

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

December 5, 2023

FROM

BEAHTA R. DAVIS, Director, Regional Parks Department

SUBJECT

Revenue Interim Use Permit with Seventh-Day Adventist Church for the SoCal Conference Pathfinder Fair Event at Prado Regional Park

RECOMMENDATION(S)

Approve Revenue Interim Use Permit (**Agreement No. 23-1306**) with Seventh-Day Adventist Church for the use of a portion of Prado Regional Park, scheduled on April 14, 2024, for the SoCal Conference Pathfinder Fair event, for the total amount of \$7,836.

(Presenter: Beahta R. Davis, Director, 387-2340)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this Revenue Interim Use Permit (Permit) does not require the use of Discretionary General Funding (Net County Cost). Under this Permit, the Seventh-Day Adventist Church (Permittee) will pay the Regional Parks Department (Department) a total of \$7,836 in fees for the use of a portion of Prado Regional Park (Park) for one day as listed in the table below:

Description of Fee	Amount
Osprey Shelter – one day	\$400
Mallard Shelter – one day	\$400
Red Picnic Area – one day	\$125
Green Picnic Area – one day	\$125
13 acres total – one day	\$6,500
Staff Fees – one General Service Worker II (\$47.61 per hour) and one Ranger II (73.72 per hour) for Park use a half hour before opening	\$61
Non-Food Vendor Fees – one vendor	\$25
Contract preparation fee	\$200
Total	\$7,836

The Permittee will also submit a \$2,500 deposit to be used to pay for any damages incurred due to the Permittee's use of the Park during the SoCal Conference Pathfinder Fair (Event). The Permittee will be responsible for obtaining all necessary permits, licenses, and applicable approvals, as well as securing the required insurance and security for this Event. All fees are consistent with the Board of Supervisors (Board) approved Fee Schedule.

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BACKGROUND INFORMATION

The Department operates and maintains eight regional parks, including the Park, located in the City of Chino, and provides for the rental of park property through Board fees. The recommended Permit between the Department and Permittee allows for the use of a portion of the Park to host the Permittee's one day event, wherein the Department will receive a total of \$7,836.

This Permit is a contract to allow the use of approximately 13 acres within the Park, which includes the use of the Osprey and Mallard Shelter, along with the Red and Green Picnic areas during the Event. The Event is a one-day event, which includes a picnic for the church, along with games and events for attendees. In addition to the picnic and games, the Permittee will host a parade, boating and water sports, and fishing for those who purchase applicable permits and licenses.

This recommended Permit aligns with the County and Chief Executive Officer's goals and objectives to operate in a fiscally-responsible and business-like manner by allowing the Department to leverage its amenities and land to raise revenue to support park maintenance and development.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Suzanne Bryant, Deputy County Counsel, 387-5455) on October 24, 2023; Finance (Elias Duenas, Administrative Analyst, 387-4052) on October 26, 2023; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) October 31, 2023.

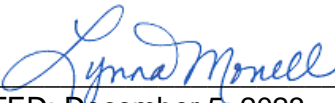
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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY  _____
DATED: December 5, 2023



cc: Regional Parks - Davis w/ agree
 Contractor c/o Regional Parks w/ agree
 File w/ agree
JLL 12/21/2023