



Contract Number

25-613

SAP Number

Sheriff/Coroner/Public Administrator

Department Contract Representative

Carolina Mendoza, Chief Deputy
Director of Sheriff's Administration

Telephone Number

(909) 387-0640

Contractor

City of Riverside Office of
Emergency Management

Contractor Representative

Marlene Cabanlit

Telephone Number

951-320-8106

Contract Term

09/01/2024-01/01/2027

Original Contract Amount

Amendment Amount

Total Contract Amount

Cost Center

4438001000

Grant Number (if applicable)

(in process)

Briefly describe the general nature of the contract:

Memorandum of Understanding with the City of Riverside, Office of Emergency Management for the San Bernardino County Sheriff/Coroner/Public Administrator (Department) to receive funding under the FY2024 Urban Area Security Initiative Grant Program. The Department will receive up to \$375,208 for equipment needed for the Coroner's Division, the Cybersecurity Operations Center, and unincorporated areas of San Bernardino County.

FOR COUNTY USE ONLY

Approved as to Legal Form

► Grace B. Parsons
Grace B. Parsons, Deputy County Counsel

Date 07/28/2025

Reviewed for Contract Compliance

►

Date

Reviewed/Approved by Department

► Carolina Mendoza
Carolina Mendoza, Chief Deputy Director of
Sheriff's Administration

Date 7/28/2025

**MEMORANDUM OF UNDERSTANDING
CITY OF RIVERSIDE, BY AND THROUGH ITS OFFICE OF EMERGENCY
MANAGEMENT, AND THE SAN BERNARDINO COUNTY, BY AND THROUGH ITS
INCLUDED SHERIFF/CORONER/PUBLIC ADMINISTRATOR,
REGARDING URBAN AREA SECURITY INITIATIVE (UASI) GRANT FUNDING
FOR FEDERAL FISCAL YEAR 2024**

This MEMORANDUM OF UNDERSTANDING (“MOU”) is effective August 05, 2025, between the CITY OF RIVERSIDE, BY AND THROUGH ITS OFFICE EMERGENCY MANAGEMENT, and SAN BERNARDINOCOUNTY, BY AND THROUGH ITS INCLUDED SHERIFF/CORONER/PUBLIC ADMINISTRATOR (“Participating Agency”) under the following terms and conditions:

1. The Participating Agency agrees to comply with the Grant Assurances for Urban Area Security Initiative (**Attachment A**).
2. The Participating Agency agrees to comply with United States Department of Homeland Security – Homeland Security Grant Program guidance, processes, and requirements. Grant Award No. 2024-0088 and FAIN EMW-2024-SS-05088.
3. The Participating Agency agrees that all equipment, supplies, and training funded through the UASI program is for the mutual benefit of the Riverside UASI Region and not for the exclusive benefit of the Participating Agency.
4. The Participating Agency agrees that all equipment, supplies, and technical expertise developed through training funded by the UASI program is to be made available for emergency use through established mutual aid systems, established mutual aid agreements, or made reasonably available through a valid request by a member jurisdiction or organization of the Riverside UASI.
5. The Participating Agency agrees to provide, prior to being funded, the most recent copy of their Single Audit Report.
6. The Participating Agency agrees to submit a Monthly Project Progress Report by the 15th day of each month in accordance with the UASI grant program guidelines.
7. The participating agency agrees to designate a Project Manager and Grant Manager for each project awarded and provide the contact information of those individuals to the City of Riverside Office of Emergency Management / UASI. Upon any changes to the original designation the agency will provide written notification and updated contact information.
8. The Participating Agency agrees to maintain all documentation supporting all expenditures reimbursed from grant funds, and ensure all expenditures are allowable under grant requirements. Recipients that expend \$300,000 or more of federal funds during their respective fiscal year agree to submit an organization wide financial and compliance audit report. The audit shall be performed in

Memorandum of Understanding - Urban Area Security Initiative Grant Funding

accordance with the U. S. General Accounting Office Government Auditing Standards and OMB Circular A-133 (Federal Grantor Agency: U. S. Department of Homeland Security; Pass-Through Agency: Office of Homeland Security; Program Title: Public Assistance Grants; Federal ALN Number: 97.067). The records shall be maintained and retained in accordance with UASI grant requirements and shall be available for audit and inspection by the City and designated grant agent personnel.

9. The Participating Agency agrees that all its expenditures shall be in accordance with the approved project expenditures and allowable costs as submitted to the City and approved by the California Office of Emergency Services (Cal OES) and the U.S. Department of Homeland Security Grants Program Directorate.
10. The Participating Agency agrees to maintain adoption and implementation of (National Incident Management System) NIMS.
11. The Participating Agency agrees to defend, indemnify, and hold harmless the City, its agents, officers, and employees, from and against all liability arising out of the Participating Agency's acts or omissions under this MOU.
12. The City agrees to defend, indemnify, and hold harmless the Participating Agency, its agents, officers, and employees, from and against all liability arising out of the City's acts or omissions under this MOU.
13. The Participating Agency agrees to provide the Certificate of Non-Supplanting (**Attachment B**).
14. The Participating Agency agrees to provide the Certification regarding Debarment, Suspension, and Other responsibility matters (**Attachment C**).
15. The Participating Agency agrees to the use of a UASI Equipment Loan Agreement (**Attachment D**) that authorizes Participating Agencies the use of UASI Regional equipment to be utilized amongst the Riverside UASI region when requesting use of UASI Regional Equipment.
16. The Participating Agency agrees to provide the Grant Face Sheet (**Attachment E**).
17. The Participating Agency agrees to use a Material Transfer Form (**Attachment F**) to document the use and return of equipment loaned pursuant to paragraph 15.
18. The Participating Agency agrees to replace all UASI funded equipment if lost, stolen, or damaged beyond repair, the equipment shall be replaced with that of like kind or capability, at the custodial agency's own expense.
19. The Subgrantee Performance Period for the FY2024 UASI funding cycle is from September 1, 2024 to January 1, 2027.

Memorandum of Understanding - Urban Area Security Initiative Grant Funding

(Signatures on following page)

IN WITNESS WHEREOF, this Memorandum of Understanding is entered into by the City of Riverside, by and through its Office of Emergency Management and the San Bernardino County, by and through its included Sheriff/Coroner/Public Administrator, by and through its/their authorized representatives.

CITY OF RIVERSIDE

By: _____

Title: _____

Attest:

By: _____

Donesia Gause

Title: _____

City Clerk

Approved as to form:

By: _____

Deputy City Attorney

PARTICIPATING AGENCY

By: Dawn Rowe

Dawn Rowe

Title: Chair, Board of Supervisors

AUG 05 2025

Attest:

By: _____

Title: _____

SIGNED AND CERTIFIED THAT A COPY OF
THIS DOCUMENT HAS BEEN DELIVERED
TO THE CHAIRMAN OF THE BOARD.
LYNNA MONELL
Clerk of the Board of Supervisors
of San Bernardino County

By

Deputy

**Governing Body Resolution
(For Operational Areas and Urban Area's)**

BE IT RESOLVED BY THE _____
(Governing Body)

OF THE _____ THAT
(Name of Applicant)

_____, OR
(Name or Title of Authorized Agent)

_____, OR
(Name or Title of Authorized Agent)

_____,
(Name or Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the named applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and sub-granted through the State of California.

Passed and approved this _____ day of _____, 20_____

Certification

I, _____, duly appointed and
(Name)

_____ of the _____
(Title) (Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by
the _____ of the _____ on the
(Governing body) (Name of Applicant)
_____ day of _____, 20_____.

(Official Position)

(Signature)