amendment Amount</b>	<u>\$ 1,154,612</u>
<b>Total Contract Amount</b>	<u>\$ 3,514,855</u>
<b>Cost Center</b>	<u>5017041000</u>

**IT IS HEREBY AGREED AS FOLLOWS:**

**AMENDMENT NO. 3:**

It is hereby agreed to amend Contract No. 19-593, effective May 10, 2022, as follows:

**SECTION II. CONTRACTOR SERVICE RESPONSIBILITIES**

**Amend Paragraph F to read as follows:**

- F. Provide navigation services to eligible families, which include but are not limited to:
- Finding a child care provider,
  - Securing a subsidized child care placement as soon as possible, if eligible. If the family is potentially eligible for a subsidized placement, work should begin to secure this placement as soon as the case opens, and the case should be transitioned as soon as such a placement is available.
  - Completing child care program applications,
  - Developing a plan for long-term child care appropriate to the child's age and needs, and
  - Working with eligible families, the child's extended family, social worker, probation officer, and Child and Family Team (CFT) to assess child care opportunities, and provide client education to resource families based on the child's age and needs.

### **SECTION III. CONTRACTOR GENERAL RESPONSIBILITIES**

#### **Amend Paragraph A to read as follows:**

- A. In the performance of this Contract, Contractor, its agents and employees, shall act in an independent capacity and not as officers, employees, or agents of the San Bernardino County. Contractor agrees to comply with the applicable federal suspension and debarment regulations, including, but not limited to Title 48 Code of Federal Regulations (CFR), Chapter 1, Subchapter B, Part 9.4. By signing this Contract, Contractor certifies that:
1. Neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;
  2. Have not within a three-year period preceding this Contract been convicted of or had a judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction or contract under a public transaction; or a violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction or records, making false statements, or receiving stolen property;
  3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in Paragraph (A)(2) herein; and
  4. Have not within a three-year period preceding this Contract had one (1) or more public transactions (Federal, State or local) terminated for cause or default.

### **SECTION V. FISCAL PROVISIONS**

#### **Amend Paragraph A to read as follows:**

- A. The maximum amount of payment under this Contract shall not exceed \$3,514,855 and shall not exceed the annual amount stated below, of which \$1,757,428 may be federally funded, and shall be subject to availability of funds to the County.
- |          |           |
|----------|-----------|
| FY 19/20 | \$822,270 |
| FY 20/21 | \$822,270 |
| FY 21/22 | \$920,225 |
| FY 22/23 | \$950,090 |

### **SECTION VIII. TERM**

#### **Amend Section VIII. TERM to read as follows:**

This Contract is effective as of September 1, 2019, and is extended from its amended expiration date of June 30, 2022, to expire on June 30, 2023, but may be terminated earlier in accordance with provisions of Section IX of the Contract.

### **ATTACHMENTS**

Amend ATTACHMENT C – Program Budget for the period of September 1, 2021 to June 30, 2022.

Add ATTACHMENT C – Program Budget for the period of July 1, 2022 to June 30, 2023.

**All other terms and conditions of Contract No. 19-593 remain in full force and effect.**

This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

SAN BERNARDINO COUNTY

►  
\_\_\_\_\_  
Curt Hagman, Chairman, Board of Supervisors

Dated: \_\_\_\_\_  
SIGNED AND CERTIFIED THAT A COPY OF THIS  
DOCUMENT HAS BEEN DELIVERED TO THE  
CHAIRMAN OF THE BOARD

Lynna Monell  
Clerk of the Board of Supervisors  
San Bernardino County

By \_\_\_\_\_  
Deputy

Pomona Unified School District  
\_\_\_\_\_  
*(Print or type name of corporation, company, contractor, etc.)*

By ► \_\_\_\_\_  
*(Authorized signature - sign in blue ink)*

Name Sandra Garcia  
\_\_\_\_\_  
*(Print or type name of person signing contract)*

Assistant. Superintendent/CBO Fiscal  
Title Services  
\_\_\_\_\_  
*(Print or Type)*

Dated: \_\_\_\_\_

Address 800 S. Garey Ave  
\_\_\_\_\_  
Pomona, CA 91766  
\_\_\_\_\_

**FOR COUNTY USE ONLY**

Approved as to Legal Form  
\_\_\_\_\_  
►  
Kaleigh Ragon, Deputy County Counsel  
Date \_\_\_\_\_

Reviewed for Contract Compliance  
\_\_\_\_\_  
►  
Patty Steven, Contracts Manager  
Date \_\_\_\_\_

Reviewed/Approved by Department  
\_\_\_\_\_  
►  
Jeany Zepeda, Interim Director  
Date \_\_\_\_\_

**PUSD**  
**Bridge - San Bernardino County Program Budget**  
**September 1, 2021 – June 30, 2022**

**I. PROGRAM COSTS**

List only those items of cost which are chargeable, in whole or part, to the program. Salaries and benefits are chargeable to the program based on actual cost to the organization, subject to not exceeding the budget amount.

**A. Navigation Cost**

	TOTAL COST TO THE ORGANIZATION	PERCENT CHARGED TO GRANT	TOTAL COST
1 Job Title: Navigator 1 FTE			
Salary	\$ 42,921	92%	\$ 39,487.32
Benefits	\$ 21,675	92%	\$ 19,941.00
2 Mileage		100%	\$ -
3 Rent- Common Area Charges (CAMS)	\$ 1,063	100%	\$ 1,063.17
4 Office Supplies		100%	\$ -
<b>Subtotal</b>			\$ 60,491.49
Indirect Cost <b>5.19%</b>			\$ 3,139.51
4 <b>Total Navigator Cost</b>			\$ 63,631.00

**B. Trauma-Informed Care:**

	TOTAL COST TO THE ORGANIZATION	PERCENT CHARGED TO GRANT	TOTAL COST
1 Job Title: Trauma-Informed Care 1 FTE			
Salary	\$ 53,167	92%	\$ 48,913.64
Benefits	\$ 18,390	92%	\$ 16,918.80
2 Mileage			\$ -
3 Phones			\$ -
4 Office Supplies		100%	\$ -
5 Rent-Common Area Charges (CAMS)	\$ 1,048	100%	\$ 1,047.77
6 Advertising: Visibility		100%	\$ -
Total Direct Cost			\$ 66,879.93
Indirect Cost <b>5.19%</b>			\$ 3,471.07
<b>Total Trauma-Informed Care:</b>			\$ <b>70,351.00</b>

**PUSD**  
**Bridge - San Bernardino County Program Budget**  
**September 1, 2021 – June 30, 2022**

Voucher costs are chargeable to the program for the amount that was paid to the clients.

**C. Voucher:**

		TOTAL COST TO THE ORGANIZATION	PERCENT CHARGED TO GRANT	TOTAL COST
1	Voucher	\$ 775,576.21	100%	\$ 775,576.21
	Voucher Cost Reimbursement			\$ -
				\$ -
2	Program Assistant (Supervisor) .04 FTE			\$ -
	Salaries	\$ 76,174	4%	\$ 3,046.97
	Benefits	\$ 36,937	4%	\$ 1,477.47
3	Accounting Supervisor - Voucher Processing .05 FTE			\$ -
	Salaries	\$ 63,681	5%	\$ 3,184.03
	Benefits	\$ 31,913	5%	\$ 1,595.63
4	Other Service - Technology Related	\$ 833	100%	\$ 833.49
	Total Direct Cost			\$ 10,137.59
	Indirect Cost 5.19%			\$ 526.14
	<b>Total Voucher</b>			<b>\$ 786,239.94</b>
<b>TOTAL:</b>				
	<b>Total Navigator Cost</b>			\$ 63,631.00
	<b>Total Trauma-Informed Care:</b>			\$ 70,351.29
	<b>Total Voucher:</b>			<b>\$ 786,239.94</b>
	<b>Total All Charges</b>			<b>\$ 920,222.23</b>

**PUSD**  
**Bridge - San Bernardino County Program Budget**  
**July 1, 2022 – June 30, 2023**

**I. PROGRAM COSTS**

List only those items of cost, which are chargeable, in whole or part, to the program. Salaries and benefits are chargeable to the program based on actual cost to the organization, subject to not exceeding the budget amount.

**A. Navigation Cost**

		<b>TOTAL COST TO THE ORGANIZATION</b>	<b>PERCENT CHARGED TO GRANT</b>	<b>TOTAL COST</b>
1	<b>Job Title: Navigator 1 FTE</b>			
	Salary	\$54,108.00	100%	\$54,108.00
	Benefits	\$29,104.00	100%	\$29,104.00
2	Mileage	\$500.00	100%	\$500.00
3	Rent- Common Area Charges (CAMS)	\$1,400.00	100%	\$1,400.00
4	Office Supplies	\$1,081.77	100%	\$1,081.77
	<b>Subtotal</b>			\$86,193.77
	Indirect Cost <b>5.59%</b>			\$4,818.23
4	<b>Total Navigator Cost</b>			\$91,012.00

**B. Trauma-Informed Care:**

		<b>TOTAL COST TO THE ORGANIZATION</b>	<b>PERCENT CHARGED TO GRANT</b>	<b>TOTAL COST</b>
1	<b>Job Title: Trauma-Informed Care 1 FTE</b>			
	Salary	\$69,813.19	91%	\$63,530.00
	Benefits	\$25,097.00	91%	\$22,838.00
2	Mileage	\$-	100%	\$-
3	Phones	\$-	100%	\$-
4	Office Supplies	\$50.05	100%	\$50.05
5	Rent-Common Area Charges (CAMS)	\$1,175.00	100%	\$1,175.00
6	Advertising: Visibility	\$-	100%	\$-
	<b>Total Direct Cost</b>			\$87,593.05
	Indirect Cost <b>5.59%</b>			\$4,896.45
	<b>Total Trauma-Informed Care:</b>			\$92,489.50

Voucher costs are chargeable to the program for the amount that was paid to the clients.

**C. Voucher:**

		TOTAL COST TO THE ORGANIZATION	PERCENT CHARGED TO GRANT	TOTAL COST
1	Voucher	\$753,309.04	100%	\$753,309.04
	Voucher Cost Reimbursement			
2	Program Assistant (Supervisor) .04 FTE			
	Salaries	\$93,231.00	4%	\$3,729.24
	Benefits	\$45,806.00	4%	\$1,832.24
3	Accounting Supervisor - Voucher Processing .05 FTE			
	Salaries	\$79,439.00	5%	\$3,971.95
	Benefits	\$40,832.00	5%	\$2,041.60
4	Other Service - Technology Related	\$1,000.00	100%	\$1,000.00
	Total Direct Cost			\$12,575.03
	Indirect Cost <b>5.59%</b>			\$702.94
	<b>Total Voucher</b>			\$766,587.01
	<b>TOTAL:</b>			
	<b>Total Navigator Cost</b>			\$91,012.00
	<b>Total Trauma-Informed Care:</b>			\$92,489.50
	<b>Total Voucher:</b>			\$766,587.01
	<b>Total All Charges</b>			\$950,088.51