

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
SITTING AS THE GOVERNING BOARD FOR THE FOLLOWING:  
SAN BERNARDINO COUNTY  
BOARD GOVERNED COUNTY SERVICE AREAS  
AND RECORD OF ACTION**

September 26, 2023

**FROM**

**DON DAY, Director, Project and Facilities Management Department**

**JAMES E. JENKINS, Director, Department of Airports**

**SUBJECT**

Agreement between San Bernardino County and County Service Area 60 – Apple Valley Airport for Construction Projects

**RECOMMENDATION(S)**

1. Acting as the governing body of San Bernardino County, approve **Agreement No. 23-1079** with County Service Area 60 – Apple Valley Airport for San Bernardino County's management and delivery of construction projects for County Service Area 60 – Apple Valley Airport, from September 26, 2023 through September 25, 2028.
2. Acting as the governing body of County Service Area 60 – Apple Valley Airport, approve Agreement No. 23-1079 with San Bernardino County for San Bernardino County's management and delivery of construction projects for County Service Area 60 – Apple Valley Airport, from September 26, 2023 through September 25, 2028.

(Presenter: Don Day, Director, 387-5000)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Ensure Development of a Well-Planned, Balanced, and Sustainable County.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). There is no financial impact as a result of this action. Services provided under this Agreement are funded within individual project budgets of County Service Area 60 – Apple Valley Airport (District) and San Bernardino County (County) as part of the Capital Improvement Program (CIP).

**BACKGROUND INFORMATION**

The Agreement between the County and the District clarifies the duties and responsibilities of both parties regarding construction projects performed by the County on behalf of the District at the Apple Valley Airport (APV). APV was built in 1970, is the gateway to the high desert, and was established as a County Service Area (CSA) general aviation airport. APV is home to the County Sheriff and California Highway Patrol helicopter operations. The Agreement outlines the requirements of each party to manage and deliver construction projects that enable APV to provide services such as fuel, food, maintenance, rentals, flight training, and maintain public safety at APV. Either party may terminate the Agreement with 30 days prior written notice.

**Agreement between San Bernardino County and County Service Area 60  
- Apple Valley Airport for Construction Projects  
September 26, 2023**

**PROCUREMENT**

This Agreement complies with County Policy 11-03, Use of Services Provided by County Internal Service Departments.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Katherine Hardy, Deputy County Counsel, and Agnes Cheng, Deputy County Counsel, 387-5455) on August 14, 2023; Department of Airports (James Jenkins, Director, 387-8812) on August 4, 2023; Purchasing (Leo Gomez, Purchasing Manager, 387-2063) on August 24, 2023; Project and Facilities Management Department (Robert Gilliam, Chief of Project Management, 387-5000) on August 23, 2023; Finance (Elias Duenas, Administrative Analyst, 387-4052, and Yael Verduzco, Principal Administrative Analyst, 387-5285) on September 7, 2023; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on September 7, 2023.

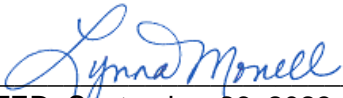
**Agreement between San Bernardino County and County Service Area 60  
- Apple Valley Airport for Construction Projects  
September 26, 2023**

Record of Action of the Board of Supervisors  
Board Governed County Service Areas  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Jesse Armendarez  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: September 26, 2023



cc: PFMD - Wissert w/ agree  
Contractor c/o PFMD w/ agree  
File w/ agree  
JLL 10/5/2023