

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number

22-364 A-1

SAP Number

4400019393

Department of Behavioral Health

Department Contract Representative	<u>Christopher Carso</u>
Telephone Number	<u>909-388-0856</u>
Contractor	<u>Valley Star Behavioral Health, Inc.</u>
Contractor Representative	<u>Elsie Barton</u>
Telephone Number	<u>909-388-2222</u>
Contract Term	<u>July 1, 2022 – June 30, 2027</u>
Original Contract Amount	<u>\$14,000,000</u>
Amendment Amount	<u>\$800,000</u>
Total Contract Amount	<u>\$14,800,000</u>
Cost Center	<u>9204332200</u>

THIS CONTRACT is entered into in the State of California by and between San Bernardino County, hereinafter called the County, and Valley Star Behavioral Health, Inc. referenced above, hereinafter called Contractor.

IT IS HEREBY AGREED AS FOLLOWS:

WITNESSETH:

IN THAT CERTAIN **Contract No. 22-364** by and between San Bernardino County, a political subdivision of the State of California, and Contractor for Crisis Residential Treatment Services, which Contract first became effective July 1, 2022, the following changes are hereby made and agreed to, effective upon execution:

- I. **ARTICLE V FUNDING AND BUDGETARY RESTRICTIONS**, paragraphs I and J are hereby amended and paragraph K is hereby added to read as follows:
 - I. The contract amendment amount of \$800,000 shall increase the total contract amount from \$14,000,000 to \$14,800,000 for the contract term.
 - J. This amendment hereby revises Schedules A and B for FY 2023-2024, FY 2024-2025, FY 2025-2026 and FY 2026-2027 as set forth in Exhibit I. All previously approved schedules remain in effect.

K. The allowable funding sources for this Contract may include: Federal Financial Participation Medi-Cal, and Mental Health Services Act. Federal funds may not be used as match funds to draw down other federal funds.

II. ARTICLE XVII PERSONNEL, paragraphs L and M are hereby added to read as follows:

L. Executive Order N-6-22 – Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. “Economic Sanctions” refers to sanctions imposed by the U.S. government in response to Russia’s actions in Ukraine (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>), as well as any sanctions imposed under state law (<https://www.dgs.ca.gov/OLS/Ukraine-Russia>). The EO directs state agencies and their contractors (including by agreement or receipt of a grant) to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should it be determined that Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. Contractor shall be provided advance written notice of such termination, allowing Contractor at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the County.

M. Campaign Contribution Disclosure (SB 1439)

Contractor has disclosed to the County using Attachment III - Campaign Contribution Disclosure Senate Bill 1439, whether it has made any campaign contributions of more than \$250 to any member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, Auditor-Controller/Treasurer/Tax Collector and the District Attorney] within the earlier of: (1) the date of the submission of Contractor’s proposal to the County, or (2) 12 months before the date this Contract was approved by the Board of Supervisors. Contractor acknowledges that under Government Code section 84308, Contractor is prohibited from making campaign contributions of more than \$250 to any member of the Board of Supervisors or other County elected officer for 12 months after the County’s consideration of the Contract.

In the event of a proposed amendment to this Contract, the Contractor will provide the County a written statement disclosing any campaign contribution(s) of more than \$250 to any member of the Board of Supervisors or other County elected officer within the preceding 12 months of the date of the proposed amendment.

Campaign contributions include those made by any agent/person/entity on behalf of the Contractor or by a parent, subsidiary or otherwise related business entity of Contractor.

III. ATTACHMENT III, Campaign Contribution Disclosure (SB 1439) is hereby added.

IV. This amendment hereby adds Exhibit I Schedules A and B for FY 2023-2024, FY 2024-2025, FY 2025-2026 and FY 2026-2027.

V. All other terms, conditions and covenants in the basic agreement remain in full force and effect.

This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.

SAN BERNARDINO COUNTY

► *Dawn Rowe*
Dawn Rowe, Chair, Board of Supervisors

Dated: MAY 21 2024

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

By *Lynna Monell*
Lynna Monell
Clerk of the Board of Supervisors
of San Bernardino County
Deputy



FOR COUNTY USE ONLY

DocuSigned by:
Dawn Martin
8FD744A7607047B
Dawn Martin, Deputy County Counsel
Date 5/8/2024

Reviewed for Contract Compliance
Ellayna Hoatson
Ellayna Hoatson, Contracts Supervisor
Date 5/8/2024

Reviewed and Approved by Department
Georgina Yoshioka
7DF8077EEFA674B2
Georgina Yoshioka, Director
Date 5/9/2024

Valley Star Behavioral Health, Inc.

(Print or type name of corporation, company, contractor, etc.)

By *Kent Dunlap*
335DB7E9B291446
(Authorized signature - sign in blue ink)

Name Kent Dunlap
(Print or type name of person signing contract)

Title President and Chief Executive Officer
(Print or Type)

Dated: 5/9/2024

Address 1585 S. D St. Suite 101,
San Bernardino, CA 92408

EXHIBIT I

BUDGET SCHEDULES

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY

DEPARTMENT OF BEHAVIORAL HEALTH

Contractor Name: Valley Star Behavioral Health

Actual Cost Contract (cost reimbursement)

Crisis Residential Treatment Services
 CRT-High Desert (Desert Hill)

Provider #
 Contract/RFP# 22-364

FY 2023 - 2024
 Anticipated Utilization of Funds

Address: 18552 Sunhill Dr.
 Victorville, CA 92385

Prepared by: Sabina Waweru
 Title: Senior Accountant

Date Form Completed: 3/21/2024
 Date Form Revised:

LINE #	MODE OF SERVICE	05-24 Hr Svcs (40-49)	15-Outpatient (01-06 & 06-09)	15-outpatient Medication support (60)	60-Support Client Flexibility Support (72)	60-Support Profit Margin	60-Support Other Non-Medical Client Support (78)	45 - Outreach Mental Health Promotion (10)	TOTAL
1	100% Distribution %	88.85%	0.00%	17.89%	9.07%	8.92%	9.83%		
2	EXPENSES								
2	SALARIES	1,088,077	16	337,509			188,877	0	1,812,279
3	BENEFITS	217,216	3	87,502			37,735	0	322,456
4	(2+3 must equal total staffing costs)	1,303,293	19	405,011	0		226,412	0	1,934,736
4	OPERATING EXPENSES	602,832	9	187,338	96,650	73,710	104,726	0	1,085,263
5	TOTAL EXPENSES (2+3+4)	1,906,126	28	592,347	96,650	73,710	331,138	0	2,909,998
6	AGENCY REVENUES								
6	PATIENT FEES								0
7	PATIENT INSURANCE								0
8	MEDI-CARE								0
9	GRANTS/OTHER								0
10	TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0	0	0	0
11	CONTRACT AMOUNT (5-10)	1,906,126	28	592,347	96,650	73,710	331,138	0	2,909,998
12	FUNDING								
12	MEDI-CAL (FFP)	762,450	11	236,939					999,400
13	EPSDT (2011 Reassignment)	0	0	0					0
14	MHSA MATCH	953,083	14	298,173					1,249,250
15	MHSA FUNDING	180,813	3	59,235					751,348
16	FUNDING TOTAL	1,906,126	28	592,347	96,650	73,710	331,138	0	2,909,998
17	NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0	0	0	0	0
18	STATE FUNDING (including Reassignment)	180,813	3	59,235	96,650	73,710	331,138	0	751,348
19	AGENCY FUNDING (non-DBH)	953,083	14	298,173	0	0	0	0	1,249,250
20	FEDERAL FUNDING	762,450	11	236,939	0	0	0	0	999,400
21	TOTAL FUNDING	1,906,126	26	592,347	96,650	73,710	331,138	0	2,909,998
22	TARGET COST PER UNIT OF SERVICE	\$362.65	\$2.84	\$7.17					
23	UNITS OF TIME (Days (Mode 05) / Minutes (Mode 15))	5256	10	82,568					82,608
24									5,256

APPROVED:

Gary Barnes
 Gary Barnes / Apr 16, 2024 10:53 PM

Anthony Altamirano
 Anthony Altamirano / Apr 16, 2024 10:53 PM

Jessica Montecinos
 Jessica Montecinos

Apr 16, 2024
 Apr 16, 2024

PROVIDER AUTHORIZED SIGNATURE DATE

DBH FISCAL SERVICES

DATE

DBH PROGRAM MANAGER

DATE

Gary Barnes

Anthony Altamirano

Jessica Montecinos

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

DBH FISCAL SERVICES (PRINT NAME)

DBH PROGRAM MANAGER (PRINT NAME)

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

FY 2023 - 2024

Contractor Name: Valley Star Behavioral Health

Provider #

Contract/RF# 22-364

Address: 16552 Sunhill Dr.

Victorville, CA 92395

Date Form Completed: 3/21/2024

Prepared by: Gabina Waweru

Title: Senior Accountant

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

Anticipated Utilization of Funds

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM
1 Centralized Services - Administration	\$106,823	0%	\$0	100%	\$106,823
2 Centralized Services - Program	\$97,780	0%	\$0	100%	\$97,780
3 Depreciation Expense	\$3,990	0%	\$0	100%	\$3,990
4 Education/Training	\$3,165	0%	\$0	100%	\$3,165
5 Telephone	\$43,400	0%	\$0	100%	\$43,400
6 Equipment IT	\$11,990	0%	\$0	100%	\$11,990
7 Facility Rent	\$266,640	0%	\$0	100%	\$266,640
8 Flex Support Expense	\$96,660	0%	\$0	100%	\$96,660
9 Food	\$76,930	0%	\$0	100%	\$76,930
10 General Insurance Liability	\$24,350	0%	\$0	100%	\$24,350
11 Housekeeping Supplies	\$1,270	0%	\$0	100%	\$1,270
12 Laundry & Linen	\$340	0%	\$0	100%	\$340
13 Leased Equipment	\$6,950	0%	\$0	100%	\$6,950
14 Licenses-Business	\$1,200	0%	\$0	100%	\$1,200
15 Medical Supplies	\$28,260	0%	\$0	100%	\$28,260
16 Minor Equipment	\$2,735	0%	\$0	100%	\$2,735
17 Office Supplies	\$7,136	0%	\$0	100%	\$7,136
18 Professional Fees	\$31,955	0%	\$0	100%	\$31,955
19 Purchase Services	\$36,100	0%	\$0	100%	\$36,100
20 Recruitment	\$8,050	0%	\$0	100%	\$8,050
21 Vehicle Maintenance	\$10,690	0%	\$0	100%	\$10,690
22 Travel	\$5,150	0%	\$0	100%	\$5,150
23 Psychiatrist	\$120,000	0%	\$0	100%	\$120,000
24 Profit Margin	\$73,710	0%	\$0	100%	\$73,710
25		0%	\$0	100%	\$0
SUBTOTAL B:	\$1,065,263		\$0		\$1,065,263
GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:					\$3,000,000

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE
FY 2023 - 2024

Contractor Name: Valley Star Behavioral Health
Provider # _____
Contract/RFP# 22-364
Address: 16552 Sunhill Dr.
Victorville, CA 92395
Date Form Completed: 3/21/2024

Prepared by: Sabina Waweru
Title: Senior Accountant

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, benefits, FTEs, etc.) for example explain how overhead or indirect cost were calculated.

Anticipated Utilization of Funds

ITEM	Justification of Cost
1 Centralized Services - Administration	This is an allocation from SBHG of Administration, Information Technology, Human Resources, Communications, Finance, and associated fringe benefits and expense. Cost (Plus Profit Margin) can be up to 15% of total direct costs, based on historical costs.
2 Centralized Services - Program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and programs practices, electronic medical records, quality assurance, and associated employee benefits and expenses, based on historical costs.
3 Depreciation Expense	Depreciation of company van at \$665 per month.
4 Education/Training	Continuing education for employees and required DBH trainings, based on historical costs.
5 Telephone	Phone system equipment and installation expense, monthly facility telephone charges and staff cellphone reimbursement, based on historical costs.
6 Equipment/IT	Includes: laptops, desktops, printers, network switch and software for staff, based on historical costs.
7 Facility Rent	Facility Rent, which includes utilities, basic janitorial services and building maintenance.
8 Flex Support Expense	Cost of providing support to clients and their caregivers such as food, clothing, socialization and recreation activities.
9 Food	Meals and snacks for clients.
10 General Insurance Liability	Costs of general liability, malpractice, fiduciary, director & officers, property insurance, auto, crime, sexual misconduct and umbrella coverage, based on historical costs.
11 Housekeeping Supplies	Facility cleaning and laundry supplies.
12 Laundry & Linen	Towels, sheets, blankets.
13 Leased Equipment	Cost of lease for copier (base charges and overage) and postage machine, based on historical costs.
14 Licenses-Business	Business license and DMV fees, based on historical costs.
15 Medical Supplies	Two-week supply of prescription medication, and monthly medication.
16 Minor Equipment	Minor equipment such security cameras and furniture costing less than \$6,000.
17 Office Supplies	General office supplies such as PPE (printing/paper/toner), presentation materials, pens & envelopes and other items that the staff need to perform their functions, based on historical costs.
18 Professional Fees	Audit fees and Registered Dietician 6 hours/month (\$320 per month x 12 = \$3,840).
19 Purchase Services	Ceridian Payroll processing fees, shredding fees, waste services, cable service, water service & shipping costs.
20 Recruitment	Job advertising, background checks, and physical exams for new employees, based on historical costs.
21 Vehicle Maintenance	Gasoline and routine maintenance expense for van.
22 Travel	Employee mileage reimbursement and parking during Outreach Services, based on the IRS amount of \$ 566 per mile.
23 Psychiatrist	Psychiatrist 80 81 hours per month at \$110/hr
24 Profit Margin	3% of Direct Cost. (The total of Indirect Admin. and Profit Margin cannot exceed 16% of direct costs)
25	

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2023 - 2024
Service Projections (Mode 05)

Contractor Name: Valley Star Behavioral Health
 Provider # [Redacted]
 Contract/RFP# 22-364
 Address: 15562 Sunhill Dr.
 Victorville, CA 92395
 Date Form Completed: 3/21/2024
 Date Form Revised: [Redacted]

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER

MONTH	Estimated Units of Service (Days)	Planned Clinical FTEs	Required Productivity (based on 30 days per month)	Projected Revenue Generated by Service Type			Clients Served			
				Adult Crisis Residential (40-49)	Discharges (Episodes Closed)	Admissions (Episodes Opened)	Starting Census	Discharges (Episodes Closed)	Monthly Census	
Jul-23	436	17.92	81%	\$0	\$0	\$0	11	5	6	
Aug-23	436	17.92	81%	\$0	\$0	\$0	10	5	11	
Sep-23	436	17.92	81%	\$0	\$0	\$0	11	5	17	
Oct-23	436	17.92	81%	\$0	\$0	\$0	10	5	22	
Nov-23	436	17.92	81%	\$0	\$0	\$0	10	5	27	
Dec-23	436	17.92	81%	\$0	\$0	\$0	11	5	33	
Jan-24	436	17.92	81%	\$0	\$0	\$0	11	5	39	
Feb-24	436	17.92	81%	\$0	\$0	\$0	10	5	44	
Mar-24	436	17.92	81%	\$0	\$0	\$0	11	5	50	
Apr-24	436	17.92	81%	\$0	\$0	\$0	10	5	55	
May-24	436	17.92	81%	\$0	\$0	\$0	11	5	61	
Jun-24	436	17.92	81%	\$0	\$0	\$0	11	5	67	
TOTAL	5,256					\$1,906,126	127	60	127	
Total Revenue							\$1,906,126	Unduplicated Clients Served		127
							Estimated Cost Per Client:	\$15,009		

BUDGET SCHEDULES

EXHIBIT I

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2023 - 2024
Service Projections (Mode 15)

Prior fiscal year Rates (Completed by DBH)		Contractor Name: Valley Star Behavioral Health								
Old County Contract (CCR) Rates	\$2.20	\$2.89	\$5.56							
Productivity Expectation: 60%	CM Rate per Min.	MHS Rate/Min	MSS Rate/Min							
Agency Per Min Rates:	\$2.20	\$2.89	\$5.56							
Target Cost Per Unit of Service	\$2.84	\$0.00	\$7.17							
			\$0.00							
NOTE: If no established agency per minute rates, please input the CCR rates in the highlighted cells										
ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER										
MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTE's	Projected Revenue Generated by Service Type				Clients Served			
			Case Management (01-06 & 08-09)	Medication Support (60)				Admissions (Episodes Opened)	Discharges (Episodes Closed)	Starting Census
Jul-23	6,884	17.92	\$2	\$49,362	\$0	\$0	\$0	11	5	6
Aug-23	6,884	17.92	\$2	\$49,362	\$0	\$0	\$0	10	5	11
Sep-23	6,884	17.92	\$2	\$49,362	\$0	\$0	\$0	11	5	17
Oct-23	6,884	17.92	\$2	\$49,362	\$0	\$0	\$0	10	5	22
Nov-23	6,884	17.92	\$2	\$49,362	\$0	\$0	\$0	10	5	27
Dec-23	6,884	17.92	\$2	\$49,362	\$0	\$0	\$0	11	5	33
Jan-24	6,884	17.92	\$2	\$49,362	\$0	\$0	\$0	11	5	39
Feb-24	6,884	17.92	\$2	\$49,362	\$0	\$0	\$0	10	5	44
Mar-24	6,884	17.92	\$2	\$49,362	\$0	\$0	\$0	11	5	50
Apr-24	6,884	17.92	\$2	\$49,362	\$0	\$0	\$0	10	5	55
May-24	6,884	17.92	\$2	\$49,362	\$0	\$0	\$0	11	5	61
Jun-24	6,884	17.92	\$2	\$49,362	\$0	\$0	\$0	11	5	67
TOTAL	82,608		\$28	\$592,347	\$0	\$0	\$0	127	60	127
Total Revenue				\$592,374	Unduplicated Clients Served	\$4,664				
				Estimated Cost Per Client:						

EXHIBIT I

BUDGET SCHEDULES

15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	TOTAL
Case Management	Mental Health Services	Medication Support Services	Crisis Intervention		
10	0	82,596	0		82,608
1	0	6883	0		6884
0	0	191	0		191
0.00	0.00	3.19	0.00		3.19

Total Minutes of Services

Total Monthly Minutes of Services (Average)

Dosage (minutes) per client per month

Dosage (hours) per client per month

Total Hours Per Unduplicated Client for Duration of the Program: 38.24

Avg Monthly Census	36
Expected Length of Program (months)	12

BUDGET SCHEDULES

EXHIBIT I

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY

DEPARTMENT OF BEHAVIORAL HEALTH

Crisis Residential Treatment Services
 CRT- High Desert (Desert Hill)

Actual Cost Contract (cost reimbursement)

Prepared by: Sabina Waweru
 Title: Senior Accountant

FY 2024 - 2025
 Anticipated Utilization of Funds

Contractor Name: Valley Star Behavioral Health
 Provider # 22-364
 Contract/RFP# 16552 Sunhill Dr.
 Address: Victorville, CA 92395
 Date Form Completed: 3/21/2024
 Date Form Revised:

LINE #	MODE OF SERVICE	05-24 Hr Svcs	15-outpatient	15-outpatient	60-Support	60-Support	60-Support	60-Support	45 - Outreach	TOTAL
	SERVICE FUNCTION	Adult Crisis Residential (40-49)	Case Management (01-06 & 08-09)	Medication support (60)	Client Flexible Support (72)	Profit Margin	Other Non-Medi-Cal Client support (78)	Mental Health Promotion (10)		
1	Distribution %	66.69%	0.00%	17.88%	8.07%	8.92%	8.63%			
2	EXPENSES									
2	SALARIES	1,086,077	16	337,509			188,677			1,612,279
3	BENEFITS	217,216	3	67,502			37,735			322,456
4	(2+3 must equal total staffing costs)	1,303,293	19	405,011	0		226,412			1,934,735
4	OPERATING EXPENSES	602,832	9	187,336	96,650	73,710	104,726			1,065,263
5	TOTAL EXPENSES (2+3+4)	1,906,126	28	592,347	96,650	73,710	331,138			2,999,998
6	AGENCY REVENUES									
6	PATIENT FEES									0
7	PATIENT INSURANCE									0
8	MEDI-CARE									0
9	GRANTS/OTHER									0
10	TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0	0	0	0	0
11	CONTRACT AMOUNT (5-10)	1,906,126	28	592,347	96,650	73,710	331,138			2,999,998
	FUNDING									
12	MEDI-CAL (FFP)	762,450	11	236,939						999,400
13	EPSDT (2011 Realignment)	0	0	0						0
14	MHSA MATCH	953,063	14	296,173						1,249,250
15	MHSA FUNDING	190,613	3	59,235	96,650	73,710	331,138			751,348
16	FUNDING TOTAL	1,906,126	28	592,347	96,650	73,710	331,138			2,999,998
18	NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0	0	0			0
19	STATE FUNDING (Including Realignment)	190,613	3	59,235	96,650	73,710	331,138			751,348
20	AGENCY FUNDING (non-DBH)	953,063	14	296,173	0	0	0			1,249,250
21	FEDERAL FUNDING	762,450	11	236,939	0	0	0			999,400
22	TOTAL FUNDING	1,906,126	28	592,347	96,650	73,710	331,138			2,999,998
23	TARGET COST PER UNIT OF SERVICE	\$362.65	\$2.84	\$7.17						
24	UNITS OF TIME (Days (Mode 05) / Minutes (Mode 15))	5256	10	82,598						82,603

APPROVED: 5,256 Client Days

PROVIDER AUTHORIZED SIGNATURE DATE: Apr 16, 2024
 Signature: Gary Barnes (Apr 16, 2024 10:51 PDT)
 PROVIDER AUTHORIZED SIGNER (PRINT NAME): Gary Barnes
 DBH FISCAL SERVICES
 DBH PROGRAM MANAGER: Anthony Altamirano
 DATE: Apr 16, 2024
 DBH PROGRAM MANAGER: Jessica Montecinos
 DATE: Apr 16, 2024
 DBH PROGRAM MANAGER: Jessica Montecinos
 DATE: Apr 16, 2024

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH STAFFING DETAIL

FY 2024 - 2025 Anticipated Utilization of Funds (12 months)

Schedule B Starting Detail - Personnel (Include Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Valley Star Behavioral Health

Table with columns: Name, Degree/License, Position Title, If Staff Position is Indirect, Full Time Annual Salary, Full Time Fringe Benefits, Total Full Time Salary & Benefits, % Cost Allocated to Contract Services, Contract, SB B, Total Salaries and Benefits Charged to Contract Services, Budgeted Hours of Contract Services, Total Salaries Charged to Contract Services, Total Benefits Charged to Contract Services.

TOTAL COST: 1,934,737

*Clinical Therapist are contracted employees that are part time but 85% their time is towards the MH services Detail of Fringe Benefits: Employer FICA/Medicare, Worker Compensation, Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

Input "D" to indicate a direct staffing position, "I" for an indirect staffing position, and "C" for Contract position. Note: administrative and clerical staff are normally treated as indirect cost. For any administrative or clerical staff that are identified as direct, please ensure the required documentation is maintained to fill CFR 200.413 (c)(1) - (4)

Contracted positions need to be Clinical positions only. Any Non-clinical contracted position need to be included on the Operating Expense schedule only.

BUDGET SCHEDULES

EXHIBIT I

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B**

Contractor Name: Valley Star Behavioral Health
 Provider #:
 Contract/RFP# 22-364
 Address: 16552 Sunhill Dr.
 Victorville, CA 92335

FY 2024 - 2025

Prepared by: Sabina Waweru
 Title: Senior Accountant

Date Form Completed: 3/21/2024
 Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

Anticipated Utilization of Funds

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM
1 Centralized Services - Administration	\$106,823	0%	\$0	100%	\$106,823
2 Centralized Services - Program	\$97,780	0%	\$0	100%	\$97,780
3 Depreciation Expense	\$3,980	0%	\$0	100%	\$3,980
4 Education/Training	\$3,165	0%	\$0	100%	\$3,165
5 Telephone	\$43,400	0%	\$0	100%	\$43,400
6 Equipment/IT	\$11,980	0%	\$0	100%	\$11,980
7 Facility Rent	\$266,840	0%	\$0	100%	\$266,840
8 Flex Support Expense	\$96,660	0%	\$0	100%	\$96,660
9 Food	\$76,930	0%	\$0	100%	\$76,930
10 General Insurance Liability	\$24,350	0%	\$0	100%	\$24,350
11 Housekeeping Supplies	\$1,270	0%	\$0	100%	\$1,270
12 Laundry & Linen	\$340	0%	\$0	100%	\$340
13 Leased Equipment	\$6,950	0%	\$0	100%	\$6,950
14 Licenses-Business	\$1,200	0%	\$0	100%	\$1,200
15 Medical Supplies	\$28,260	0%	\$0	100%	\$28,260
16 Minor Equipment	\$2,735	0%	\$0	100%	\$2,735
17 Office Supplies	\$7,135	0%	\$0	100%	\$7,135
18 Professional Fees	\$31,965	0%	\$0	100%	\$31,965
19 Purchase Services	\$36,100	0%	\$0	100%	\$36,100
20 Recruitment	\$8,050	0%	\$0	100%	\$8,050
21 Vehicle Maintenance	\$10,680	0%	\$0	100%	\$10,680
22 Travel	\$5,150	0%	\$0	100%	\$5,150
23 Psychiatrist	\$120,000	0%	\$0	100%	\$120,000
24 Profit Margin	\$73,710	0%	\$0	100%	\$73,710
25		0%	\$0	100%	\$0
SUBTOTAL B:	\$1,065,263		\$0		\$1,065,263
GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:					\$3,000,000

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE
FY 2024 - 2025

Contractor Name: Valley Star Behavioral Health

Provider # _____
Contract/RFPP# 22-364 _____
Address: 16552 Sunhill Dr.
Victorville, CA 92395

Prepared by: Sabina Waweru
Title: Senior Accountant

Date Form Completed: 3/21/2024
Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

Anticipated Utilization of Funds

ITEM	Justification of Cost
1 Centralized Services - Administration	This is an allocation from SBHIG of Administration, Information Technology, Human Resources, Communications, Finance, and associated fringe benefits and expense. Cost (Plus Profit Margin) can be up to 15% of total direct costs, based on historical costs.
2 Centralized Services - Program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and programs practices, electronic medical records, quality assurance, and associated employee benefits and expenses, based on historical costs.
3 Depreciation Expense	Depreciation of company van at \$555 per month.
4 Education/Training	Continuing education for employees and required DBH trainings, based on historical costs.
5 Telephone	Phone system equipment and installation expense, monthly facility telephone charges and staff cellphone reimbursement, based on historical costs.
6 Equipment IT	Includes: laptops, desktops, printers, network switch and software for staff, based on historical costs.
7 Facility Rent	Facility Rent, which includes utilities, basic janitorial services and building maintenance.
8 Flex Support Expense	Cost of providing support to clients and their caregivers such as food clothing, socialization and recreation activities.
9 Food	Meals and snacks for clients.
10 General Insurance Liability	Costs of general liability, malpractice, fiduciary, director & officers, property insurance, auto, crime, sexual misconduct and umbrella coverage, based on historical costs.
11 Housekeeping Supplies	Facility cleaning and laundry supplies
12 Laundry & Linen	Towels, sheets, blankets.
13 Leased Equipment	Cost of lease for copier (base charges and overage) and postage machine, based on historical costs.
14 Licenses-Business	Business license and DMH fees, based on historical costs.
15 Medical Supplies	Two-week supply of prescription medication, and monthly medication.
16 Minor Equipment	Minor equipment such security cameras and furniture costing less than \$5,000.
17 Office Supplies	General office supplies such as PPE, printing (paper/toner), presentation materials, pens & envelopes and other items that the staff need to perform their functions, based on historical costs.
18 Professional Fees	Audit fees and Registered Dietician 8 hours/month (\$320 per month x 12 = \$3,840).
19 Purchase Services	Ceridian Payroll processing fees, shredding fees, waste services, cable service, water service & shipping costs.
20 Recruitment	Job advertising, background checks, and physical exams for new employees, based on historical costs.
21 Vehicle Maintenance	Gasoline and routine maintenance expense for van.
22 Travel	Employee mileage reimbursement and parking during Outreach Services, based on the IRS amount of \$ 555 per mile.
23 Psychiatrist	Psychiatrist 90.91 hours per month at \$110/hr
24 Profit Margin	3% of Direct Cost. (The total of Indirect Admin. and Profit Margin cannot exceed 15% of direct costs.)
25	

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2024 - 2025
Service Projections (Mode 05)

Contractor Name: Valley Star Behavioral Health
 Provider #
 Contract/RFP# 22-354
 Address: 18552 Sunhill Dr.
 Victorville, CA 92395
 Date Form Completed: 3/21/2024
 Date Form Revised:

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER

MONTH	Estimated Units of Service (Days)	Planned Clinical FTE's	Required Productivity (based on 30 days per month)	Projected Revenue Generated by Service Type			Clients Served			
				Adult Crisis Residential (40-49)	Admissions (Episodes Opened)	Discharges (Episodes Closed)	Starting Census	Ending Census	Monthly Census	
Jul-24	438	17.92	81%	\$0	\$158,844	\$0	\$0	11	5	6
Aug-24	438	17.92	81%	\$0	\$158,844	\$0	\$0	10	5	11
Sep-24	438	17.92	81%	\$0	\$158,844	\$0	\$0	11	5	17
Oct-24	438	17.92	81%	\$0	\$158,844	\$0	\$0	10	5	22
Nov-24	438	17.92	81%	\$0	\$158,844	\$0	\$0	10	5	27
Dec-24	438	17.92	81%	\$0	\$158,844	\$0	\$0	11	5	33
Jan-25	438	17.92	81%	\$0	\$158,844	\$0	\$0	11	5	39
Feb-25	438	17.92	81%	\$0	\$158,844	\$0	\$0	10	5	44
Mar-25	438	17.92	81%	\$0	\$158,844	\$0	\$0	11	5	50
Apr-25	438	17.92	81%	\$0	\$158,844	\$0	\$0	10	5	55
May-25	438	17.92	81%	\$0	\$158,844	\$0	\$0	11	5	61
Jun-25	438	17.92	81%	\$0	\$158,844	\$0	\$0	11	5	67
TOTAL	5,256				\$1,906,126			127	60	127

Total Revenue: \$1,906,126
 Unduplicated Clients Served: 127
 Estimated Cost Per Client: \$15,009

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2024 - 2025
Service Projections (Mode 15)

Prior fiscal year Rates (Completed by DBH)						Contractor Name: Valley Star Behavioral Health			
Old County Contract (CCR) Rates	\$2.20	\$2.99	\$5.56	\$4.20		Provider #			
Productivity Expectation: 60%	CM Rate per Min.	MHS Rate/Min	MSS Rate/Min	Crisis Rate/Min		Contract/RFP#	22-354		
Agency Per Min Rates:	\$2.20	\$2.99	\$5.56	\$4.20		Address:	16552 Sunhill Dr. Victorville, CA 92385		
NOTE: If no established agency per minute rates, please input the CCR rates in the highlighted cells									
Target Cost Per Unit of Service	\$2.84	\$0.00	\$7.17	\$0.00		Date Form Completed:	3/21/2024		
ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER									
MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTE's	Projected Revenue Generated by Service Type			Clients Served			
			Case Management (01-06 & 06-09)	Medication Support (60)		Admissions (Episodes Opened)	Discharges (Episodes Closed)	Monthly Census	
Jul-24	6,884	17.92	\$2	\$49,362	\$0	\$0	11	5	6
Aug-24	6,884	17.92	\$2	\$49,362	\$0	\$0	10	5	11
Sep-24	6,884	17.92	\$2	\$49,362	\$0	\$0	11	5	17
Oct-24	6,884	17.92	\$2	\$49,362	\$0	\$0	10	5	22
Nov-24	6,884	17.92	\$2	\$49,362	\$0	\$0	10	5	27
Dec-24	6,884	17.92	\$2	\$49,362	\$0	\$0	11	5	33
Jan-25	6,884	17.92	\$2	\$49,362	\$0	\$0	11	5	39
Feb-25	6,884	17.92	\$2	\$49,362	\$0	\$0	10	5	44
Mar-25	6,884	17.92	\$2	\$49,362	\$0	\$0	11	5	50
Apr-25	6,884	17.92	\$2	\$49,362	\$0	\$0	10	5	55
May-25	6,884	17.92	\$2	\$49,362	\$0	\$0	11	5	61
Jun-25	6,884	17.92	\$2	\$49,362	\$0	\$0	11	5	67
TOTAL	82,608		\$28	\$592,347	\$0	\$0	127	60	127
Total Revenue						\$592,374	Unduplicated Clients Served		127
						Estimated Cost Per Client:		\$4,664	

EXHIBIT I BUDGET SCHEDULES

15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	TOTAL
Case Management	Mental Health Services	Medication Support Services	Crisis Intervention		
10	0	82,598	0	82,608	
1	0	6883	0	6884	
0	0	191	0	191	
0.00	0.00	3.19	0.00	3.19	

Total Minutes of Services
 Total Monthly Minutes of Services (Average)
 Dosage (minutes) per client per month
 Dosage (hours) per client per month

Total Hours Per Unduplicated Client for Duration of the Program: 38.24

Avg Monthly Census	36	Expected Length of Program (months)	12
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EXHIBIT I BUDGET SCHEDULES

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY

DEPARTMENT OF BEHAVIORAL HEALTH

Contractor Name: Valley Star Behavioral Health

Actual Cost Contract (cost reimbursement)

Crisis Residential Treatment Services
CRT- High Desert (Desert Hill)

Provider #

Contract/RFP#

FY 2025 - 2026

Anticipated Utilization of Funds

Prepared by: Sabina Wateru
Title: Senior Accountant

Address: 16552 Sunhill Dr.

Victorville, CA 92395

Date Form Completed: 3/21/2024
Date Form Revised:

LINE #	MODE OF SERVICE	05-24 Hr Svcs (40-43)	15-Outpatient (01-06 & 06-08)	15-Outpatient Medication Support (\$60)	60- Support Client Flexible Support (72)	60- Support Profit Margin	60- Support Other Non-Medical Client support (76)	45 - Outreach Mental Health Promotion (10)	TOTAL
1	Distribution %:	58.88%	2.00%	17.89%	9.97%	8.92%	9.89%		
EXPENSES									
2	SALARIES	1,086,077	16	337,509			188,677	0	1,612,279
3	BENEFITS	217,216	3	67,502			37,735	0	322,456
	(2+3 must equal total staffing costs)	1,303,293	19	405,011	0		226,412	0	1,934,735
4	OPERATING EXPENSES	602,832	9	187,336	96,650	73,710	104,726	0	1,065,263
5	TOTAL EXPENSES (2+3+4)	1,906,126	28	592,347	96,650	73,710	331,138	0	2,999,998
6	AGENCY REVENUES								
7	PATIENT FEES								0
8	PATIENT INSURANCE								0
9	MED-CARE								0
10	GRANTS/OTHER								0
10	TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0	0	0	0
11	CONTRACT AMOUNT (5-10)	1,906,126	28	592,347	96,650	73,710	331,138	0	2,999,998
FUNDING									
12	MEDICAL (FFP)	782,450	11	236,939					999,400
13	EPSDT (2011 Realignment)	0	0	0					0
14	MHSA MATCH	953,063	14	296,173					1,249,250
15	MHSA FUNDING	190,613	3	59,235	96,650	73,710	331,138	0	751,348
16	FUNDING TOTAL	1,906,126	28	592,347	96,650	73,710	331,138	0	2,999,998
17	NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0	0	0	0	0
19	STATE FUNDING (Including Realignment)	190,613	3	59,235	96,650	73,710	331,138	0	751,348
20	AGENCY FUNDING (non-DBH)	953,063	14	296,173	0	0	0	0	1,249,250
21	FEDERAL FUNDING	782,450	11	236,939	0	0	0	0	999,400
22	TOTAL FUNDING	1,906,126	28	592,347	96,650	73,710	331,138	0	2,999,998
23	TARGET COST PER UNIT OF SERVICE	\$362.65	\$2.84	\$7.17					
24	UNITS OF TIME (Days (Mode 06) / Minutes (Mode 15))	5256	10	82,598					82,608 5,256

APPROVED:

Gary Barnes

Gary Barnes (Apr 16, 2024 10:30 PDT)

Apr 16, 2024

Anthony Altamirano

Anthony Altamirano (Apr 16, 2024 10:53 PDT)

Apr 16, 2024

Jessica Montecinos

Apr 16, 2024

PROVIDER AUTHORIZED SIGNATURE DATE

DBH FISCAL SERVICES

DATE

DBH PROGRAM MANAGER

DATE

Gary Barnes

Anthony Altamirano

Jessica Montecinos

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

DBH FISCAL SERVICES (PRINT NAME)

DBH PROGRAM MANAGER (PRINT NAME)

BUDGET SCHEDULES

EXHIBIT I

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH STAFFING DETAIL

FY 2025 - 2026 Anticipated Utilization of Funds (12 months)

Schedule B Staffing Detail - Personnel (Includes Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Valley Star Behavioral Health

Name	Degree/License	Position Title	If Staff Position is Indirect Clinical FTE Providing SMHs, change to "N"	DI/IC (H)	Full Time Annual Salary	Full Time Fringe Benefits	Total Full Time Salary & Benefits	% Cost Allocated to Contract Services	Contract	S&B	Total Salaries and Benefits Charged to Contract Services	Budgeted Hours of Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
Sara Pardo	Master's and Lic Clinical Supervisor		Y	D	91,315	18,263	109,578	100%	0%	100%	109,578	0	91,315	18,263
TBD	Licensed MD	Psychiatrist	Y	C	0	0	0	33%	0%	0%	0	0	0	0
Kelly Loran	Bachelor's or L1 Program Director		Y	C	87,516	17,503	105,019	100%	0%	0%	105,019	0	87,516	17,503
Berna Sanchez	Master's BBS Mental Health Specialist		Y	D	70,013	14,003	84,015	100%	0%	100%	84,015	0	70,013	14,003
Guadalupe Vernon	Master's BBS Mental Health Specialist		Y	D	70,013	14,003	84,015	100%	0%	100%	84,015	0	70,013	14,003
Trinity Hamm	Master's BBS Mental Health Specialist		Y	D	70,013	14,003	84,015	100%	0%	100%	84,015	0	70,013	14,003
Aleja Ritchie	SED-HS Dipolor Recovery Counselor		Y	D	46,675	9,335	56,010	100%	0%	100%	56,010	0	46,675	9,335
Ariana Martinez	SED-HS Dipolor Recovery Counselor		Y	D	46,675	9,335	56,010	100%	0%	100%	56,010	0	46,675	9,335
Betsy Molina	SED-HS Dipolor Recovery Counselor		Y	D	46,675	9,335	56,010	100%	0%	100%	56,010	0	46,675	9,335
Christal Davis	SED-HS Dipolor Recovery Counselor		Y	D	46,675	9,335	56,010	100%	0%	100%	56,010	0	46,675	9,335
Dorothy Odum	SED-HS Dipolor Recovery Counselor		Y	D	46,675	9,335	56,010	100%	0%	100%	56,010	0	46,675	9,335
Graci Martinez Lopez	SED-HS Dipolor Recovery Counselor		Y	D	46,675	9,335	56,010	100%	0%	100%	56,010	0	46,675	9,335
Hazelle Reyes	SED-HS Dipolor Recovery Counselor		Y	D	46,675	9,335	56,010	100%	0%	100%	56,010	0	46,675	9,335
Sofia Fernandez	SED-HS Dipolor Recovery Counselor		Y	D	46,675	9,335	56,010	100%	0%	100%	56,010	0	46,675	9,335
Tanesa Trasey	SED-HS Dipolor Recovery Counselor		Y	D	46,675	9,335	56,010	100%	0%	100%	56,010	0	46,675	9,335
Christy Mixon	Bachelor's Resource Specialist		N	D	44,129	8,826	52,955	100%	0%	0%	52,955	0	44,129	8,826
Jeanine Pennam	SED-HS Dipolor Counselor, Peer Support		N	D	39,589	7,918	47,507	100%	0%	0%	47,507	0	39,589	7,918
Gloria En	SED-HS Dipolor Household Coach		N	D	39,716	7,943	47,660	100%	0%	0%	47,660	0	39,716	7,943
Maria Diaz	SED-HS Dipolor Household Coach		N	D	39,716	7,943	47,660	100%	0%	0%	47,660	0	39,716	7,943
TBD	SED-HS Dipolor Household Coach		N	D	38,789	7,838	46,627	100%	0%	0%	46,627	0	38,789	7,838
Angelena Diakous	LVN/LPT Licensed Vocational N		Y	D	74,256	14,851	89,107	100%	0%	100%	89,107	0	74,256	14,851
Daisy Guerrero	LVN/LPT Licensed Vocational N		Y	D	74,256	14,851	89,107	100%	0%	100%	89,107	0	74,256	14,851
Larria Seare	LVN/LPT Licensed Vocational N		Y	D	74,256	14,851	89,107	100%	0%	100%	89,107	0	74,256	14,851
Rodolfo Linares	LVN/LPT Licensed Vocational N		Y	D	74,256	14,851	89,107	100%	0%	100%	89,107	0	74,256	14,851
Skylar Villavazo	LVN/LPT Licensed Vocational N		Y	D	74,256	14,851	89,107	60%	0%	60%	53,464	0	44,564	8,911
Silvia Rodriguez	Bachelor's/med Administrator		N	D	146,390	29,278	175,668	50%	0%	0%	87,834	0	73,195	14,639
TBD	SED-HS Dipolor Coordinator, Program		N	D	74,256	14,851	89,107	100%	0%	0%	89,107	0	74,256	14,851
Moses Torres	SED-HS Dipolor Billing Clerk		N	D	48,542	9,708	58,251	50%	0%	0%	29,125	0	24,271	4,854
Gloria Melia	Master's and Lic Regional Clinical Director		Y	D	121,292	24,258	145,550	16%	0%	16%	23,255	0	19,407	3,851
Nocak Amy C	Registered Nurse Regional Director of N		Y	D	126,702	25,340	152,042	16%	0%	16%	24,327	0	20,272	4,054
Oliver, Lisa M	Bachelor's/med Regional HR Manager		N	I	97,275	19,455	116,730	11%	0%	0%	12,940	0	10,700	2,140
Melisse Alvarez	Bachelor's Coordinator, Training		N	I	59,575	11,915	71,490	11%	0%	0%	7,954	0	6,953	1,311
Larria Rivera	Bachelor's Coordinator, Training		N	I	58,406	11,681	70,088	11%	0%	0%	7,710	0	6,425	1,285
Legna Pittman	Bachelor's Regional HR Coordinator		N	I	54,080	10,816	64,896	11%	0%	0%	7,139	0	5,949	1,190
Marlat Proctor	Bachelor's Regional HR Coordinator		N	I	54,080	10,816	64,896	11%	0%	0%	7,139	0	5,949	1,190
Raina Umor	Bachelor's Regional HR Coordinator		N	I	54,081	10,816	64,897	11%	0%	0%	7,139	0	5,949	1,190
Garcia, Mariela E	Bachelor's Talent Acquisition Spec		N	I	68,103	13,621	81,724	11%	0%	0%	8,920	0	7,491	1,428
			Y	Y	0	0	0	0%	0%	0%	0	0	0	0
			Y	Y	0	0	0	0%	0%	0%	0	0	0	0
			Y	Y	0	0	0	0%	0%	0%	0	0	0	0
											1,612,275	322,456		

TOTAL COST: 1,934,737

*Clinical Therapist are contracted employees that are part time but 65% their time is towards the MH services
 Detail of Fringe Benefits: Employee FICA, Medicare, Workers Compensation, Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

Input "D" to indicate a direct staffing position, "I" for an indirect staffing position, and "C" for Contract position
 Note: administrative and clinical staff are normally treated as indirect cost. For any administrative or clerical staff that are identified as direct, please ensure the required documentation is maintained to #11 CFR 200.413 (c)(1) - (4)

Contracted positions need to be Clinical positions only. Any Non-clinical contracted position need to be included on the Operating Expense schedule only.

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

Contractor Name: Valley Star Behavioral Health
 Provider # _____
 Contract/RFQ# 22-364
 Address: 16552 Sunhill Dr.
 Victorville, CA 92395
 Date Form Completed: 3/21/2024

FY 2025 - 2026

Prepared by: Sabina Wazaru
 Title: Senior Accountant

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

Anticipated Utilization of Funds

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM
1 Centralized Services - Administration	\$106,823	0%	\$0	100%	\$106,823
2 Centralized Services - Program	\$97,780	0%	\$0	100%	\$97,780
3 Depreciation Expense	\$3,990	0%	\$0	100%	\$3,990
4 Education/Training	\$3,165	0%	\$0	100%	\$3,165
5 Telephone	\$43,400	0%	\$0	100%	\$43,400
6 Equipment IT	\$11,990	0%	\$0	100%	\$11,990
7 Facility Rent	\$266,640	0%	\$0	100%	\$266,640
8 Flex Support Expense	\$96,650	0%	\$0	100%	\$96,650
9 Food	\$76,930	0%	\$0	100%	\$76,930
10 General Insurance Liability	\$24,350	0%	\$0	100%	\$24,350
11 Housekeeping Supplies	\$1,270	0%	\$0	100%	\$1,270
12 Laundry & Linen	\$340	0%	\$0	100%	\$340
13 Leased Equipment	\$6,950	0%	\$0	100%	\$6,950
14 Licenses-Business	\$1,200	0%	\$0	100%	\$1,200
15 Medical Supplies	\$28,260	0%	\$0	100%	\$28,260
16 Minor Equipment	\$2,735	0%	\$0	100%	\$2,735
17 Office Supplies	\$7,135	0%	\$0	100%	\$7,135
18 Professional Fees	\$31,955	0%	\$0	100%	\$31,955
19 Purchase Services	\$36,100	0%	\$0	100%	\$36,100
20 Recruitment	\$8,050	0%	\$0	100%	\$8,050
21 Vehicle Maintenance	\$10,690	0%	\$0	100%	\$10,690
22 Travel	\$5,150	0%	\$0	100%	\$5,150
23 Psychiatrist	\$120,000	0%	\$0	100%	\$120,000
24 Profit Margin	\$73,710	0%	\$0	100%	\$73,710
25		0%	\$0	100%	\$0
SUBTOTAL B:	\$1,065,263		\$0		\$1,065,263
GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:					\$3,000,000

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE
FY 2025 - 2026

Prepared by: Sabina Waweru
Title: Senior Accountant

Contractor Name: Valley Star Behavioral Health
Provider # _____
Contract/RFP# 22-364
Address: 16552 Sunhill Dr.
Victoryville, CA 92395

Data Form Completed: 3/21/2024
Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

Anticipated Utilization of Funds

ITEM	Justification of Cost
1 Centralized Services - Administration	This is an allocation from SBHG of Administrator, Information Technology, Human Resources, Communications, Finance, and associated fringe benefits and expense. Cost (Plus Profit Margin) can be up to 15% of total direct costs based on historical costs.
2 Centralized Services - Program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and programs practices, electronic medical records, quality assurance, and associated employee benefits and expenses based on historical costs.
3 Depreciation Expense	Depreciation of company van at \$666 per month.
4 Education/Training	Continuing education for employees and required DBH trainings, based on historical costs.
5 Telephone	Phone system equipment and installation expense, monthly facility telephone charges and staff cellphone reimbursement, based on historical costs
6 Equipment IT	includes: laptops, desktops, printers, network switch and software for staff, based on historical costs.
7 Facility Rent	Facility Rent, which includes utilities, basic janitorial services and building maintenance.
8 Flex Support Expense	Cost of providing support to clients and their caregivers such as food clothing, socialization and recreation activities.
9 Food	Meals and snacks for clients.
10 General Insurance Liability	Costs of general liability, malpractice, liability, director & officers, property insurance, auto, crime, sexual misconduct and umbrella coverage, based on historical costs.
11 Housekeeping Supplies	Facility cleaning and laundry supplies.
12 Laundry & Linen	Towels, sheets, blankets.
13 Leased Equipment	Cost of lease for copier (lease charges and coverage) and postage machine, based on historical costs.
14 Licenses-Business	Business license and DMH fees, based on historical costs.
15 Medical Supplies	Two-week supply of prescription medication, and monthly medication.
16 Minor Equipment	Minor equipment such security cameras and furniture costing less than \$5,000.
17 Office Supplies	General office supplies such as PPE, printing (paper/toner), presentation materials, pens & envelopes and other items that the staff need to perform their functions, based on historical costs.
18 Professional Fees	Audit fees and Registered Dietician 6 hours/month (\$320 per month x 12 = \$3,840).
19 Purchase Services	Ceridian Payroll processing fees, shredding fees, waste services, cable service, water service & shipping costs.
20 Recruitment	Job advertising, background checks, and physical exams for new employees, based on historical costs.
21 Vehicle Maintenance	Gasoline and routine maintenance expense for van.
22 Travel	Employee mileage reimbursement and parking during Outreach Services, based on the IRS amount of \$,585 per mile.
23 Psychiatrist	Psychiatrist 90.81 hours per month at \$110/hr
24 Profit Margin	3% of Direct Cost. (The total of Indirect Admin. and Profit Margin cannot exceed 15% of direct costs.)
25	

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2025 - 2026
Service Projections (Mode 05)

Contractor Name: Valley Star Behavioral Health
 Provider # 22-934
 Contract/RFP# 18552 Sunhill Dr.
 Address: Victorville, CA 92395
 Date Form Completed: 3/21/2024
 Date Form Revised:

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER

MONTH	Estimated Units of Service (Days)	Planned Clinical FTE's	Required Productivity (based on 30 days per month)	Projected Revenue Generated by Service Type			Clients Served			
				Adult Crisis Residential (40-49)	Admissions (Episodes Opened)	Discharges (Episodes Closed)	Starting Census	Ending Census	Monthly Census	
Jul-25	438	17.92	81%	\$0	\$158,844	\$0	11	5	6	
Aug-25	438	17.92	81%	\$0	\$158,844	\$0	10	5	11	
Sep-25	438	17.92	81%	\$0	\$158,844	\$0	11	5	17	
Oct-25	438	17.92	81%	\$0	\$158,844	\$0	10	5	22	
Nov-25	438	17.92	81%	\$0	\$158,844	\$0	10	5	27	
Dec-25	438	17.92	81%	\$0	\$158,844	\$0	11	5	33	
Jan-26	438	17.92	81%	\$0	\$158,844	\$0	11	5	39	
Feb-26	438	17.92	81%	\$0	\$158,844	\$0	10	5	44	
Mar-26	438	17.92	81%	\$0	\$158,844	\$0	11	5	50	
Apr-26	438	17.92	81%	\$0	\$158,844	\$0	10	5	55	
May-26	438	17.92	81%	\$0	\$158,844	\$0	11	5	61	
Jun-26	438	17.92	81%	\$0	\$158,844	\$0	11	5	67	
TOTAL	5,256				\$1,906,126		127	60		
Total Revenue							\$1,906,126	Unduplicated Clients Served		127
							Estimated Cost Per Client:	\$15,009		

BUDGET SCHEDULES

EXHIBIT I

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2025 - 2026
Service Projections (Mode 15)**

Prior fiscal year Rates (Completed by DBH)		Old County Contract (CCR) Rates		MHS Rate/Min		MSS Rate/Min		CR's Rate/Min				
		\$2.20	\$2.99	\$5.58	\$4.20							
Productivity Expectation: 80%		CM Rate per Min.		MHS Rate/Min	MSS Rate/Min	CR's Rate/Min						
		\$2.20	\$2.99	\$5.58	\$4.20							
Agency Per Min Rates:		MHS Rate/Min		MSS Rate/Min	CR's Rate/Min							
		\$2.20	\$2.99	\$5.58	\$4.20							
NOTE: If no established agency per minute rates, please input the CCR rates in the highlighted cells												
Target Cost Per Unit of Service		\$2.84	\$0.00	\$7.17	\$0.00							
ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER												
MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTEs	Projected Revenue Generated by Service Type						Clients Served			
			Case Management (01-06 & 08-09)	Medication Support (60)					Starting Admissions (Episodes Opened)	Discharges (Episodes Closed)	Monthly Census	
Jul-25	6,684	17.92	\$2	\$49,362	\$0	\$0	\$0	\$0	\$0	11	5	6
Aug-25	6,684	17.92	\$2	\$49,362	\$0	\$0	\$0	\$0	\$0	10	5	11
Sep-25	6,684	17.92	\$2	\$49,362	\$0	\$0	\$0	\$0	\$0	11	5	17
Oct-25	6,684	17.92	\$2	\$49,362	\$0	\$0	\$0	\$0	\$0	10	5	22
Nov-25	6,684	17.92	\$2	\$49,362	\$0	\$0	\$0	\$0	\$0	10	5	27
Dec-25	6,684	17.92	\$2	\$49,362	\$0	\$0	\$0	\$0	\$0	11	5	33
Jan-26	6,684	17.92	\$2	\$49,362	\$0	\$0	\$0	\$0	\$0	11	5	39
Feb-26	6,684	17.92	\$2	\$49,362	\$0	\$0	\$0	\$0	\$0	10	5	44
Mar-26	6,684	17.92	\$2	\$49,362	\$0	\$0	\$0	\$0	\$0	11	5	50
Apr-26	6,684	17.92	\$2	\$49,362	\$0	\$0	\$0	\$0	\$0	10	5	55
May-26	6,684	17.92	\$2	\$49,362	\$0	\$0	\$0	\$0	\$0	11	5	61
Jun-26	6,684	17.92	\$2	\$49,362	\$0	\$0	\$0	\$0	\$0	11	5	67
TOTAL	82,608		\$28	\$592,347	\$0	\$0	\$0	\$0	\$0	127	60	127
			Total Revenue			\$592,374	Unduplicated Clients Served					
						Estimated Cost Per Client:		\$4,664				

EXHIBIT I BUDGET SCHEDULES

15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	TOTAL
Case Management	Mental Health Services	Medication Support Services	Crisis Intervention		
10	0	82,598	0		82,608
					6884
					191
					3.19

Avg Monthly Census	36	Expected Length of Program (months)	12
--------------------	----	-------------------------------------	----

Total Minutes of Services
 Total Monthly Minutes of Services (Average)
 Dosage (minutes) per client per month
 Dosage (hours) per client per month

Total Hours Per Unduplicated Client for Duration of the Program: 38.24

EXHIBIT I BUDGET SCHEDULES

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY

DEPARTMENT OF BEHAVIORAL HEALTH

Actual Cost Contract (cost reimbursement)

Crisis Residential Treatment Services
CRT-High Desert (Desert Hill)

Contractor Name: Valley Star Behavioral Health

Provider #

Contract/RFP# 22-364

Address: 16552 Sunhill Dr.
Victorville, CA 92395

Prepared by: Sabina Waweru
Title: Senior Accountant

FY 2026 - 2027
Anticipated Utilization of Funds

Date Form Completed: 3/21/2024
Date Form Revised:

LINE #	MODE OF SERVICE	05-24 Hr Svcs Adult Crisis Residential (40-49)	15-outpatient Case Management (01-06 & 08-09)	15-outpatient Medication Support (60)	60-Support Client Flexible Support (72)	60-Support Pront Margin	60-Support Other Non-Medical Client Support (78)	45 - Outreach Mental Health Promotion (10)	TOTAL
1	Distribution %	69.69%	5.52%	17.68%	9.27%	9.82%	9.83%		
EXPENSES									
2	SALARIES	1,086,077	16	337,509			188,677	0	1,612,279
3	BENEFITS	217,216	3	67,502			37,735	0	322,456
4	(2+3 must equal total staffing costs)	1,303,293	19	405,011	0		226,412	0	1,934,735
5	OPERATING EXPENSES	602,832	9	187,336	96,650	73,710	104,726	0	1,065,263
6	TOTAL EXPENSES (2+3+4)	1,906,126	28	592,347	96,650	73,710	331,138	0	2,999,998
AGENCY REVENUES									
7	PATIENT FEES								0
8	PATIENT INSURANCE								0
9	MEDI-CARE								0
10	GRANTS/OTHER								0
11	TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0	0	0	0
12	CONTRACT AMOUNT (5-10)	1,906,126	28	592,347	96,650	73,710	331,138	0	2,999,998
FUNDING									
13	MEDI-CAL (FFP)	762,450	11	236,939					999,400
14	EPSDT (2011 Realignment)	0	0	0					0
15	MHSA MATCH	953,063	14	296,173	96,650	73,710	331,138	0	1,249,250
16	MHSA FUNDING	190,613	3	59,235					751,348
17	FUNDING TOTAL	1,906,126	28	592,347	96,650	73,710	331,138	0	2,999,998
18	NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0	0	0	0	0
19	STATE FUNDING (Including Realignment)	190,613	3	59,235	96,650	73,710	331,138	0	751,348
20	AGENCY FUNDING (non-DBH)	953,063	14	296,173	0	0	0	0	1,249,250
21	FEDERAL FUNDING	762,450	11	236,939	0	0	0	0	999,400
22	TOTAL FUNDING	1,906,126	28	592,347	96,650	73,710	331,138	0	2,999,998
23	TARGET COST PER UNIT OF SERVICE	\$362.65	\$2.84	\$7.17					
24	UNITS OF TIME (Days (Mode 06) / Minutes (Mode 16))	5256	10	82,598					82,608 5,256

APPROVED:

Gary Barnes
Gary Barnes (Apr 16, 2024 10:49 PDT)

Apr 16, 2024

Anthony Altamirano
Anthony Altamirano (Apr 16, 2024 10:51 P01)

Apr 16, 2024

Jessica Montecinos
DBH PROGRAM MANAGER

Apr 16, 2024

Gary Barnes

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

Anthony Altamirano

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

Jessica Montecinos

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH STAFFING DETAIL

Schedule B

FY 2025 - 2027 (12 months)

Anticipated Utilization of Funds

Staffing Detail - Personnel (I include Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Valley Star Behavioral Health

Name	Degree/License	Position Title	If Staff Position is DL Clinical FTE Providing SM/HS, change to "N"	DW/IC (N)	Full Time Annual Salary	Full Time Fringe Benefits	Total Full Time Salary & Benefits	% Cost Allocated Contract Services	Contract	S&B	Total Salaries and Benefits Charged to Contract Services	Budgeted Hours of Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
Sara Fierro	Master's and Lic	Clinical Supervisor	Y	D	91,315	15,263	106,578	100%	0%	100%	106,578		91,315	15,263
TED	Licensed MD	Psychiatrist	Y	C		0	0	33%			0	0	0	0
Kelly Larsen	Bachelor's or A	Program Director	N	D	87,516	17,503	105,019	100%	0%	0%	105,019		87,516	17,503
Brian Sanchez	Master's, BBS	Mental Health Specialist	Y	D	70,013	14,003	84,015	100%	0%	100%	84,015		70,013	14,003
Suzanne Larson	Master's, BBS	Mental Health Specialist	Y	D	70,013	14,003	84,015	100%	0%	100%	84,015		70,013	14,003
Tiffany Hamm	Master's, BBS	Mental Health Specialist	Y	D	70,013	14,003	84,015	100%	0%	100%	84,015		70,013	14,003
Alexa Richte	GED/HS Dip/lor	Recovery Counselor	Y	D	46,675	9,335	56,010	100%	0%	100%	56,010		46,675	9,335
Ariana Martinez	GED/HS Dip/lor	Recovery Counselor	Y	D	46,675	9,335	56,010	100%	0%	100%	56,010		46,675	9,335
Brian Mollia	GED/HS Dip/lor	Recovery Counselor	Y	D	46,675	9,335	56,010	100%	0%	100%	56,010		46,675	9,335
Christel Davis	GED/HS Dip/lor	Recovery Counselor	Y	D	46,675	9,335	56,010	100%	0%	100%	56,010		46,675	9,335
Deborah Odum	GED/HS Dip/lor	Recovery Counselor	Y	D	46,675	9,335	56,010	100%	0%	100%	56,010		46,675	9,335
Gina Martinez Lopez	GED/HS Dip/lor	Recovery Counselor	Y	D	46,675	9,335	56,010	100%	0%	100%	56,010		46,675	9,335
Hazel Reyes	GED/HS Dip/lor	Recovery Counselor	Y	D	46,675	9,335	56,010	100%	0%	100%	56,010		46,675	9,335
Sofia Fernandez	GED/HS Dip/lor	Recovery Counselor	Y	D	46,675	9,335	56,010	100%	0%	100%	56,010		46,675	9,335
Tracie Tracey	GED/HS Dip/lor	Recovery Counselor	Y	D	46,675	9,335	56,010	100%	0%	100%	56,010		46,675	9,335
Charles Mixon	Bachelor's	Resource Specialist	N	D	44,129	8,826	52,955	100%	0%	0%	52,955		44,129	8,826
Jamie Samam	GED/HS Dip/lor	Counselor, Peer Support	N	D	39,589	7,918	47,507	100%	0%	0%	47,507		39,589	7,918
Glenn Eh	GED/HS Dip/lor	Household Coach	N	D	39,716	7,943	47,660	100%	0%	0%	47,660		39,716	7,943
Maria Diaz	GED/HS Dip/lor	Household Coach	N	D	39,716	7,943	47,660	100%	0%	0%	47,660		39,716	7,943
TED	GED/HS Dip/lor	Household Coach	N	D	38,189	7,638	45,827	100%	0%	0%	45,827		38,189	7,638
Angelina Deonias	LVA/LLPT	Licensed Vocational	Y	D	74,256	14,851	89,107	100%	0%	100%	89,107		74,256	14,851
Daisy Suarez	LVA/LLPT	Licensed Vocational	Y	D	74,256	14,851	89,107	100%	0%	100%	89,107		74,256	14,851
Jennifer Sears	LVA/LLPT	Licensed Vocational	Y	D	74,256	14,851	89,107	100%	0%	100%	89,107		74,256	14,851
Rodolfo Linares	LVA/LLPT	Licensed Vocational	Y	D	74,256	14,851	89,107	100%	0%	100%	89,107		74,256	14,851
Guadalupe Villalva	LVA/LLPT	Licensed Vocational	Y	D	74,256	14,851	89,107	100%	0%	100%	89,107		74,256	14,851
Shirley Rodriguez	Bachelor's/MSW	Adminstrator	N	D	146,360	29,278	175,638	50%	0%	0%	87,834		73,195	14,639
TED	GED/HS Dip/lor	Coordinator, Program	N	D	74,256	14,851	89,107	100%	0%	0%	89,107		74,256	14,851
Moses Torres	GED/HS Dip/lor	Billing Clerk	N	D	48,542	9,708	58,251	50%	0%	0%	29,125		24,271	4,854
Glenn Mella	Master's and Lic	Regional Clinical Director	Y	D	121,292	24,258	145,550	16%	0%	16%	23,285		19,407	3,881
Nicole Amy C	Registered Nurse	Regional HR Director	Y	D	126,702	25,340	152,042	16%	0%	16%	24,327		20,272	4,054
Oliver, Lisa M	Bachelor's/MSW	Regional HR Manager	N	I	97,275	19,455	116,730	11%	0%	0%	12,540		10,700	2,140
Melissa Alvarez	Bachelor's	Coordinator, Training	N	I	59,575	11,915	71,490	11%	0%	0%	7,564		6,563	1,311
Joanna Rivera	Bachelor's	Coordinator, Training	N	I	58,406	11,681	70,088	11%	0%	0%	7,710		6,425	1,285
Legna Pittman	Bachelor's	Regional HR Coordinator	N	I	54,080	10,816	64,896	11%	0%	0%	7,139		5,948	1,190
Marlon Proctor	Bachelor's	Regional HR Coordinator	N	I	54,080	10,816	64,896	11%	0%	0%	7,139		5,948	1,190
Rena Limor	Bachelor's	Regional HR Coordinator	N	I	54,081	10,816	64,897	11%	0%	0%	7,139		5,949	1,190
Garci, Marlene E	Bachelor's	Talent Acquisition Specialist	N	I	68,103	13,621	81,724	11%	0%	0%	8,929		7,491	1,438
			Y			0	0				0	0	0	0
			Y			0	0				0	0	0	0
			Y			0	0				0	0	0	0
TOTAL											1,934,737	1,612,275	322,456	

* Clinical Therapist are contracted employees that are part time but 55% their time is towards the MH services
 Detail of Fringe Benefits: Employee FICA-Medicare, Workers Compensation, Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

(1) **Input "D"** to indicate a direct staffing position, **"I"** for an indirect staffing position, and **"C"** for Contract position
 Note: administrative and clinical staff are normally treated as indirect cost. For any administrative or clinical staff that are identified as direct, please ensure the required documentation is maintained to fill CFR 200.413 (c)(1) - (4)

(2) Contracted positions need to be Clinical positions only. Any Non-clinical contracted position need to be included on the Operating Expense schedule only.

BUDGET SCHEDULES

EXHIBIT I

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B**

Contractor Name: Valley Star Behavioral Health

FY 2026 - 2027

Provider # _____
Contract/RF# 22-364
Address: 16552 Sunhill Dr.
Victorville, CA 92395

Prepared by: Sabina Waweru
Title: Senior Accountant

Date Form Completed: 3/21/2024
Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

Anticipated Utilization of Funds

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM
1 Centralized Services - Administration	\$106,823	0%	\$0	100%	\$106,823
2 Centralized Services - Program	\$97,780	0%	\$0	100%	\$97,780
3 Depreciation Expense	\$3,990	0%	\$0	100%	\$3,990
4 Education/Training	\$3,165	0%	\$0	100%	\$3,165
5 Telephone	\$43,400	0%	\$0	100%	\$43,400
6 Equipment IT	\$11,990	0%	\$0	100%	\$11,990
7 Facility Rent	\$266,640	0%	\$0	100%	\$266,640
8 Flex Support Expense	\$98,660	0%	\$0	100%	\$98,660
9 Food	\$76,930	0%	\$0	100%	\$76,930
10 General Insurance Liability	\$24,350	0%	\$0	100%	\$24,350
11 Housekeeping Supplies	\$1,270	0%	\$0	100%	\$1,270
12 Laundry & Linen	\$340	0%	\$0	100%	\$340
13 Leased Equipment	\$6,950	0%	\$0	100%	\$6,950
14 Licenses-Business	\$1,200	0%	\$0	100%	\$1,200
15 Medical Supplies	\$28,260	0%	\$0	100%	\$28,260
16 Minor Equipment	\$2,735	0%	\$0	100%	\$2,735
17 Office Supplies	\$7,135	0%	\$0	100%	\$7,135
18 Professional Fees	\$31,955	0%	\$0	100%	\$31,955
19 Purchase Services	\$36,100	0%	\$0	100%	\$36,100
20 Recruitment	\$8,050	0%	\$0	100%	\$8,050
21 Vehicle Maintenance	\$10,690	0%	\$0	100%	\$10,690
22 Travel	\$5,150	0%	\$0	100%	\$5,150
23 Psychiatrist	\$120,000	0%	\$0	100%	\$120,000
24 Profit Margin	\$73,710	0%	\$0	100%	\$73,710
25		0%	\$0	100%	\$0
SUBTOTAL B:	\$1,065,263		\$0		\$1,065,263
GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:					\$3,000,000

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE
FY 2025 - 2027

Contractor Name: Valley Star Behavioral Health

Provider # _____
Contract/RF# 22-364
Address: 16552 Sunhill Dr.
Victorville, CA 92395

Prepared by: Sabina Waweru
Title: Senior Accountant

Date Form Completed: 8/21/2024
Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

Anticipated Utilization of Funds

ITEM	Justification of Cost
1 Centralized Services - Administration	This is an allocation from SBHG of Administration, Information Technology, Human Resources, Communications, Finance, and associated fringe benefits and expense. Cost (Plus Profit Margin) can be up to 15% of total direct costs, based on historical costs.
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22 Travel	Employee mileage reimbursement and parking during Outreach Services, based on the IRS amount of \$.685 per mile.
23 Psychiatrist	Psychiatrist 90.91 hours per month at \$110/hr
24 Profit Margin	3% of Direct Cost. (The total of Indirect Admin. and Profit Margin cannot exceed 15% of direct costs.)
25	

EXHIBIT I BUDGET SCHEDULES

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2026 - 2027
Service Projections (Mode 05)

Contractor Name: Valley Star Behavioral Health
 Provider #
 Contract/RF# 22-364
 Address: 18552 Sunhill Dr.
 Victorville, CA 92395
 Date Form Completed: 3/21/2024
 Date Form Revised:

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER

MONTH	Estimated Units of Service (Days)	Planned Clinical FTE's	Required Productivity (based on 30 days per month)	Projected Revenue Generated by Service Type			Clients Served				
				Adult Crisis Residential (40-49)	Admissions (Episodes Opened)	Discharges (Episodes Closed)	Starting Census	Ending Census	Monthly Census		
Jul-26	438	17.92	81%	\$0	\$0	\$158,844	\$0	\$0	11	5	6
Aug-26	438	17.92	81%	\$0	\$0	\$158,844	\$0	\$0	10	5	11
Sep-26	438	17.92	81%	\$0	\$0	\$158,844	\$0	\$0	11	5	17
Oct-26	438	17.92	81%	\$0	\$0	\$158,844	\$0	\$0	10	5	22
Nov-26	438	17.92	81%	\$0	\$0	\$158,844	\$0	\$0	10	5	27
Dec-26	438	17.92	81%	\$0	\$0	\$158,844	\$0	\$0	11	5	33
Jan-27	438	17.92	81%	\$0	\$0	\$158,844	\$0	\$0	11	5	39
Feb-27	438	17.92	81%	\$0	\$0	\$158,844	\$0	\$0	10	5	44
Mar-27	438	17.92	81%	\$0	\$0	\$158,844	\$0	\$0	11	5	50
Apr-27	438	17.92	81%	\$0	\$0	\$158,844	\$0	\$0	10	5	55
May-27	438	17.92	81%	\$0	\$0	\$158,844	\$0	\$0	11	5	61
Jun-27	438	17.92	81%	\$0	\$0	\$158,844	\$0	\$0	11	5	67
TOTAL	5,256					\$1,906,126			127	60	127
Total Revenue							\$1,906,126	Unduplicated Clients Served	127	Estimated Cost Per Client: \$15,009	

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2026 - 2027
Service Projections (Mode 15)

Prior fiscal year Rates (Completed by DBH)									
Old County Contract (CCR) Rates	\$2.20	\$2.99	\$5.56	\$4.20					
Productivity Expectation: 60%	CM Rate per Min.	MHS Rate/Min	MSS Rate/Min	Crisis Rate/Min					
Agency Per Min Rates:	\$2.20	\$2.99	\$5.56	\$4.20					
NOTE: If no established agency per minute rates, please input the CCR rates in the highlighted cells									
Target Cost Per Unit of Service	\$2.84	\$0.00	\$7.17	\$0.00					
Date Form Completed: 3/21/2024									
Date Form Revised:									

MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTE's	Projected Revenue Generated by Service Type			Clients Served			Monthly Census	
			Case Management (01-06 & 08-09)	Medication Support (60)		Admissions (Episodes Opened)	Discharges (Episodes Closed)	Starting Census		
Jul-26	6,884	17.92	\$2	\$49,362	\$0	\$0	11	5	6	
Aug-26	6,884	17.92	\$2	\$49,362	\$0	\$0	10	5	11	
Sep-26	6,884	17.92	\$2	\$49,362	\$0	\$0	11	5	17	
Oct-26	6,884	17.92	\$2	\$49,362	\$0	\$0	10	5	22	
Nov-26	6,884	17.92	\$2	\$49,362	\$0	\$0	10	5	27	
Dec-26	6,884	17.92	\$2	\$49,362	\$0	\$0	11	5	33	
Jan-27	6,884	17.92	\$2	\$49,362	\$0	\$0	11	5	39	
Feb-27	6,884	17.92	\$2	\$49,362	\$0	\$0	10	5	44	
Mar-27	6,884	17.92	\$2	\$49,362	\$0	\$0	11	5	50	
Apr-27	6,884	17.92	\$2	\$49,362	\$0	\$0	10	5	55	
May-27	6,884	17.92	\$2	\$49,362	\$0	\$0	11	5	61	
Jun-27	6,884	17.92	\$2	\$49,362	\$0	\$0	11	5	67	
TOTAL	82,608		\$26	\$592,347	\$0	\$0	127	60	127	
Total Revenue								Unduplicated Clients Served		127
								Estimated Cost Per Client:		\$4,664

EXHIBIT I BUDGET SCHEDULES

15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	TOTAL
Case Management	Mental Health Services	Medication Support Services	Crisis Intervention			
10	0	82,586	0	0	0	82,608
1	0	6883	0	0	0	6884
0	0	191	0	0	0	191
0.00	0.00	3.19	0.00	0.00	0.00	3.19

Avg Monthly Census	36	Expected Length of Program (months)	12
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Total Minutes of Services
 Total Monthly Minutes of Services (Average)
 Dosage (minutes) per client per month
 Dosage (hours) per client per month

Total Hours Per Unduplicated Client for Duration of the Program: 38.24



ATTACHMENT III Campaign Contribution Disclosure (SB 1439)

DEFINITIONS

Actively supporting the matter: (a) Communicate directly with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] for the purpose of influencing the decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter for the purpose of influencing the County's decision on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

Agent: A third-party individual or firm who, for compensation, is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

Otherwise related entity: An otherwise related entity is any for-profit organization/company which does not have a parent-subsidary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

Parent-Subsidiary Relationship: A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

Contractors must respond to the questions on the following page. If a question does not apply respond N/A or Not Applicable.

1. Name of Contractor: Valley Star Behavioral Health, Inc.
2. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?
 Yes If yes, skip Question Nos. 3-4 and go to Question No. 5 No
3. Name of Principal (i.e., CEO/President) of entity listed in Question No. 1, if the individual actively supports the matter and has a financial interest in the decision: N/A
4. If the entity identified in Question No.1 is a corporation held by 35 or less shareholders, and not publicly traded ("closed corporation"), identify the major shareholder(s):
N/A
5. Name of any parent, subsidiary, or otherwise related entity for the entity listed in Question No. 1 (see definitions above):

Company Name	Relationship
Stars Behavioral Health Group Holding Company, Inc.	Parent Company – SBHG HC is an Employee Stock Ownership Program (ESOP)
Valley Star Behavioral Health, Inc.	Subsidiary of Stars Behavioral Health Group Holding Company, Inc.

6. Name of agent(s) of Contractor:

Company Name	Agent(s)	Date Agent Retained (if less than 12 months prior)
N/A		

7. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and//or Agent(s):
N/A		

8. Name of any known individuals/companies who are not listed in Questions 1-7, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name
N/A	

9. Was a campaign contribution, of more than \$250, made to any member of the San Bernardino County Board of Supervisors or other County elected officer within the prior 12 months, by any of the individuals or entities listed in Question Nos. 1-8?

No If **no**, please skip Question No. 10.

Yes If **yes**, please continue to complete this form.

10. Name of Board of Supervisor Member or other County elected officer: N/A

Name of Contributor: _____

Date(s) of Contribution(s): _____

Amount(s): _____

Please add an additional sheet(s) to identify additional Board Members or other County elected officers to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor understands that the individuals and entities listed in Question Nos. 1-8 are prohibited from making campaign contributions of more than \$250 to any member of the Board of Supervisors or other County elected officer while award of this Contract is being considered and for 12 months after a final decision by the County.