

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

April 23, 2024

**FROM**

**DON DAY, Director, Project and Facilities Management Department**

**SUBJECT**

Advertise for Competitive Bids for General Building, General Engineering, Mechanical, Demolition and/or Abatement, Healthcare General Building, Healthcare General Engineering, and Healthcare Mechanical Job Order Contract Services

**RECOMMENDATION(S)**

1. Approve the bid documents for the General Building Job Order Contract services and authorize the Director of the Project and Facilities Management Department to advertise for competitive bids for approximately 10, one-year, not-to-exceed \$4,900,000 each, General Building Job Order Contracts.
2. Approve the bid documents for the General Engineering Job Order Contract services and authorize the Director of the Project and Facilities Management Department to advertise for competitive bids for approximately five, one-year, not-to-exceed \$3,000,000 each, General Engineering Job Order Contracts.
3. Approve the bid documents for the Mechanical Job Order Contract services and authorize the Director of the Project and Facilities Management Department to advertise for competitive bids for approximately three, one-year, not-to-exceed \$3,000,000 each, Mechanical Job Order Contracts.
4. Approve the bid documents for the Demolition and/or Abatement Job Order Contract services and authorize the Director of the Project and Facilities Management Department to advertise for competitive bids for approximately three, one-year, not-to-exceed \$4,900,000 each, Demolition and/or Abatement Job Order Contracts.
5. Approve the bid documents for the Healthcare General Building Job Order Contract services and authorize the Director of the Project and Facilities Management Department to advertise for competitive bids for approximately three, one-year, not-to-exceed \$4,000,000 each, Healthcare General Building Job Order Contracts.
6. Approve the bid documents for the Healthcare General Engineering Job Order Contract services and authorize the Director of the Project and Facilities Management Department to advertise for competitive bids for approximately two, one-year, not-to-exceed \$4,000,000 each, Healthcare General Engineering Job Order Contracts.
7. Approve the bid documents for the Healthcare Mechanical Job Order Contract services and authorize the Director of the Project and Facilities Management Department to advertise for competitive bids for approximately three, one-year, not-to-exceed \$4,000,000 each, Healthcare Mechanical Job Order Contracts.

(Presenter: Don Day, Director, 387-5000)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Improve County Government Operations.**

**Advertise for Competitive Bids for General Building, General Engineering, Mechanical, Demolition and/or Abatement, Healthcare General Building, Healthcare General Engineering, and Healthcare Mechanical Job Order Contract Services  
April 23, 2024**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of the bid documents and the advertisement for competitive bids for Job Order Contract (JOC) services will not result in the use of additional Discretionary General Funding (Net County Cost). After the receipt and analysis of the bids, recommendations will be presented to the Board of Supervisors (Board) for the award of approximately, ten General Building, five General Engineering, three Mechanical, three Demolition and/or Abatement, three Healthcare General Building, two Healthcare General Engineering, and three Healthcare Mechanical service contracts. These resulting contracts will be unencumbered one-year contracts, which will be funded from projects approved by the Board as part of the annual Capital Improvement Program (CIP) or reimbursed from available funds in the budgets of the departments, Board Governed Special Districts, or other agencies that initiate the projects. American Rescue Plan Act funds may also be used for qualifying projects. The recommended contracts will have no guaranteed minimum value of work to be ordered under each contract.

**BACKGROUND INFORMATION**

Approval of the recommended actions will allow the Project and Facilities Management Department (PFMD) to solicit competitive bids for seven distinct JOC services, with contractors submitting bids to perform identified tasks at unit prices. The solicitation of new General Building, General Engineering, Mechanical, Demolition and/or Abatement, Healthcare General Building, Healthcare General Engineering, and Healthcare Mechanical JOC services will initiate the competitive bidding process to replace the current contracts expiring on September 25, 2024. The award of new JOC's will ensure the continued availability of contract capacity and contractors to perform work in these specific areas for future projects.

Public Contract Code Section 20128.5 authorizes the County to use JOC services to rapidly engage contractors to perform the repair, renovation, remodeling, or other repetitive work at existing public facilities utilizing a unit price structure. A JOC is an indefinite quantity contract where the contractor will perform an ongoing variety of individual projects, consisting of specific construction tasks, at different locations throughout the county. JOC gives an alternative to traditional procurement methods, which allows projects to be completed quickly with competitive pricing. Experience with the process has shown that JOC offers several advantages including time saved in procuring construction services, faster mobilization in emergencies, and decreased advertising costs.

**PROCUREMENT**

PFMD will advertise for competitive bids for the JOC on April 26, 2024. A mandatory pre-bid meeting for prospective bidders in the categories of General Building, General Engineering, Mechanical, Demolition/Abatement, Healthcare General Building, Healthcare General Engineering, and Healthcare Mechanical is scheduled to be conducted on Wednesday, May 15, 2024, at 10:00 a.m., via an online meeting platform. This meeting is for the purpose of discussing the JOC concept from the County and contractor's perspective and answering questions. The bid opening is scheduled for 10:00 a.m. on June 12, 2024, at PFMD.

The lowest responsive and responsible bidder will be recommended to the Board for the award of each individual JOC contract. Following the contract award, the County will provide the contractor with a scope of work to perform specific project tasks, and the contractor will provide a lump sum cost for the work based upon the unit prices bid by the contractor.

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The plans and specifications, including the Construction Task Catalog®, are on file with the Clerk of the Board.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Julie Surber, Principal Assistant County Counsel, 387-5455) on March 7, 2024; Purchasing (Ariel Gill, Supervising Buyer II, 387-2070) on March 7, 2024; Project and Facilities Management (Robert Gilliam, Chief of Project Management, 387-5000) on March 14, 2024; Finance (Yael Verduzco, Principal Administrative Analyst, 387-5285) on April 8, 2024; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on April 8, 2024.

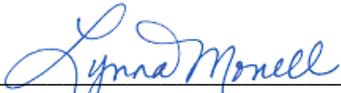
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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: April 23, 2024



cc: File - Project and Facilities Management w/attach w/CD  
CCM 04/30/2024