

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

June 9, 2026

FROM

BRADLEY GATES, Director, Workforce Development Department

SUBJECT

Revenue Contracts with the California Department of Rehabilitation for Co-Location Services at America's Job Center of California Locations

RECOMMENDATION(S)

1. Approve Revenue **Contract No. 26-433**(State No. C25-33373), including non-standard terms, with the California Department of Rehabilitation, in an amount not to exceed \$32,711.85, for co-location space at the Workforce Development Department America's Job Center of California East Valley location in San Bernardino, for the period of July 1, 2025 through June 30, 2028.
2. Approve Revenue **Contract No. 26-434**(State No. C25-33375), including non-standard terms, with the California Department of Rehabilitation, in an amount not to exceed \$26,693.17, for co-location space at the Workforce Development Department America's Job Center of California High Desert location in Victorville, for the period of July 1, 2025 through June 30, 2028.
3. Approve Revenue **Contract No. 26-435**(State No. C25-33374), including non-standard terms, with the California Department of Rehabilitation, in an amount not to exceed \$29,447.88, for co-location space at the Workforce Development Department America's Job Center of California West Valley location in Rancho Cucamonga, for the period of July 1, 2025 through June 30, 2028.
4. Authorize the Director or Assistant Director of the Workforce Development Department to execute any subsequent non-substantive amendments, and any other ancillary supporting documents necessary for amendments to the contracts in Recommendation Nos. 1 through 3, subject to review by County Counsel.
5. Direct the Director or Assistant Director of the Workforce Development Department to transmit any non-substantive amendments to the Clerk of the Board of Supervisors within 30 days of execution.

(Presenter: Bradley Gates, Director, 387-9856)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Create, Maintain and Grow Employment Opportunities and Economic Value in the County.

Operate in a Fiscally-Responsible and Business-Like Manner.

Foster Sustainable Development Through Strategic Partnerships.

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FINANCIAL IMPACT

Approval of this item will not affect Discretionary General Funding (Net County Cost). These revenue contracts will reimburse Workforce Development Department (WDD) for California Department of Rehabilitation (DOR) allocated share of America’s Job Center of California (AJCC) operational costs funded through the Workforce Innovation and Opportunity Act (WIOA). The total estimated reimbursement of the DOR co-location space usage at the WDD AJCC is \$88,852.90. Adequate appropriation and revenue are included in the Workforce Development Department’s 2025-26 budget and will be included in future recommended budgets.

AJCC Location	Amount
West Valley – AJCC #1 (Rancho Cucamonga)	\$29,447.88
East Valley – AJCC #2 (San Bernardino)	\$32,711.85
High Desert – AJCC #3 (Victorville)	\$26,693.17
Total	\$88,852.90

BACKGROUND INFORMATION

WDD operates the WIOA One Stop System for the San Bernardino County Workforce Development Board (WDB). WIOA is the federal law that provides funding for local workforce development and job training programs. In order to establish a high-quality AJCC delivery system and enhance collaboration among partner programs, WIOA requires local workforce boards, such as the WDB, to enter into Memorandum of Understanding (MOUs) with AJCC-required partners. Of these partners, DOR is an optional co-located partner. These MOUs serve as a functional tool for how the local workforce board and the AJCC partners will function together to create a unified delivery system and describe how the partner agencies will share financial responsibilities in the operation of the WIOA One Stop System.

On May 20, 2025, the MOU with DOR was approved by the Board of Supervisors (Board) (Item No. 92). This MOU is in effect from July 1 2025 through June 30, 2028. An exhibit to the MOU explains the system’s costs and how those costs are shared with DOR.

Currently, DOR is co-located with WDD at the following AJCC locations:

- East Valley AJCC - 500 Inland Center Drive, Space 508, San Bernardino, CA 92408
- High Desert AJCC - 17310 Bear Valley Road, Victorville, CA 92395
- West Valley AJCC - 9650 9th Street, Suite A, Rancho Cucamonga, CA 91730

Due to the absence of a formal state reimbursement agreement, DOR has not been able to reimburse WDD for DOR’s fair share of their co-located space use costs as agreed under the MOU. This retroactive item is being presented at this time, as this is the first Board of Supervisors (Board) meeting date available following the required operational, administrative, and legal reviews after receiving the agreement from DOR on April 27, 2026. As a retroactive item, approval of the Revenue Contracts will allow DOR to reimburse WDD for costs already incurred and will also allow DOR to continue to reimburse WDD for co-located costs through June 30, 2028.

Following Board approval, the Revenue Contracts will be transmitted to the California Department of General Services (DGS) for execution. DGS, as a department of the State of California, provides procurement services to other State departments, including DOR. The Revenue Contracts are on the standard DGS template forms and contain non-standard contract terms and omit certain County standard contract terms as follows:

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1. The Revenue Contracts do not require DGS to indemnify the County, as required by County Policies 11-05 and 11-07, including for intellectual property infringement claims.
 - The County standard contract indemnity provision requires the contractor to indemnify, defend, and hold County harmless from third-party claims arising out of the acts, errors or omissions of any person. The standard contract provision for intellectual property indemnity is: Contractor will indemnify, defend, and hold harmless County and its officers, employees, agents and volunteers, from any and all third-party claims, costs (including, without limitation reasonable attorneys’ fees), and losses for infringement of any United States patent, copyright, trademark or trade secret (Intellectual Property Rights) by any goods or services.
 - Potential Impact: DGS is not required to defend, indemnify or hold the County harmless from any claims, including indemnification for claims arising from DGS’ negligent or intentional acts and intellectual property infringement. If the County is sued for any claim, including intellectual property infringement based on its use of DGS’ software or services, the County may be solely liable for the costs of defense and damages, which could exceed the total Revenue Contract amounts.
2. The Revenue Contracts do not require DOR to meet the County’s insurance standards, as required pursuant to County Policies, 11-05, 11-07 and 11-07SP.
 - County policy requires contractors to carry appropriate insurance at limits and under conditions determined by the County’s Risk Management Department and as set forth in County policy and in the County standard contract.
 - Potential Impact: The County has no assurance that DOR will be financially responsible for claims that may arise under the Contract, which could result in expenses to the County that exceed the total Revenue Contract amounts.

WDD recommends approval of the Revenue Contracts, including non-standard terms, to receive reimbursement for DOR’s co-located costs through June 30, 2028. The Department is asking the Board of Supervisors to delegate authority to the Director or Assistant Director of the Workforce Development Department to execute, and submit Revenue contracts and additional non-substantive supplemental documentation detailed in recommendation No. 4 to the California Department of Rehabilitation. Delegated authority is requested to allow the Director or Assistant Director of WDD to execute and submit the State-required Revenue Contracts and related non-substantive supplemental documents after Board approval, as part of the DOR/DGS execution process. This authority is limited to the Revenue Contracts identified in Recommendation Nos. 1 through 3, related non-substantive supplemental documents, and notices of termination.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Sophie A. Curtis, Deputy County Counsel, 387-5455) on May 12, 2026; Purchasing (Ariel Gill, Supervising Buyer, 387-2070) on May 11, 2026; Risk Management (Stephanie Pacheco, Staff Analyst II, 386-9039) on May 27, 2026; and County Finance and Administration (Eduardo Mora, Administrative Analyst, 387-4376) on May 20, 2026.

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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: June 9, 2026



cc: WDD - Gates w/agree for sign
Contractor - c/o WDD w/agree
File - w/agree
MBA 06/10/2026