



Contract Number  
16-915 A-2

SAP Number

### Board of Supervisors

<b>Department Contract Representative</b>	Penelope Chang
<b>Telephone Number</b>	909-387-4886
<b>Contractor</b>	Yekaterina Kolcheva (hereinafter called "Contractor")
<b>Contractor Representative</b>	
<b>Telephone Number</b>	On File
<b>Contract Term</b>	
<b>Original Contract Amount</b>	
<b>Amendment Amount</b>	
<b>Total Contract Amount</b>	
<b>Cost Center</b>	1004001000

**IT IS HEREBY AGREED AS FOLLOWS:**

Effective December 14, 2024, San Bernardino County (County) and Yekaterina Kolcheva (Contractor) agree that Contract No. 16-915 is hereby amended as follows:

1. **REPLACE SECTION I., DUTIES AND RESPONSIBILITIES OF CONTRACTOR, with the following:**

**I. DUTIES AND RESPONSIBILITIES OF CONTRACTOR**

Contractor shall be employed as Chief of Staff for the Fourth District Supervisor of San Bernardino County. Contractor shall have the following duties:

- A. Principal assistant and advisor to the Fourth District Supervisor on legislative, policy and regional district issues;
- B. Provides overall direction and coordination of district staff;
- C. Represents the Supervisor, on behalf of the County, as a Board Member Consultant on the South Coast Air Quality Management District (SCAQMD) Board and perform duties as they relate to the membership of the Governing Board;
- D. Such other duties as may be assigned by the Fourth District Supervisor.

**2. REPLACE SECTION IV., COMPENSATION OF CONTRACTOR, Subsection A., SALARY RATE, with the following:**

**A. SALARY RATE**

CONTRACTOR shall be compensated for services at a rate of \$79.05 per hour, which is equivalent to Step 11 of Range 80B of the current Exempt salary schedule. CONTRACTOR shall receive any across-the-board salary adjustments (increases or decreases) and other approved incentives provided to, and at the same time as, employees in Exempt Group B. With the written approval of the Fourth District Supervisor, CONTRACTOR shall be subject to salary adjustments (increases or decreases), but any salary increase shall not exceed the top step of salary Range 80B of the current Exempt salary schedule.

Payment for services shall be made bi-weekly in accordance with procedures established by the County Auditor-Controller/Treasurer/Tax Collector.

This Amendment No. 2 may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Amendment No. 2. The parties shall be entitled to sign and transmit an electronic signature of this Amendment No. 2 (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment No. 2 upon request.

All other terms and conditions of this Contract No. 16-915 and all other amendments remain unchanged and are incorporated herein by this reference.

SAN BERNARDINO COUNTY

Yekaterina Kolcheva

(Print or type name of corporation, company, contractor, etc.)



By



(Authorized signature - sign in blue ink)

Dated: \_\_\_\_\_

Name

Yekaterina Kolcheva

(Print or type name of person signing contract)

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Title

Chief of Staff – Fourth District

(Print or Type)

Lynna Monell  
Clerk of the Board of Supervisors  
of San Bernardino County

By \_\_\_\_\_

Deputy

Dated: \_\_\_\_\_

Address

On File

**FOR COUNTY USE ONLY**

Approved as to Legal Form

Reviewed for Contract Compliance

Reviewed/Approved by Department



Scott Runyan, Principal Assistant County Counsel

Date \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_