

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

September 23, 2025

FROM

SHANNON D. DICUS, Sheriff/Coroner/Public Administrator

SUBJECT

Surplus Fixed Asset Equipment and Donation to the Victor Valley College Regional Public Safety Training Center

RECOMMENDATION(S)

1. Declare the following fully-depreciated fixed asset equipment as surplus to the County's needs:
 - a. Equipment No. 006295, 2014 Ford Police Utility (Vehicle Identification Number 1FM5K8AR6EGB02411), with an estimated value of \$4,277.
 - b. Equipment No. 006299, 2014 Ford Police Utility, (Vehicle Identification Number 1FM5K8AR0EGB02405), with an estimated value of \$4,277.
 - c. Equipment No. 016204, 2016 Ford Police Utility (Vehicle Identification Number 1FM5K8AR5GGB81217), with an estimated value of \$4,900.
2. Waive County Policy 12-18 and authorize the Sheriff/Coroner/Public Administrator to donate the surplus property referenced in Recommendation No. 1 to the Victor Valley College Regional Public Safety Training Center.
3. Authorize title transfer of the surplus property referenced in Recommendation No. 1 to the Victor Valley College Regional Public Safety Training Center.
4. Authorize the Sheriff/Coroner/Public Administrator, Undersheriff, or Assistant Sheriff to execute the Bill of Sale related to the transfer of the surplus property referenced in Recommendation No. 1.

(Presenter: Carolina Mendoza, Chief Deputy Director, 387-0640)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of these actions will not result in the use of Discretionary General Funding (Net County Cost). The Victor Valley College Regional Public Safety Training Center (Training Center) will be responsible for the vehicle title transfer costs. The County normally sells surplus vehicles and other equipment through contracted auction services. Although the listed vehicles are fully depreciated, they are shown with estimated private party Kelley Blue Book values, which are not representative of the actual, often much lower amounts the County typically receives when sold at auction. Private party estimates are being utilized since these vehicles, if approved, will be donated rather than auctioned.

**Surplus Fixed Asset Equipment and Donation to the Victor Valley
College Regional Public Safety Training Center
September 23, 2025**

BACKGROUND INFORMATION

The Training Center is a comprehensive training center in the areas of Administration of Justice, Emergency Medical Services, and Fire Technology, which serves the needs of the surrounding communities.

On Thursday, June 12, 2025, the Training Center sent a request for surplus vehicles to the Sheriff/Coroner/Public Administrator (Department). The Department identified the vehicles listed in Recommendation No. 1, which have reached the end of their useful lives and have been replaced with new vehicles. The Training Center agreed to accept the vehicles in “as is” condition and release the County of any liability as a condition of accepting the donation.

Approval of Recommendation No. 1 will declare the vehicles as surplus to the County’s needs. Approval of Recommendation Nos. 2 and 3 will approve the waiver of County Policy 12-18 and authorize the Department to complete the donation and title transfer of the vehicles to the Training Center.

PROCUREMENT

County Policy 12-18 requires property with an estimated value of \$10,000 or more to be declared surplus by the Board of Supervisors and requires the Purchasing Agent to initiate action to move property as designated in this item, or to arrange for disposition.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Grace B. Parsons, Deputy County Counsel, 387-5455) on August 29, 2025; Purchasing (Jason Cloninger, Lead Buyer, 387-0321) on September 08, 2025; Risk Management (Gregory Ustaszewski, Staff Analyst, 396-9008) on August 29, 2025; and County Finance and Administration (Erika Rodarte, Administrative Analyst, 387-4919) on September 8, 2025.

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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: September 23, 2025



cc: File- Sheriff/Coroner
MBA 10/1/2025