

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
SITTING AS THE GOVERNING BOARD OF THE FOLLOWING:
SAN BERNARDINO COUNTY
BOARD GOVERNED COUNTY SERVICE AREAS
AND RECORD OF ACTION**

June 28, 2022

FROM

**BRENDON BIGGS, Director, Department of Public Works – Special Districts
SHANNON D. DICUS, Sheriff/Coroner/Public Administrator**

SUBJECT

Amendment to Memorandum of Understanding for Operation, Maintenance, and Management of County-Owned Wastewater Collection System at Glen Helen Rehabilitation Center

RECOMMENDATION(S)

1. Acting as the governing body of San Bernardino County, approve **Amendment No. 3 to Memorandum of Understanding No. 15-334** between the Sheriff/Coroner/Public Administrator and County Service Area 70 Countywide, exercising the third and final option to extend the term by one year, for a new total contract period of July 1, 2015 through June 30, 2023, and increasing the compensation amount by \$22,215, from \$158,470 to \$180,685, for continued reimbursement by the Sheriff/Coroner/Public Administrator to County Service Area 70 Countywide for the cost of operating, maintaining and managing the County-owned wastewater collection system at the Glen Helen Rehabilitation Center.
2. Acting as the governing body of County Service Area 70 Countywide, approve **Amendment No. 3 to Memorandum of Understanding No. 15-334** between the Sheriff/Coroner/Public Administrator and County Service Area 70 Countywide, exercising the third and final option to extend the term by one year, for a new total contract period of July 1, 2015 through June 30, 2023, and increasing the compensation amount by \$22,215, from \$158,470 to \$180,685, for continued reimbursement by the Sheriff/Coroner/Public Administrator to County Service Area 70 Countywide for the cost of operating, maintaining and managing the County-owned wastewater collection system at the Glen Helen Rehabilitation Center.

(Presenter: Brendon Biggs, Director, 387-7906)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). In accordance with this recommended amendment, the Sheriff/Coroner/Public Administrator (Sheriff) shall reimburse County Service Area 70 Countywide (CSA 70) an amount not to exceed \$22,215 for the operation, maintenance and management of the County-owned wastewater collection system located at the Glen Helen Rehabilitation Center (GHRC) in 2022-23. This amount reflects no change from the cost of services from the prior fiscal year.

**Amendment to Memorandum of Understanding for Operation,
Maintenance, and Management of County-Owned Wastewater
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Appropriation and revenue pertaining to the continuation of this Memorandum of Understanding (MOU) are included in the 2022-23 budget for the Sheriff and CSA 70.

BACKGROUND INFORMATION

GHRC is a detention facility that houses both male and female inmates. The Sheriff is responsible for ensuring that the operation, maintenance, and management of the facility's wastewater collection system is conducted according to federal, state and local regulatory requirements. As the Sheriff does not employ certified operators to provide these services, on June 16, 2015 (Item No. 87), the Board of Supervisors (Board) approved MOU No. 15-334 with the Department of Public Works – Special Districts, through CSA 70, to perform wastewater collection system operation, maintenance, and management at GHRC from July 1, 2015 through June 30, 2020 for the not to exceed amount of \$114,040. This MOU was subsequently amended as follows:

- On January 5, 2021 (Item No. 50), the Board approved Amendment No. 1 to exercise the first of three one-year options that extended the term for services through June 30, 2021, and increased the compensation amount by \$22,215 (from \$114,040 to \$136,255).
- On May 18, 2021 (Item No. 99), the Board approved Amendment No. 2 to exercise the second of three one-year options that extended the term for services through June 30, 2022, and increased the compensation amount by \$22,215 (from \$136,255 to \$158,470).

MOU No. 15-334 allows the term to be extended for three one-year periods through mutual agreement of the parties. Board approval of this item will exercise the third and final one-year option. This action will extend the term through June 30, 2023, thus permitting CSA 70 to continue to provide service for the Sheriff through staff that has the requisite certifications and experience to ensure public health and safety by meeting all regulatory requirements.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Aaron Gest, Deputy County Counsel, and Richard Luczak, Deputy County Counsel, 387-5455) on May 31, 2022; Finance (Tom Forster, Administrative Analyst, 387-4635) on June 6, 2022; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on June 13, 2022.

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Record of Action of the Board of Supervisors
San Bernardino County

Record of Action of the Board of Supervisors
San Bernardino County Flood Control District

APPROVED (CONSENT CALENDAR)

Moved: Janice Rutherford Seconded: Col. Paul Cook (Ret.)
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Joe Baca, Jr.
Absent: Curt Hagman

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: June 28, 2022



cc: Sheriff - Welty w/agree
Contractor - C/O Sheriff w/agree
File - w/agree
CCM 07/25/2022