

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SAN BERNARDINO  
AND RECORD OF ACTION**

May 19, 2020

**FROM**

**GARY McBRIDE, Chief Executive Officer, County Administrative Office**

**SUBJECT**

Various Actions Related to Acceptance of the Fiscal Year 2019 Riverside Urban Areas Security Initiative

**RECOMMENDATION(S)**

1. Ratify grant application submitted by the Office of Emergency Services to the City of Riverside for Fiscal Year 2019 Urban Areas Security Initiative (UASI) grant funding in the amount of \$110,000 for continued support and expansion of the WebEOC software capabilities.
2. Accept grant award (**County Contract No. 20-290**) in the amount of \$110,000 from the City of Riverside for Fiscal Year 2019 UASI funding to continue to support and expand the WebEOC software capabilities with a grant performance period of September 1, 2019 through May 31, 2022.
3. Authorize the Emergency Services Manager to execute the grant award letter and submit the document to the City of Riverside to secure the grant funding.
4. Approve Memorandum of Understanding (MOU) with the City of Riverside – Office of Emergency Services regarding the Fiscal Year 2019 UASI grant funding terms and conditions.
5. Adopt the “Proof of Authority”, as required by the MOU with the City of Riverside – Office of Emergency Services, in which the Board of Supervisors, on behalf of the County, agrees to the following:
  - a. Any liability arising out of the performance of the MOU shall be the responsibility of the County and the Board of Supervisors;
  - b. Grant funds shall not be used to supplant expenditures controlled by the Board of Supervisors; and
  - c. The official executing the MOU is, in fact, authorized to do so.
6. Adopt **Resolution No. 2020-57** authorizing the Chairman of the Board of Supervisors, Chief Executive Officer, San Bernardino County Fire Protection District (SBCFPD) Fire Chief/Fire Warden, SBCFPD Deputy Fire Chief/Fire Warden, and/or Emergency Services Manager of the San Bernardino County Office of Emergency Services to proceed with the following actions in relation to the Fiscal Year 2019 UASI grant sub-award:
  - a. Execute and file documents, including the MOU, with the City of Riverside - Office of Emergency Management needed for grant sub-award acceptance.
  - b. Act as signatories for reimbursements claims, performance reports, and other documents required to administer the grant sub-award.
  - c. Execute any non-substantive grant sub-award amendments, including those to extend the performance timelines, subject to review by County Counsel.

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7. Direct the officials listed in Recommendation No. 6 to transmit all agreements and any amendments to the agreements in relation to the Fiscal Year 2019 UASI grant sub-award to the Clerk of the Board of Supervisors within 30 days of execution.  
(Presenter: Daniel Munoz, Emergency Services Manager, 356-3998)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Provide for the Safety, Health and Social Service Needs of County Residents.  
Pursue County Goals and Objectives by Working with Other Agencies.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The grant award of \$110,000 will be used to reimburse the San Bernardino County Office of Emergency Services (OES) for costs related to the WebEOC software. No matching funds are required. OES does not expect to incur any expenses related to this grant during 2019-20. Appropriation and revenue for this grant are not included in OES's 2020-21 recommended budget and will therefore be presented in a future quarterly budget report for approval by the Board of Supervisors (Board).

**BACKGROUND INFORMATION**

UASI is a component of the Homeland Security Grant Program (HSGP) that provides financial assistance to address the unique multi-discipline planning, organization, equipment and training needs of high-threat, high-density urban areas. Grantees must use UASI funds to employ regional approaches to overall preparedness and are encouraged to adopt regional response structures whenever appropriate.

The City of Riverside - Office of Emergency Management (City), as the administering agency for the U.S. Department of Homeland Security – Federal Emergency Management Agency's 2019 HSGP, has been awarded Fiscal Year 2019 UASI grant funds from the California Office of Emergency Services. The City has agreed to allocate a portion of these funds (\$110,000) to the County for use by OES towards the cost of maintaining and adding modules to the WebEOC software. WebEOC is the County's disaster communication platform during activation of the Emergency Operations Center. WebEOC is the method for County departments and all emergency responders countywide to report, exchange and view information during emergency events/major incidents.

In addition to accepting the grant award, this item recommends that the Board ratify the grant application that was submitted to the City in November 2018, as OES did not have the application approved by the Board or the Chief Executive Officer pursuant to County Policy 05-13. This discrepancy has been addressed such that all current and future grant applications are processed following the procedures identified in County Policy 05-13. The grant award is also retroactive due to the performance period beginning on September 1, 2019 and OES not receiving notification of award from the City until April 22, 2020. Approval at this time will not affect services as the period of performance is until May 31, 2022.

Pursuant to County Policy 05-13, the Board must approve acceptance of all grant awards. The MOU establishes the terms and conditions of both parties in relation to this grant. The MOU includes a reciprocal mutual indemnification provision that requires both the City and the County to indemnify, defend, and hold each other harmless from and against all liability arising out their respective acts or omissions.

**Various Actions Related to Acceptance of the Fiscal Year 2019  
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**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Scott Runyan, Deputy County Counsel, 387-5455) on May 1, 2020; Finance (Tom Forster, Administrative Analyst, 387-4635) on May 3, 2020; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on May 4, 2020.

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Record of Action of the Board of Supervisors  
County of San Bernardino

**APPROVED (CONSENT CALENDAR)**

Moved: Robert A. Lovingood Seconded: Josie Gonzales

Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: May 19, 2020



cc: W/RESOLUTION  
CAO- Munoz w/agree w/attach for sign  
Contractor- C/O CAO w/agree w/attach  
File- w/agree w/attach  
la 05/26/2020