

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS  
OF SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT  
AND RECORD OF ACTION**

**June 18, 2025**

**FROM**

**DAN MUNSEY, Fire Chief/Fire Warden, San Bernardino County Fire Protection District**

**SUBJECT**

Amendment to Non-Financial Automatic and Mutual Aid Agreement with Rancho Cucamonga Fire Protection District

**RECOMMENDATION(S)**

Acting as the governing body of the San Bernardino County Fire Protection District, approve **Amendment No. 1 to Non-Financial Automatic and Mutual Aid Agreement No. 20-656** with Rancho Cucamonga Fire Protection District, for the continuous provision of reasonable and reciprocal exchange of fire, rescue and emergency medical services, extending the contract term for an additional five-year period, effective July 1, 2025, for a total contract term of August 11, 2020, through June 30, 2030.

(Presenter: Dan Munsey, Fire Chief/Fire Warden, 387-5779)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

Approval of Amendment No. 1 (Amendment) to Automatic/Mutual Aid Agreement No. 20-656 (Agreement) will not result in the use of Discretionary General Funding (Net County Cost) as it is a non-financial agreement that defines the responsibilities of San Bernardino County Fire Protection District (SBCFPD) and the Rancho Cucamonga Fire Protection District (District) regarding mutual aid response.

**BACKGROUND INFORMATION**

SBCFPD has numerous mutual aid agreements with local, state, and federal agencies to assist each other in the suppression of fires and in the provision of emergency medical services. These agreements allow one party to assist the other party by providing personnel, equipment, materials/supplies, and other services, as needed, for fire and/or emergency incidents.

On August 11, 2020 (Item No. 51), SBCFPD's Board of Directors approved the Agreement between SBCFPD and the District for a five-year term, effective August 11, 2020, through June 30, 2025. The Agreement allows for a mutually beneficial automatic aid/mutual aid agreement for a reasonable and reciprocal exchange of fire, rescue and emergency medical services of the two fire agencies. Due to the shared borders between SBCFPD and the District, the Agreement allows for the most expeditious and cost-effective response to suppress fires and provide other emergency services for the public served by these fire agencies.

**Amendment to Non-Financial Automatic and Mutual Aid Agreement with  
Rancho Cucamonga Fire Protection District  
June 18, 2025**

Approval of the Amendment will extend the term for an additional five-year period, effective July 1, 2025, for a total contract term of August 11, 2020, through June 30, 2030. The Amendment also updates the mailing address information for SBCFPD due to the relocation of its headquarters.

The Agreement may be terminated by either party with 90 days' written notice.

All other terms of the Agreement shall remain the same.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Richard Luczak, Deputy County Counsel, 387-5455) on February 26, 2025; Finance (Ivan Ramirez, Administrative Analyst, 387-4020) on March 18, 2025; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on March 19, 2025.

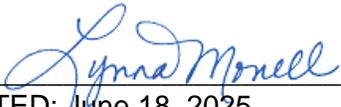
**Amendment to Non-Financial Automatic and Mutual Aid Agreement with  
Rancho Cucamonga Fire Protection District  
June 18, 2025**

Record of Action of the Board of Directors  
San Bernardino County Fire Protection District

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman   Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, SECRETARY

BY   
DATED: June 18, 2025



cc:    SBCFPD - Munsey w/agree  
      Contractor - c/o SBCFPD w/agree  
      File - w/agree  
MBA   07/1/2025