

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SAN BERNARDINO  
AND RECORD OF ACTION**

**December 17, 2019**

**FROM**

**GARY MCBRIDE, Chief Executive Officer, County Administrative Office**

**SUBJECT**

**2019-20 Maintenance and Capital Improvement Program First Quarter Budget Report**

**RECOMMENDATION(S)**

1. Accept the First Quarter Budget Report (Report) – Maintenance and Capital Improvement Program for fiscal year 2019-20.
  2. Approve the budget adjustments as listed in the Report and authorize the Auditor-Controller/Treasurer/Tax Collector to adjust appropriation and revenue as detailed in the Quarterly Budget Adjustments section of the Report and allow for minor technical changes limited to available budget within the budget unit, Pages 43-54. (Four votes required).
- (Presenter: Gary McBride, Chief Executive Officer, 387-5417)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Improve County Government Operations.**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

The financial impact of this item is provided in detail in the First Quarter Budget Report, specifically in the Quarterly Budget Adjustments section of the Report, Pages 43-54. In total, Requirements and Sources are increasing by a net \$24,982,984 million in the Capital Improvement Program (CIP) funds. Increased requirements are funded primarily from Discretionary General Funding (Net County Cost), new revenue, transfers from program budgets, or savings from existing projects.

**BACKGROUND INFORMATION**

The Chief Executive Officer is responsible for the preparation and administration of the County budget. All County department requests for budget adjustments are required to be compiled quarterly and presented each quarter to the Board for approval.

The 2019-20 First Quarter Budget Report for the CIP includes requests to approve new projects and budget adjustments to existing and completed projects. Details for all budget adjustments can be found in the Quarterly Budget Adjustments section of the Report, Pages 43-54.

The format of this quarterly report distinguishes requested actions on projects included in the five-year plan document (Major Capital Improvements), and the Maintenance and Non-Major CIP projects, which are also included in this quarterly report. Actions on Major Capital Improvements for Special Districts, if any, are found in the Quarterly Report for Special Districts.

**MAJOR CAPITAL IMPROVEMENTS SECTION**

- There are no adjustments associated with Major CIP Improvements Projects.

**MAINTENANCE AND NON-MAJOR CIP SECTION**

**New Projects – Maintenance and Non-Major CIP - \$12,064,346**

- 23 new projects in the total amount of \$12,064,346 funded by department budgets:
  - Six new projects in the total amount of \$8,350,478 for the Arrowhead Regional Medical Center, all of which are funded by the Department's enterprise fund:
  - \$500,000 for the ARMC Infrastructure & Equipment Study project (No. 10100962).
  - \$500,000 for the ARMC Emergency Department Feasibility Study project (No. 10100951).
  - \$6,820,000 for the ARMC Roof Replacement project (No. 10100952).
  - \$116,901 for the ARMC Emergency Oxygen Supply Upgrade project (No. 10100953).
  - \$117,452 for the ARMC Interior Seismic Portal Floor & Structure Repair project (No. 10100950).
  - \$296,125 for the ARMC Nurse Call System Feasibility Study project (No. 10100949).
- Two new projects in the total amount of \$80,000 for the Auditor-Controller/Treasurer/Tax Collector funded with departmental salary savings:
  - \$20,000 for the 268 building Concrete Bollards project (No. 10100957).
  - \$60,000 for the 268 Building Flagpoles project (No. 10100968).
- One new project in the amount of \$20,000 for the Fleet Lena Road Card Access project (No. 10100956) funded by Fleet Management Internal Service Fund.
- Four new projects in the total amount of \$447,000 for the Information Services Department (ISD), all of which are funded by the Department's Telecommunication Internal Service Fund:
  - \$62,000 for the ISD Rialto Workplace Security Enhancement project (No. 10100958).
  - \$93,000 for the ISD SCE Dark Fiber Miro Way project (No. 10100954).
  - \$60,000 for the ISD SCE Dark Fiber Lena Road project (No. 10100955).
  - \$232,000 for the ISD Repair Facility Work Space Remodel project (No. 10100959).
- One new project in the amount of \$1,029,000 for the Probation CVJDC Secured Parking Expansion project (No. 10100967) funded with one-time Prop 172 Funding.
- One new project in the amount of \$437,000 for the Behavioral Health Cottage #4 Remodel (No. 10100960) funded with Mental Health Services Act Funding.
- One new project in the amount of \$397,975 for the Real Estate Services Dairy Hellman Ave Parcel Clean-up (No. 10100948) funded with Prop 70 Funding.

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- Three new projects in the total amount of \$571,893 for County Fire:
  - \$218,000 for the Station 14 Roofing Repairs and Replacement project (No. 10100945) funded with County Fire Reserves.
  - \$97,010 for the HHW Upland – Steel Canopy project (No. 10100946) funded by CalRecycle HD Grant 33 (\$50,000) and the City of Upland (\$47,010).
  - \$256,883 for the HHW Joshua Tree – Steel Canopy project (No. 10100947) funded by CalRecycle HD 32 (\$239,181) and HHW Fund Balance (\$17,702).
- One new project in the amount of \$500,000 for the Chino Airport Administration Office Remodel (No. 10100940) funded with Airport Special Revenue Fund.
- Two new projects in the total amount of \$131,000 for County Counsel funded with departmental salary savings:
  - \$88,000 for the CC Sycamore Conference Room Remodel project (No. 10100969).
  - \$43,000 for the CC Palm Conference Room Remodel project (No. 10100970).
- One new project in the amount of \$100,000 for the Guasti Pump Room and Electrical Closet Renovation project (No. 10100971) funded by the Regional Parks Maintenance Fund.

**Adjustments to Existing Projects – Maintenance and Non-Major CIP - \$15,835,394**

- 19 budget adjustments will increase existing projects by a total of \$15,835,394 funded by department budgets:
- Three budget adjustments will increase existing projects by a total of \$13,786,341 for the Arrowhead Regional Medical Center funded by the Department's Enterprise Fund:
  - An increase of \$163,535 for the ARMC Data Center Fire Protection Upgrade project (No. 10100122).
  - An increase of \$707,878 for the ARMC Boiler Burners Replacement project (No. 10100840).
  - An increase of \$12,914,928 for the ARMC Bi-Plane Angio Room project (No. 10100248).
- One budget adjustment will increase the Chino Airport Building A – 305 Demo & Phone project (No. 10100127) budget by \$300,000 funded by the Airports Special Revenue Fund.
- One budget adjustment will increase the 268 Building Exterior Security Cameras (Project No. 10100829) budget by \$23,000 funded with the Auditor-Controller/Treasurer/Tax Collector departmental savings.
- One budget adjustment will increase the Fuel Tank Infrastructure Phase II (Project No. 10100606) budget by \$500,000 funded by Fleet Management Internal Service Fund.
- One budget adjustment will increase the LUS Mining Division Staff Relocation (Project No. 10100285) budget by \$30,250 funded with Land Use Services departmental savings.

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- One budget adjustment will increase the PSD Ontario Maple Security Fence (Project No. 10100315) budget by \$126,563 funded by Preschool Services Department Federal Head Start/Early Head Start Funds.
- Two budget adjustments will increase existing projects by a total of \$93,500 for Probation funded with 2011 Realignment funds (AB 109):
  - An increase of \$67,500 for the PRB Training Center Security Cameras (Project No. 10100812).
  - An increase of \$26,000 for the Probation – RC Training Center (Project No. 10100650).
- One budget adjustment will increase the DPH Administration Breakroom Remodel (Project No. 10100795) budget by \$14,400 funded with Public Health Realignment Revenue.
- Two budget adjustments will increase existing projects by a total of \$437,940 for the Sheriff's Department:
  - An increase of \$187,940 for the CDC Generator Replacement budget (Project No. 10100396) funded with Sheriff AB 109 Funds.
  - An increase of \$250,000 for the Sheriff EVOC Asphalt Replacement budget (Project No. 10100801) funded with departmental savings.
- One budget adjustment will increase the VA Rancho Cucamonga Breakroom Remodel (Project No. 10100699) budget by \$12,400 funded with Veteran Affairs departmental savings.
- Three budget adjustments will increase existing projects by a total of \$329,000 for County Fire and are funded with the use of department reserves:
  - An increase of \$60,000 for the Station #29 Grading and Asphalt budget (Project No. 10100808).
  - An increase of \$109,000 for the CF Station 18 Replacement in Havasu Landing budget (Project No. 10100541).
  - An increase of \$160,000 for the County Fire Station #14 Bathroom budget (Project No. 10100472).
- One budget adjustment will increase the 303 Building DA Command Center Remodel (Project No. 10100647) budget by \$88,000 funded with the District Attorney Federal Asset Forfeiture Reserves.
- One budget adjustment will increase the Calico Roof Repairs (Project No. 10100412) budget by \$94,000 funded by Regional Parks Maintenance Fund.

**Technical Budget Adjustments**

- One budget adjustment will decrease the 268 Building Parking Lot Replacement (Project No. 10100913) budget by \$2,800,000 to correct a technical error that duplicated a budget adjustment of \$2,800,000 as part of the 2019-20 budget.
- One budget adjustment will decrease the Redlands Museum ADA Compliant (Project No. 10100227) budget by \$71,211 recognize a change in available CDBG funding.
- One budget adjustment will cancel the Probation HDJDAC Flooring Repair budget (Project No. 10100811) and return remaining funds of \$163,978 to the Probation Department.

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- One budget adjustment will cancel the Redlands Museum Remove & Replace budget (Project No. 10100775) and return remaining funds of \$29,000 to the Minor CIP Program budget.
- One budget adjustment will cancel the Acquisition of the 109 Building budget (Project No. 10100334) and transfer funds of \$25,000 to the Probation Adult Vocational Training Space budget (Project No. 10100502).
- One budget adjustment will cancel the PRB HDJDAC Communications Network budget (Project No. 10100802) and transfer funds of \$43,369 to the PRB CVJDAC Communications budget (Project No. 10100809) and \$46,527 to the Probation Department.
- One budget adjustment will increase the Rancho Courthouse DA Design/Remodel (Project No. 10100576) budget by \$530,000 and decrease the Victorville DA Design/Remodel (Project No. 10100575) budget by \$530,000 resulting in no net impact.
- Two budget adjustments will increase appropriation and revenue to recognize duplicate payment reimbursements:
  - One budget adjustment will increase the ARMC Sterile Processing Cart Washer Replacement (Project No. 10100116) budget by \$477 to recognize duplicate payment reimbursement from the vendor, GM Business Interior.
  - One budget adjustment will increase the RMG Office Remodel (Project No. 10100292) budget by \$505 to recognize duplicate payment reimbursement from the consultant, IMEG.

**Program Budget Summaries**

Budget summaries for CIP program budgets such as Paving, Roofing, Minor CIP and Residual are provided on pages 58-74 of the attached 2019-20 First Quarter Budget Report for CIP. These Program Budget Summaries provide information on activity and available funding in these individual program budgets.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Penny Alexander-Kelley, Chief Assistant County Counsel, 387-4270) on December 3, 2019; Real Estate Services Department – Project Management Division (Darlynn Wissert, Deputy Director, 387-5025) on December 3, 2019; Finance (Wen Mai, Principal Administrative Analyst, 387-4020) on November 26, 2019; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on November 27, 2019.

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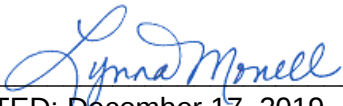
Record of Action of the Board of Supervisors  
County of San Bernardino

**APPROVED (CONSENT CALENDAR)**

Moved: Robert A. Lovingood Seconded: Josie Gonzales

Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: December 17, 2019



cc: File- Administrative Office w/attach  
la 12/20/2019