

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

May 24, 2022

**FROM**

**BEAHTA R. DAVIS, Director, Regional Parks Department**

**SUBJECT**

Revenue Interim Use Permit with International Brotherhood of Electrical Workers Local No. 47 for a Company Picnic at Prado Regional Park

**RECOMMENDATION(S)**

Approve Revenue Interim Use Permit (**County Contract No. 22-376**) with International Brotherhood of Electrical Workers Local No. 47 for the exclusive use of Prado Regional Park on June 4, 2022, and a portion of the park on June 2, 2022 through June 5, 2022, for \$55,450 to hold an annual company picnic event.

(Presenter: Beahta R. Davis, Director, 387-2340)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this Item does not require the use of Discretionary General Funding (Net County Cost). Under this Interim Use Permit (Permit), International Brotherhood of Electrical Workers Local No. 47 (Permittee) will pay the Regional Parks Department (Department) a total of \$55,450 as detailed in the table below. All fees charged to the Permittee are consistent with the 2021-22 Board of Supervisors (Board) approved fee schedule.

<b>Fee</b>	<b>Amount</b>
Contract Preparation Fee	\$200
Peacock Shelter for three days at a rate of \$250 per day	\$750
Red Tailed Hawk Shelter for three days at a rate of \$250 per day	\$750
Blue Heron Shelter for three days at a rate of \$250 per day	\$750
Full park closure for one day	\$50,000
Seventy-five full hook-up camping sites for one night at a rate of \$40 per site	\$3,000
<b>Total</b>	<b>\$55,450</b>

The Permittee will also submit a \$16,000 deposit to be used for any possible damages incurred to County property due to the Permittee's use of Prado Regional Park (Park). Permittee will be responsible for obtaining all necessary permits, licenses and applicable approvals, as well as

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security and obtaining the required insurance for the Permittee annual company picnic (Event). Adequate appropriation and revenue are included in the Department's 2021-22 budget.

**BACKGROUND INFORMATION**

The Department operates and maintains eight regional parks, including this Park in the City of Chino, and provides for the rental of park property through Board approved fees. The recommended Permit between the Department and Permittee allows for a full park rental on Saturday, June 4, 2022, for the Event from 11 AM to 5 PM, with related set-up on Thursday, June 2, 2022, and Friday, June 3, 2022, from 7:30 AM to 7 PM, and tear-down on Sunday, June 5, 2022, from 7:30 AM to 7 PM, whereby the Department will receive a minimum of \$55,450.

This recommended Permit aligns with the County and Chief Executive Officer goal and objective to operate in a fiscally-responsible and business-like manner by allowing the Department to leverage its amenities and land to raise revenue to support park maintenance and development.

Permittee has been using the Park for an annual company picnic since 2017. Permittee will have exclusive use of the Park to hold this Event for the employees and their families. The Event will include food, games, and activities.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Suzanne Bryant, Deputy County Counsel, 387-5455) on April 5, 2022; Finance (Elias Duenas, Administrative Analyst, 387-4052) on April 10, 2022; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on April 11, 2022.

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Record of Action of the Board of Supervisors  
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**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman Seconded: Janice Rutherford  
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: May 24, 2022



cc: Parks - Davis w/agree  
Contractor - C/O Parks w/agree  
File - w/agree  
CCM 06/1/2022