

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

May 7, 2024

FROM

SHANNON D. DICUS, Sheriff/Coroner/Public Administrator

SUBJECT

Purchase Order for Washers and Dryers at West Valley Detention Center

RECOMMENDATION(S)

1. Approve the purchase of the following unbudgeted assets for detention facilities:
 - a. Four washing machines in an amount not to exceed \$220,000.
 - b. Five gas dryers in an amount not to exceed \$150,000.
2. Authorize the Purchasing Agent to issue a non-competitive Purchase Order to Western State Design, Inc. in an amount not to exceed \$332,610, for the purchase and installation of four industrial washing machines and five gas dryers for use at the West Valley Detention Center.

(Presenter: Ernie Perez, Deputy Chief, 387-3760)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). On December 19, 2023 (Item No. 95), the Board of Supervisors (Board) approved the purchase of four washers in an amount not to exceed \$120,000 and five gas dryers in an amount not to exceed \$250,000. However, the unit cost for the fixed assets needs to be corrected. The previously approved fixed assets will be defunded in order to adequately fund them based on the new unit costs. The department requests \$220,000 for four washers and \$150,000 for five gas dryers. The cost of the washers and dryers will be funded within the Sheriff/Coroner/Public Administrator's (Department) existing 2023-24 budget allocation (4420001000).

BACKGROUND INFORMATION

West Valley Detention Center (WVDC) completes 50,000 to 60,000 bookings and releases each year. Incarcerated people held at detention facilities are issued clean and suitable clothing and linen, which is exchanged at least once a week; undergarments and socks are exchanged twice per week. (Cal. Code Regs., tit. 15, §§ 1260, 1262.)

The four washing machines and five gas dryers will be replacing existing equipment that has been repaired numerous times and has exceeded their lifespan. Approval of the recommended

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action will ensure the Department continues to maintain an appropriate supply of clean clothing and linen for use at WVDC.

PROCUREMENT

Western State Design, Inc. is the sole authorized dealer for the line of Milnor Industrial (Milnor) laundry equipment for the west coast of the United States. The Milnor brand of industrial washers and dryers has been used by the Department since 2009, and has a history of longevity, reliability, and the staff are familiar with the controls. Additionally, the maintenance staff at WVDC has been trained by Milnor in the maintenance and minor repair of the Milnor brand of industrial washers, thereby significantly reducing any down time. Purchasing concurs that Western State Design, Inc. is the only authorized dealer for Milnor Industrial Washer-Extractor in the west coast of the United States.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Grace B. Parsons, Deputy County Counsel, 387-5455) on April 11, 2024; Purchasing (Jason Cloninger, Lead Buyer, 387-0636) on April 15, 2024; Finance (Erika Rodarte, Administrative Analyst, 387-4919) on April 16, 2024; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on April 22, 2024.

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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.
Absent: Col. Paul Cook (Ret.)

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: May 7, 2024



cc: File - Sheriff/Coroner
CCM 05/14/2024