

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number
25-493 A-1

SAP Number
4400027392

Transitional Assistance Department

Department Contract Representative Diane Ettari
Telephone Number 909-386-8313

Contractor Desert Sanctuary, Inc.
Contractor Representative Rosalinda Palakiko, Executive Director
Telephone Number 760-256-3733
Contract Term July 1, 2025 through June 30, 2027
Original Contract Amount \$381,801
Amendment Amount \$381,801
Total Contract Amount \$763,602
Cost Center 5017601000 and 5082461000
Grant Number (if applicable) N/A

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 1

It is hereby agreed to amend Contract No. 25-493, effective July 1, 2026, as follows:

SECTION C. GENERAL CONTRACT REQUIREMENTS, add Paragraph 69. to read as follows:

69. **Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352 (as amended))** - Contractor certifies on Attachment J that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 USC 1352. Contractor shall also disclose to the County any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.

SECTION D. TERM OF CONTRACT, amend Paragraph 1. to read as follows:

1. This Contract is effective as of July 1, 2025 and is extended from its original expiration date of June 30, 2026, to expire on June 30, 2027 but may be terminated earlier in accordance with provisions of this Contract. The Contract term may be extended for three (3) additional one (1) year periods by mutual agreement of the parties.

SECTION F. FISCAL PROVISIONS, amend Paragraph 1. to read as follows:

1. The maximum amount of reimbursement under this Contract shall not exceed \$763,602 (\$381,801 for FY 2025-26; \$381,801 for FY 2026-27), of which \$679,602 may be federally funded, and shall be subject to availability of funds to the County. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor's services and expenses incurred in the performance hereof, including travel and per diem.

In order to ensure there is enough Presley funding for all providers, each provider's Presley fund spending will be capped by year-to-date totals as follows:

Month	Total YTD Presley Spending
July	\$3,500.00
August	\$7,000.00
September	\$10,500.00
October	\$14,000.00
November	\$17,500.00
December	\$21,000.00
January	\$24,500.00
February	\$28,000.00
March	\$31,500.00
April	\$35,000.00
May	\$38,500.00
June	\$42,000.00

Each provider will be limited to one month's worth of funds (\$3,500.00) each month.

Under spending in one month will be rolled over to the next month(s) and can be spent in addition to the next month's funding.

Total year-to-date spending for Presley funds will not be allowed to exceed the schedule to the left.

Reimbursement under this Contract shall be based on a cost reimbursement method and is limited to the obligations and expenditures specified in the Program Budget, included as Attachment F. Such expenditures shall be further limited to those that are considered both reasonable and necessary, meaning the nature and amount does not exceed what an ordinary prudent person in the conduct of competitive business would incur.

Contractor shall submit a monthly invoice to HS Contracts by the 10th calendar day of the month following the month of service. The monthly invoice shall consist of the actual invoice and the completed San Bernardino County Domestic Abuse Intervention and Shelter Home Services Monthly Report identifying services provided (Attachment D).

ATTACHMENT F A-1 – PROGRAM BUDGET:

Add Program Budget for FY 2026-27

ATTACHMENT J – ANTI-LOBBYING CERTIFICATION

Add Attachment J – Anti-Lobbying Certification

All other terms and conditions of Contract No. 25-493 remain in full force and effect.

This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Amendment. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

SAN BERNARDINO COUNTY

► *Dawn Rowe*
Dawn Rowe, Chair, Board of Supervisors

Dated: JUN 09 2026

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Lynna Monet
Clerk of the Board of Supervisors
San Bernardino County

By *[Signature]* Deputy



Desert Sanctuary, Inc.

(Print or type name of corporation, company, contractor, etc.)

By ► *Rosalinda Palakiko*
7185D28D4F8C44E...
(Authorized signature - sign in blue ink)

Name Rosalinda Palakiko
(Print or type name of person signing contract)

Title Executive Director
(Print or Type)

Dated: 5/12/2026

Address P. O. Box 1781
Barstow, CA 92312

FOR COUNTY USE ONLY

Approved by Legal Form
► *Adam Ebright*
6F65598C83614F1
Adam Ebright, Deputy County Counsel
Date 5/12/2026

Signed by
Reviewed for Contract Compliance
► *Lisa Rivas-Ordaz*
8E131E330528A30
Lisa Rivas-Ordaz, Contracts Manager
Date 5/13/2026

Signed by
Reviewed/Approved by Department
► *James LoCurto*
5C58AD3374104F8
James LoCurto, Director
Date 5/13/2026

Desert Sanctuary, Inc
Program Budget
 July 1, 2026 - June 30, 2027
 CalWORKs DOMESTIC VIOLENCE INTERVENTION AND SHELTER SERVICES

A. Salaries and Benefits

Cost Item	PERCENT CHARGED TO GRANT	TOTAL COST TO GRANT
List only those items of cost which are chargeable, in whole or part, to		
1 Job Title: Executive Director		
Salary: \$ 96,000.00	30.00%	\$ 28,800.00
Benefits: \$ 19,200.00	20.00%	\$ 3,840.00
2 Job Title: Shelter Manager		
Salary: \$ 60,320.00	20.00%	\$ 12,064.00
Benefits: \$ 15,080.00	25.00%	\$ 3,770.00
3 Job Title: Financial Manager/Records		
Salary: \$ 62,400.00	30.00%	\$ 18,720.00
Benefits: \$ 18,720.00	30.00%	\$ 5,616.00
4 Job Title: CalWORKS Advocate		
Salary: \$ 23,500.00	100.00%	\$ 23,500.00
Benefits: \$ 4,700.00	20.00%	\$ 940.00
5 Job Title: Case Manager		
Salary: \$ 52,000.00	20.00%	\$ 10,400.00
Benefits: \$ 13,000.00	25.00%	\$ 3,250.00
6 Job Title: Community Outreach Specialist		
Salary: \$ 23,920.00	20.00%	\$ 4,784.00
Benefits: \$ 4,784.00	25.00%	\$ 1,196.00
7 Job Title: Shelter Advocate (day shift)		
Salary: \$ 45,760.00	30.00%	\$ 13,728.00
Benefits: \$ 11,440.00	25.00%	\$ 2,860.00
8 Job Title: Shelter Advocate (swing)		
Salary: \$ 49,920.00	30.00%	\$ 14,976.00
Benefits: \$ 12,480.00	25.00%	\$ 3,120.00
9 Job Title: Shelter Advocate (night)		
Salary: \$ 49,920.00	30.00%	\$ 14,976.00
Benefits: \$ 12,480.00	20.00%	\$ 2,496.00
10 Job Title: Childcare/Child's Program		
Salary: \$ 37,440.00	20.00%	\$ 7,488.00
Benefits: \$ 9,360.00	25.00%	\$ 2,340.00
11 Job Title: Legal Advocate		
Salary: \$ 47,600.00	20.00%	\$ 9,560.00
Benefits: \$ 9,560.00	20.00%	\$ 1,912.00
12 Job Title: WEX Coordinator		
Salary: \$ 52,000.00	25.00%	\$ 13,000.00
Benefits: \$ 10,400.00	25.00%	\$ 2,600.00
13 Job Title: Data Entry/Childcare		
Salary: \$ 47,840.00	25.00%	\$ 11,960.00
Benefits: \$ 11,960.00	25.00%	\$ 2,990.00
14 Job Title: Shelter Advocate/Court Support/CC		
Salary: \$ 37,440.00	20.00%	\$ 7,488.00
Benefits: \$ 7,488.00	25.00%	\$ 1,872.00
15 Job Title: Childcare/S. Visit. Monitor		
Salary: \$ 47,840.00	25.00%	\$ 11,960.00
Benefits: \$ 11,960.00	20.00%	\$ 2,392.00
16 Job Title: Shelter Advocate/Court Supp (relief)		
Salary: \$ 45,760.00	25.00%	\$ 11,440.00
Benefits: \$ 11,440.00	25.00%	\$ 2,860.00
17 Job Title: DV Advocate/Baby Station		
Salary: \$ 38,520.00	20.00%	\$ 7,904.00
Benefits: \$ 7,904.00	25.00%	\$ 1,976.00
18 Job Title: Case Manager		
Salary: \$ 47,840.00	30.00%	\$ 14,352.00
Benefits: \$ 14,352.00	25.00%	\$ 3,588.00
SUBTOTALS		\$ 286,718.00

B. Operational Costs

Cost Item	TOTAL COST TO THE ORGANIZATION	PERCENT CHARGED TO GRANT	TOTAL COST TO GRANT
List only those items of cost which are chargeable, in whole or part, to the program			
1 Utilities (shelter)	\$ 19,000.00	30.00%	\$ 5,700.00
2 Phone/Internet, Cell/Fax (shelter)	\$ 14,000.00	30.00%	\$ 4,200.00
3 Insurance	\$ 22,500.00	30.00%	\$ 6,750.00
4 Supplies/Food (shelter)	\$ 20,000.00	33.00%	\$ 6,600.00
5 Travel/Van Expenses (shelter)	\$ 3,985.00	20.00%	\$ 797.00
6 Repair/Maintenance (agency)	\$ 14,000.00	40.00%	\$ 5,600.00
7 Audit/Accounting (agency)	\$ 16,000.00	25.00%	\$ 4,000.00
8 Utilities (outreach)	\$ 18,000.00	30.00%	\$ 5,400.00
9 Phone/Internet, Cell/Fax (outreach)	\$ 27,800.00	30.00%	\$ 8,340.00
10 Furniture/Office equipment (agency)	\$ 15,000.00	30.00%	\$ 4,500.00
11 Printing cost (agency)	\$ 3,000.00	30.00%	\$ 900.00
12 Staff Development	\$ 1,000.00	30.00%	\$ 300.00
23			\$ -
24 Presley	\$ 42,000.00	100.00%	\$ 42,000.00
SUBTOTALS	\$ 216,265.00		\$ 95,063.00
SUBTOTALS, (A) above	\$ 286,718.00		\$ 286,718.00
TOTALS	\$ 502,983.00		\$ 381,801.00



Narrative		
Personnel Costs		
Item#	Item Name	Narrative (explanation/justification)
1	Executive Director	Annual Salary \$96,000-Benefits 20%- \$19,200 CalWORKs portion \$32,640 (30%). The Executive Director oversees all activities, assures that objectives serve the stated goals and are being reached in a timely manner, oversees the fiscal management, supervises and advocates for all programs, is the spokes-person for the agency, assures attendance at all multidisciplinary, social service and grantee training classes and meetings, ensures that program development meets and exceeds the needs of our clients and our community.
2	Shelter Manager	Annual Salary \$60,320-Benefits -25%- \$15,080 CalWORKs portion \$15,834 (20%). The Shelter Manager is responsible for client programs, staff management, purchase of shelter supplies, scheduling shelter and volunteer and staff activities. She reports to the Executive Director and is part of the management team. She is responsible for tracking shelter client outcomes. She conducts training for staff, facilitates groups, counsels with clients and oversees weekly staff/teambuilding meetings.
3	Financial Manager/HR Records	Annual Salary \$62,400-Benefits 30% \$18,720 CalWORKs portion \$24,336 (30%). The Financial Manager conducts the day-to-day bookkeeping requirements, supervises cash flow, handles payroll, accounts payable, accounts receivable, manages the computer network and assists the Executive Director in projecting fiscal needs. Reports to the Executive Director and is part of the management team. Assists with grant compliance and reports. Prepares monthly financial reports for the board. Other duties: Outreach/HR Manager.
4	CalWORKs Advocate(0.5 FTE)	Annual Salary \$23,500-Benefits 20% \$940.00 CalWORKs portion \$24,440 (100%). The CalWORKs advocate is available inside the ESP as needed. Makes presentations in all orientations and in the beginning of job club. Is trained and available to respond to the TAD/ESP office within minutes of notification of need for her services. Completes all county required forms and processes of tracking and moving clients toward domestic violence issue resolution, employment and independence.
5	Case Manager	Annual Salary \$52,000-Benefits 25% \$13,000 CalWORKs portion \$13,650 (20%). The Case Manager works in a collaborative process to assess, plan, implement, coordinate, monitor, and evaluate the options and services required to meet the participants' needs. Develop and maintain a case management plan with the participant to provide him or her with needed services, resources and opportunities. Support participant to reach stabilization goals and become self sufficient.
6	Community Outreach Specialist	Annual Salary \$23,920-Benefits 25% \$4,784 CalWORKs portion \$5,980 (20%). The Community Outreach specialist promotes programs to clients with special attention to outreach and services to traditionally underserved and remote areas including communities of Trona, Baker, Mountain pass, Newberry Springs etc. Services include DV advocacy, access to legal assistance (TRO), distribution of informational materials, housing navigation, and other services as requested.
7	Shelter Advocate (day shift)	Annual Salary \$45,760-Benefits 25% \$11,440 CalWORKs portion \$16,588 (30%). The day shift shelter advocate is responsible for coordination of client services and programs and providing access, support and advocacy.
8	Shelter Advocate (swing shift)	Annual Salary \$49,920-Benefits 25% \$12,480 CalWORKs portion \$18,096 (30%). The shelter advocate swing shift position includes shift differential. This advocate is responsible for women's peer groups, classes and preparing for the family's activities of the next day including school, appointments and activities. She is responsible for the care and safety of all clients and has been trained to provide crisis hot line, police intervention, security checks for the shelter and the clients and assists with and oversees chores, bedtime activities including family time, kitchen clean up and preparation for morning and end of the day paperwork.
9	Shelter Advocate (night shift)	Annual Salary \$49,920-Benefits 20% \$12,480 CalWORKs portion \$17,472 (30%). This Shelter Advocate position includes shift differential for night shift. This Advocate is responsible for the safety and security of the clients and the shelter during the late night. She is trained to process hot line calls and do minor shelter maintenance during the time that clients and children are sleeping. She insures that clients and children wake at appropriate times to prepare for school and appointments during the early morning hours. She prepares for the breakfast meal and has all paperwork ready for the shelter operations.

10	Childcare/Child's Program	Annual Salary \$37,440-Benefits 25% \$9,360 CalWORKs portion \$9,828 (20%). The Childcare/Child's Program Coordinator is responsible for the care and safety of the children throughout the day while mothers are in classes, groups or otherwise occupied. She provides assistance with homework, children's activities and the growth of the relationship between mother and children. She is trained as a shelter advocate for the victims who are residing in shelter. She is also trained as a monitor for supervised visitation and is on-call to the children's center at the outreach office when childcare is needed during community groups, classes or legal advocacy.
11	Legal Advocate	Annual Salary \$47,800-Benefits 20% \$9,560 CalWORKs portion \$11,472 (20%). The legal advocate educates clients and staff about legal procedures involving client issues. She assists clients in completing forms including temporary restraining orders. She accompanies clients to court and refers clients to attorneys when necessary. She is a vital conduit between the agency and the court system.
12	WEX Coordinator/Facility Manager	Annual Salary \$52,000-Benefits 25% \$10,400 CalWORKs portion \$15,600 (25%). The WEX/Volunteer Coordinator supervises the program of Work Experience assignees. Assigns duties to work with staff in shelter and outreach. Oversees the work of volunteers from the community, who are a vital part of our agency. Volunteers assist with children's activities, client transportation, donation processing, thrift store operation, property maintenance, childcare and any other duties as needed. All volunteers working directly with clients are required to complete 40-hour domestic violence training and pass DOJ fingerprinting. The WEX/Volunteer coordinator presents and coordinates our 40-hour training up to 2 times per year.
13	Data Entry/Childcare	Annual Salary \$47,840-Benefits 25% \$11,960 CalWORKs portion \$14,950 (25%). The Data entry/Childcare position is responsible for monitoring all activities within the various programs for computer data entry. She answers phones, refers calls to appropriate departments or agencies. She greets persons entering the outreach office and coordinates supervised visitation. She fills in when childcare is needed at the outreach/resource center and is trained to do supervised visitation.
14	Shelter Advocate/Court Supp./CC	Annual Salary \$37,440-Benefits 25% \$7,488 CalWORKs portion \$9,360 (20%). This Shelter Advocate accompanies clients to court/mediation. Transports children and clients to appointments. Works with Shelter residents and provides childcare for children at shelter and outreach. Assists with family outings.
15	Childcare/S. Visit. Monitor	Annual Salary \$47,840-Benefits 20% \$11,960 CalWORKs portion \$14,352 (25%). This Advocate is responsible to fill in or fill need for childcare. Monitors court ordered supervised visitations.
16	Shelter Advocate/Court Supp. (Relief)	Annual Salary \$45,760-Benefits 25% \$11,440 CalWORKs portion \$14,300 (25%). This Shelter Advocate works with Shelter residents and provides services in our children's program. Facilitates support groups and parenting classes. Transports and accompanies clients and children to appointments/court and relieves main shifts from miscellaneous duties. Covers vacation and sick periods.
17	DV Advocate/Baby Station	Annual Salary \$39,500-Benefits 25% \$7,904 CalWORKs portion \$9,880 (20%). This Advocate works at our WEX-site property at the Baby Station to provide DV clients with opportunity and access to resources, supplies, clothing, and small furniture items at no-cost or low-cost to pregnant and parenting clients. All participants will be connected to case management and encouraged to attend support groups, parenting classes etc.
18	Case Manager	Annual Salary \$47,840-Benefits 25% \$14,352 CalWORKs portion \$17,940 (30%). The Case Manager works in a collaborative process to assess, plan, implement, coordinate, monitor, and evaluate the options and services required to meet the participants' needs. Develop and maintain a case management plan with the participant to provide him or her with needed services, resources and opportunities. Support participant to reach stabilization goals and become self sufficient.

Administrative Costs		
Item#	Item Name	Narrative (explanation/justification)
1	Utilities (shelter)	Total estimated annual utility costs \$19,000 CalWORKs portion \$5,700 (30%). Total utilities include water, gas, electric, sewer and trash, television services, cameras and alarm systems.
2	Phone/internet, Cell/Fax (shelter)	Annual cost \$14,000 CalWORKs portion \$4,200 (30%). Phone costs include the cost on internet, fax machine, cell phones and telephone including a toll-free 800 number for the shelter operations.
3	Insurance (agency)	Total cost for the Insurance package including all sites and professional liability is \$22,500 CalWORKs portion \$6,750 (30.00%). Worker's Compensation is included in employee benefits.
4	Supplies/Food (shelter)	Total annual cost is 20,000 CalWORKs portion \$6,600 (33.00%). Supplies for shelter including cleaning supplies office supplies and client needs. Food costs are supplemental to Food Bank provision of foods.
5	Travel/Van Expense (shelter)	Total annual cost \$3,965 CalWORKs portion \$793.00 (20.00%). Van maintenance, lease payments, license, gasoline, staff travel while using their own automobile, travel to staff trainings.
6	Repair/Maintenance (agency)	Total annual cost \$14,000 CalWORKs portion \$5,600 (40.00%). The day-to-day maintenance needed for upkeep and renovation for the shelter and outreach buildings. There are no capital improvement costs in this item.
7	Audit/Accounting (agency)	Total annual cost \$16,000 CalWORKs portion \$4,000 (25.00%). Conduct annual independent audit for compliance with county, state and federal requirements. Accounting software updates and needed consultations with our accountant and Quick Books expert.
8	Utilities (Outreach)	Total annual cost \$18,000 CalWORKs portion \$5,400 (30%). Utilities for the outreach/resource center include gas, electric, alarm systems to all buildings, pest control, water, sewer and trash.
9	Phone/Internet/Fax (outreach)	Total annual cost \$27,800 CalWORKs portion \$8,340 (30%). Phones, Fax and Internet access for the outreach/resource office. This is a very busy office with many services located at the centrally located crisis, referral, resource and education center. The center allows victims of domestic violence to access all agency services not inclusive of shelter.
10	Furniture/Office equipment (agency)	Total annual cost \$15,000 CalWORKs portion \$4,500 (30%). Office equipment and furniture for Shelter and Business office.
11	Printing cost (agency)	Total annual cost \$3,000 CalWORKs portion \$900.00 (30%). Supplies, materials and maintenance cost to provide copies and printed materials at both locations – Business office and Shelter.
12	Staff Development	Total annual cost \$1,000 CalWORKs portion \$300 (30.00%). Providing staff members with opportunities to obtain education, tools and information to better prepare themselves to address the diverse needs of our clients. Included but not limited to registrations for trainings and conferences to be attended by project staff. Mileage and per-diem reimbursement according to current State standards.
13	Presley Expense	Annual amount of \$42,000 (100.00%) towards expenses that are attributable to the Domestic Violence Program as augmentation to the cost providing direct services and maintaining a shelter as a safe haven for victims of domestic violence and their children. The services provided are outlined within the CalWORKs/Presley Domestic Violence Intervention and Shelter Services Plan (Attachment A)

ANTI- LOBBYING CERTIFICATION

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
4. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
5. The Contractor, Desert Sanctuary, Inc., certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Signed by:

Rosalinda Palakiko

7485D36D4F6C44E...

Signature of Contractor's Authorized Official

Rosalinda Palakiko, Executive Director

Name and Title of Contractor's Authorized Official

5/12/2026

Date