

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS
OF SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT
AND RECORD OF ACTION**

June 10, 2025

FROM

**DAN MUNSEY, Fire Chief/Fire Warden, San Bernardino County Fire Protection District
DON DAY, Director, Project and Facilities Management Department**

SUBJECT

Continuation of Emergency Related to Fire Station 21 Modular Installation in Earp

RECOMMENDATION(S)

Acting as the governing body of the San Bernardino County Fire Protection District, continue the finding, first made by the Board of Supervisors on May 20, 2025, that there is substantial evidence that immediate action is needed to prevent or mitigate the threat to life, health, property and essential public services posed by the cessation of contracted emergency fire services to the Earp, California area on June 30, 2025, after contract negotiations failed, which will now result in a community losing access to essential public safety services, unless a modular building to house one engine company for sleeping accommodations is installed, to allow staff to provide continuing essential public safety services to the community by July 1, 2025, which will not permit the delay resulting from a formal competitive solicitation of bids to procure construction services, and delegating authority, originally by Resolution on May 20, 2025, to the Chief Executive Officer to direct the Purchasing Agent to issue purchase orders and/or contracts, in a total amount not-to-exceed \$1,033,215, for any construction, installation, remediation, and modifications of internal and external structures related to the need for procurement and installation of a modular building at 52874 Parker Dam Road, in Earp, finding that the issuance of these purchase orders and/or contracts are necessary to respond to this emergency pursuant to Public Contract Code sections 22035 and 22050 (Four votes required). (Presenter: Don Day, Director, 387-5000)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost) as the \$1,033,215 project cost will be funded with available reserves from the San Bernardino County Fire Protection District's (SBCFPD) South Desert Regional Service Zone.

The project budget is sufficient to fully fund the contract with CSLM Construction Inc. (CSLM) in the amount of \$289,352 for the purchase and installation of a modular building, as well as the contract with West Coast Renovators and Improvements, Inc. (WCR) in the amount of \$482,504 for the connection of utility infrastructure to the modular building.

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The project budget consists of the following:

Description	Amount
Project Design	\$78,260
Project Management, Inspection, and Testing	\$137,950
Construction	\$735,617
Construction Contingency	\$73,562
Project Design Contingency	\$7,826
Total Project Budget	\$1,033,215

BACKGROUND INFORMATION

Currently, the SBCFPD has an agreement with the Buckskin Fire District to provide public safety services in the area, which expires on June 30, 2025. Despite promising negotiations that SBCFPD had hoped would result in continuing services from Buckskin Fire District, ultimately no agreement was reached between the two entities resulting in services set to lapse at the end of June. To ensure a continuity of life saving services, beginning July 1, 2025, SBCFPD will have personnel who will continue to provide services in the area. The current station is inadequate for fire service operations due to lack of lodging and showers, so a modular building is needed to support operations. The new modular building will house one engine company and will have accommodations of three bedrooms and two offices.

On May 20, 2025 (Item No. 102), the SBCFPD's Board of Directors (Board) found there is an emergency, pursuant to Public Contract Code section 22050 to authorize the Purchasing Agent to issue purchase orders necessary to the project at 52874 Parker Dam Road in Earp, thus mitigating the risk of loss to health, property, and essential services.

Further, the Board adopted Resolution No. 2025-109 authorizing the Purchasing Agent, as directed by the Chief Executive Officer, to issue purchase orders and/or contracts, in a total amount not-to-exceed \$1,033,215, for any emergency remediation, construction, installation, and modifications of internal and external structures related to the Project.

PFMD continues to evaluate the emergency and scope of work to complete the required modular building acquisition and installation including utilities infrastructure connections. A continuation of the emergency is recommended as immediate action is required to provide living accommodations for one engine crew so that essential public emergency services can continue to the Earp area. Emergencies related to Public Code section 22050 and 22035, once ordered, must be affirmed at each subsequent meeting until terminated. The recommended action will meet this requirement.

PROCUREMENT

PFMD has prepared a scope of work and received quotes and will request approval from the Chief Executive Officer to direct the Purchasing Agent to issue a purchase order/contract to CSLM in the amount of \$289,352 for the purchase and installation of a modular building. A purchase order/contract in the amount of \$482,504, including an allowance of \$109,904, will also be requested to be issued to WCR for infrastructure utility connections to the modular building.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Daniel Pasek and Richard Luczak, Deputies County Counsel, 387-5455) on May 28, 2025; Purchasing (Alberto Cazares, Buyer, 387-3376)

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on May 30, 2025; San Bernardino County Fire Protection District (Bertral Washington, Deputy Fire Chief, 387-5974) on May 28, 2025; Project and Facilities Management (Robert Gilliam, Chief of Project Management, 387-5000) on May 30, 2025; Finance (Yael Verduzco, Principal Administrative Analyst, 387-5285) on May 30, 2025; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on May 30, 2025.

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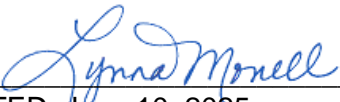
Record of Action of the Board of Directors
San Bernardino County Fire Protection District

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman

Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, SECRETARY

BY 
DATED: June 10, 2025



cc: File - Emergency/Fire Station 21 Modular Installation
CCM 06/26/2025