

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

June 18, 2025

**FROM**

**JOANI FINWALL, Registrar of Voters**

**SUBJECT**

Surplus and Sale of Equipment

**RECOMMENDATION(S)**

1. Declare the Cisco Catalyst WS-C4 as surplus and no longer meets the needs of the Registrar of Voters.
2. Authorize the sale of the Cisco Catalyst WS-C4 identified in Recommendation No. 1, to be coordinated through the Purchasing Department, Surplus Property Division.

(Presenter: Joani Finwall, Registrar of Voters, 387-2100)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The Purchasing Agent will deposit the proceeds from the sale of the Cisco Catalyst WS-C4 (Switch) into the County's General Fund.

**BACKGROUND INFORMATION**

The network Switch was purchased on June 30, 2016 for \$64,073 and has an estimated value of over \$10,000. It was used to connect multiple devices within the network and facilitate the secure and efficient flow of data. The Switch has reached the end of its life cycle and is no longer supported by the vendor. The Registrar of Voters (ROV) recommends the Switch be declared surplus property and it be sold at auction through coordination with the Purchasing Department. The Switch will be made void of any software or firmware before being sent to surplus.

County Policy No. 12-18 (Policy) gives the Board of Supervisors the authority to declare property with an estimated value of \$10,000 or more surplus. The Policy also requires that property identified as surplus and unusable by a County department shall be sold, reissued, consigned, recycled, or disposed of by the Purchasing Agent in accordance with County Code section 14.0101 et seq., Government Code sections 25503-25507 and the Community Based Organization Program as applicable.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

**Surplus and Sale of Equipment**  
**June 18, 2025**

This item has been reviewed by County Counsel (Jolena Grider, Deputy County Counsel, 387-5455) on May 22, 2025; Purchasing (Ariel Gill, Supervising Buyer, 387-2070) on May 22, 2025; Finance (Elias Duenas, Administrative Analyst, 387-4378) on May 29, 2025; and County Finance and Administrative (Valerie Clay, Deputy Executive Officer, 387-5423) on June 2, 2025.

**Surplus and Sale of Equipment**  
**June 18, 2025**

Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman    Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: June 18, 2025



cc:     File - Registrar of Voters  
MBA   06/27/2025