



Contract Number

SAP Number

Performance, Education and Resource Centers

Department Contract Representative	Julie West
Telephone Number	(909) 387-2462
Contractor	Qualtrics, LLC
Contractor Representative	Caitlin Reader
Telephone Number	(571) 662-3357
Contract Term	October 1, 2025 – September 30, 2026
Original Contract Amount	N/A
Amendment Amount	N/A
Total Contract Amount	N/A
Cost Center	N/A
Grant Number (if applicable)	N/A

Briefly describe the general nature of the contract:

Approve non-financial agreement with Qualtrics, LLC, including nonstandard terms, for a subscription to cloud-based employee experience software and an employee engagement survey system, for the contract period of October 1, 2025 through September 30, 2026.

FOR COUNTY USE ONLY

Approved as to Legal Form ▶ Bonnie Uphold, Supervising Deputy County Counsel Date _____	Reviewed for Contract Compliance ▶ Lisa Rivas-Ordaz, Contracts Manager Date _____	Reviewed/Approved by Department ▶ Victor Tordesillas, Deputy Executive Officer Date _____
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