

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

May 18, 2021

FROM

GILBERT RAMOS, Director, Transitional Assistance Department

SUBJECT

Amendments to Contracts for Vocational Education and Training Services

RECOMMENDATION(S)

Approve **Amendment No. 1**, effective July 1, 2021, to fee-for-service contracts with the following agencies to provide Vocational Education and Training Services, increasing the total not-to-exceed aggregate amount by \$2,500,000, from \$2,500,000 to a total not-to-exceed aggregate amount of \$5,000,000, and exercising the first option to extend the contracts an additional year, for the total contract period of July 1, 2020 through June 30, 2022:

1. Advance School of Driving, **Contract No. 20-303.**
2. AGI Technology Institute, **Contract No. 20-304.**
3. Career Institute, **Contract No. 20-305.**
4. Chaffey College, **Contract No. 20-306.**
5. Colton-Redlands-Yucaipa ROP, **Contract No. 20-307.**
6. eXemplar Human Services, **Contract No. 20-308.**
7. Mission Career College, **Contract No. 20-309.**
8. Private Security Training Center, **Contract No. 20-310.**
9. San Bernardino Community College District, **Contract No. 20-311.**
10. Skyway Trucking School, **Contract No. 20-312.**

(Presenter: Gilbert Ramos, Director, 388-0245)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Provide for the Safety, Health and Social Service Needs of County Residents.

FINANCIAL IMPACT

This item does not impact Discretionary General Funding (Net County Cost). The increase to the fee-for-service contracts of \$2,500,000 to the aggregate amount is 100% federally funded through the California Work Opportunity and Responsibility to Kids (CalWORKs) Single Allocation – Welfare-to-Work (WTW). Adequate appropriation and revenue will be included in the Human Services Administrative Claim 2021-22 recommended budget.

BACKGROUND INFORMATION

The agencies listed in the Recommendation provide mandated education services to enable CalWORKs WTW customers to transition from welfare to self-sufficiency. These education services include flexible vocational education and training that will result in economic self-sufficiency and lasting employment. Upon approval of the recommended amendments, the

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Transitional Assistance Department (TAD) anticipates the agencies will provide Vocational Education and Training Services to approximately 600 CalWORKs customers in 2021-22.

Vocational Education and Training Services contractors are paid on a fee-for-service basis for actual services provided to each individual customer. The cost of services varies from \$394 to \$7,500 depending on the type and length of services provided.

TAD will continue to monitor individual referrals to ensure that the total payments to all contractors combined do not exceed \$2,500,000 in aggregate, for the period of July 1, 2021 through June 30, 2022. The contracts are written in this manner to establish a Board of Supervisors (Board) approved list of qualified vendors and allows TAD caseworkers the flexibility of selecting the agency that best meets their customer's needs. A minimum amount is not required to be spent on any of these contracts and the County does not guarantee any referrals.

PROCUREMENT

On May 19, 2020 (Item No. 99), as a result of a formal procurement, the Board approved contracts with the agencies listed in the Recommendation to provide Vocational Education and Training Services in an aggregate amount not exceed \$2,500,000, for the period of July 1, 2020 through June 30, 2021, with the option to extend for four additional one-year periods.

Contractor performance will continue to be monitored by reviewing monthly reports describing the services provided, the progress of each CalWORKs customer, and review for compliance with the administrative, fiscal, and program terms and conditions of the contract contingent upon funding and contractor performance.

REVIEW BY OTHERS

This item has been reviewed by Human Services Contracts (Tanya Bratton, Deputy Executive Officer, 388-0332) on April 6, 2021; County Counsel (Adam Ebright, Deputy County Counsel, 387-5455) on April 13, 2021; Finance (John Hallen, Administrative Analyst, 388-0208) on April 23, 2021; and County Finance and Administration (Tanya Bratton, Deputy Executive Officer, 388-0332) on April 28, 2021.

**Amendments to Contracts for Vocational Education and Training
Services
May 18, 2021**

Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Janice Rutherford
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: May 18, 2021



cc: TAD - Greswit w/agrees
Contractor - C/O TAD w/agree
File - w/agree
CCM 05/26/2021