

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

February 6, 2024

FROM

LUTHER SNOKE, Chief Executive Officer, County Administrative Office

SUBJECT

2023-24 Capital Improvement Program Mid-Year Budget Report

RECOMMENDATION(S)

1. Accept the 2023-24 Capital Improvement Program Mid-Year Budget Report.
2. Approve the budget adjustments as listed in the Report referenced in Recommendation No. 1 and authorize the Auditor-Controller/Treasurer/Tax Collector to post appropriation and revenue adjustments as detailed in the Capital Improvement Program - Budget Adjustments section of the Report and allow for minor technical changes limited to available budget within the budget unit (Four votes required).

(Presenter: Matthew Erickson, County Chief Financial Officer, 387-5423)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

The financial impact of this item is provided in detail in the Capital Improvement Program Mid-Year Budget Report (Report), specifically in the Budget Adjustments section. In total, Requirements and Sources are increasing by a net of \$9,471,498 in the Capital Improvement Program (CIP) funds, in which reimbursements are reported as Sources. Increased requirements are funded primarily from departmental savings, departmental revenue, and Discretionary General Funding, as detailed in the Background Information section.

BACKGROUND INFORMATION

The Chief Executive Officer is responsible for the preparation and administration of the County budget. Subsequent to adoption of the County budget, adjustments are made through recommended adjustments, which are submitted by County departments and consolidated into a comprehensive report by Finance and Administration.

The report for the CIP funds includes requests to approve new projects and budget adjustments to existing, completed, and canceled projects. Details for all budget adjustments can be found in the Budget Adjustments Explanations section of the Report.

The format of this Report distinguishes requested actions on projects included in the five-year plan (Major CIP), and actions on Non-Major CIP projects, which are also included in this mid-year report, with more information found below. Actions on Major Capital Improvements for

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Special Districts and San Bernardino County Fire Protection District (County Fire), if any, are found in a Mid-Year Report for Special Districts or County Fire.

MAJOR CIP SECTION

Adjustment to Existing Projects – Major CIP – (\$9.0 million)

- The Sheriff/Public Administrator/Coroner is requesting to cancel the purchase of 808 and 880 Mill Street in San Bernardino (WBSE 10.10.1428). The building was not in the condition that was originally anticipated. The funds will return to the Proposition 172 Reserve for future use.

NON-MAJOR CIP SECTION

New Projects – Non-Major CIP - \$10.1 million

The following new projects are requested:

- County Administrative Office (CAO) is requesting approval for an additional \$5.0 million contribution towards the minor CIP. This will allow for additional repairs to be completed to county-owned property. The project will be funded with Discretionary General Funding.
- Preschool Services Department is requesting approval to replace the existing masonry walls at 56389 Pima Trail in Yucca Valley (WBSE 10.10.1578) and install a five foot high wrought iron security fence on the east and south side and a three foot high fence on the west side in the amount of \$196,622. The project will provide safety and security for staff and children from unwarranted intrusions, including but not limited to wildlife. The project will be funded by Head Start Funds.
- Preschool Services Department is also requesting approval for the installation of a prefabricated shade structure located at 56389 Pima Trail in Yucca Valley (WBSE 10.10.1579) in the amount of \$146,853. The structure will be approximately 28 feet by 31 feet and will be adjacent to the school building, covering the entire play area. This will keep children safe from prolonged sunlight exposure. The project will be funded by Head Start Funds.
- Project and Facilities Management Department (PFMD) is requesting approval to remodel certain areas and cubicles located on the third floor at 385 North Arrowhead Avenue in San Bernardino (WBSE 10.10.1582) in the amount of \$149,583. The office requires changes to be more conducive to the PFMD work environment. The project will be funded with Discretionary General Funding.
- CAO – Communications is requesting approval to convert approximately 2,900 square feet located on the second floor at 385 N. Arrowhead Avenue in San Bernardino (WBSE 10.10.1587) to a Multimedia Newsroom in the amount of \$4.2 million. The scope of work includes the design, construction, demolition of walls, production studio, production control room, podcast studio, and voiceover room along with all the broadcast technology required to support all rooms, set elements, and professional services. The project will be funded with Discretionary General Funding.
- CAO – Communications is also requesting approval to remodel 2,523 square feet of available space adjacent to the County Communications Group space at 777 East Rialto

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Avenue in San Bernardino (WBSE 10.10.1586) in the amount of \$116,809. The County Communications Group Team has outgrown their current space and needs additional space to accommodate future staff. Furthermore, additional working space is anticipated to be needed to accommodate the County Communications Group Multimedia Services Team during construction of the Multimedia Newsroom, if the Board of Supervisors approves the proposed Multimedia Newsroom Remodel. The project will be funded with Discretionary General Funding.

- Innovation and Technology Department is requesting approval to replace the existing Kantech access control panels and system with new panels and loading 49 existing doors into the Genetec Synergis access control solution at 670 East Gilbert Street (WBSE 10.10.1594) in the amount of \$217,028. The existing Kantech Enterprise Software System is to remain operational as it controls additional locations during the transition to Genetec Access Control Solutions. The project will be funded with Net Position from the Computer Operations and Telecommunication Services funds.
- Real Estate Services Department (RESA) is requesting approval to dedicate staff's time to evaluate prospective buildings for acquisition in efforts to replace aging or leased buildings (WBSE 94.10.0002) in the amount of \$100,000. In addition, it will allow RESA to secure vendors for third-party appraisals and other evaluations. The project will be funded by the Building Acquisition Reserve.

Adjustment to Existing Projects – Non-Major CIP - \$8.3 million

The following adjustments to existing projects are requested:

- Behavioral Health Department is requesting approval to increase the Clubhouse Relocation to Gilbert Street Project located at 900 East Gilbert Street Cottage No. 11 in San Bernardino (WBSE 10.10.1317), in the amount of \$777,013, from \$510,287 to \$1,287,300, due to alterations to the originally proposed cottage layout to accommodate an open floorplan. It will also allow for the purchase of commercial grade appliances, Americans with Disabilities Act improvements, and an additional camera surveillance system and recording devices along the building's perimeter for additional staff safety. The project will be funded by Mental Health Services Act funds.
- Probation Department is requesting approval to increase the Central Valley Juvenile Detention and Assessment Center Warehouse Fire Mitigation project located at 900 East Gilbert Street in San Bernardino (WBSE 10.10.1343) in the amount of \$1,271,467, from \$506,822 to \$1,778,289, to demolish the existing fire sprinkler system and installing a new one to meet the fire requirements by using the top shelving, as well as adding a new fire pump house, which creates additional structures, civil, plumbing, electrical, and fire costs. The project will be funded by Youthful Offender Block Grant funds.
- Regional Parks is requesting approval to increase the Mojave Splash Pad Reconstruction Project located at 18000 Yates Road in Victorville (WBSE 10.10.1436), in the amount of \$1,303,228, from \$3,300,000 to \$4,603,228. This increase will allow the department to expand the scope of work to include an additional number of restrooms and shower facilities to meet requirements under California Building Code, Chapter 31. The additional number of accessibility compliant restrooms and showers requires the remodel of the existing restroom/shower building and the addition of the new prefabricated restroom/shower

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building including all required excavation, grading, and new utility connections. The project will be funded by the American Rescue Plan Act funds.

- Nine projects are being reestablished in order to finalize the scope of work. These projects were not included in 2023-24 Adopted Budget as it was initially anticipated that these projects would be completed or cancelled as of the end of 2022-23.

Budget summaries for Major CIP projects and CIP program budgets such as Paving, Roofing, Minor CIP, and Residual are provided in the CIP–Program Budget Summary of the attached Report. These Program Budget Summaries provide information on activity and available funding in these individual program budgets.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Julie Surber, Principal Assistant County Counsel, 387-5455) on January 19, 2024; Project and Facilities Management Department (Robert Gilliam, Chief of Project Management, 387-3072) on January 22, 2024; Auditor-Controller/Treasure/Tax Collector (Vanessa Doyle, Chief Deputy Controller, 382-3195) on January 22, 2024; Finance (Yael Verduzco, Principal Administrative Analyst, 387-5285) on January 22, 2024; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on January 22, 2024.

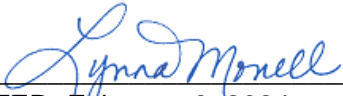
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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: February 6, 2024



cc: File - Administrative Office w/attach
CCM 02/12/2024