ORDINANCE NO. SD 21-01

An ordinance of the County of San Bernardino, State of California, acting as the governing body of all board-governed County Service Areas and their Zones to repeal Ordinance No. SD 20-06 and to adopt fees and charges for Fiscal Year 2021-22

The Board of Supervisors of the County of San Bernardino, State of California, acting in its capacity as the governing body of all County Service Areas and their Zones, ordains as follows:

SECTION 1. Effective July 1, 2021, Ordinance No. SD 20-06 is repealed in its entirety.

SECTION 2. Effective July 1, 2021, the following fees and charges are adopted to read as follows:

1. General.

- (a) General and Miscellaneous Fees and Charges for all Board Governed County Service Areas and Zones.
 - (1) Reproduction Charges:

(E)

(A)	Copie	esAs set by Cou	unty ordinance
(B)	Name	e and address listing/mailing labels	\$150.00 plus
	(I)	List of parcels or mailing labels	\$0.08/parcel
	(II)	List of parcels and mailing labels	\$0.10/parcel
(C)	Asse	ssment roll	\$200.00 plus
	(I)	Parcel list	\$0.10/parcel
	(II)	Additional charge for other than standard run.	\$0.10/parcel
(D)	Comp	outer generated contour/boundary maps	\$30.00

......handling charge plus actual production costs

Xerographic map/plan printing...... Actual cost

1				
			(I)	Formation\$1,000 deposit plus actual costs
2		(C)	State	Board of Equalization As required by State
3		(D)	Debt	Financing and the establishment of
4			Asses	ssment Districts or Community Facility
5			Distric	cts:\$10,000 deposit plus actual costs
6		(E)	Perma	anent Road Division Loan Administrationto be established
7				at time of agreement
8		(F)	Comn	nunity Facilities District Annexation:
9			(I)	Deposit\$5,000 plus actual costs
10			(II)	Advanced Energy Charges One year estimate
11	(7)	Road	Permit	S:
12		(A)	Applic	cation and issuance:
13			(I)	Special Event\$68.00
14			(II)	Encroachment\$209.16
15			(III)	Excavations\$67.52
16				(i) Security Deposit\$4/per linear foot with a
17				\$1,000 minimum/\$20,000 max
18			(IV)	Tree Removal
19			(V)	Review of Minor Variance\$200.00
20			(VI)	Filming permit\$103.10/per day
21			(VII)	Rider to Permit\$43.19
22			(VIII)	Road closure processing\$121.30
23			(IX)	Rider to road closure\$41.55
24	(8)	Inspe	ction F	ees:
25		(A)		trench excavation Actual Cost
26		(B)	•	llaneous encroachments:
27		` '	(I)	Residential driveway\$90.00
28			(II)	Commercial driveway\$150.00
	[(/	

		actual cost + admin fee	
(15)	Leased Property at Dam D-1:		
	(A)	Application Fee\$255 deposit toward actual cost	
		from Real Estate Services	
	(B)	Lease Agreement DepositEstimated actual cost from	
		Real Estate Services	
	(C)	Lease Agreement Fee Actual cost from Real Estate Services	
(16)	Wate	r and Sanitation Fees:	
	(A)	Private Fire Protection Service:	
		(I) 1 inch Main Line Size\$8.00 Monthly User Charge	
		(II) 2 inch Main Line Size\$10.00 Monthly User Charge	
		(III) 4 inch Main Line Size\$19.00 Monthly User Charge	
		(IV) 6 inch Main Line Size\$28.00 Monthly User Charge	
		(V) 8 inch Main Line Size\$37.00 Monthly User Charge	
		(VI) 10 inch Main Line Size\$46.00 Monthly User Charge	
		(VII) 12 inch Main Line Size\$55.00 Monthly User Charge	
		NOTE: Water used for any purpose other than for fire protection	
		shall be charged at double the normal monthly user charge, plus	
		the cost of water consumed at the highest tier for the District, plus	
		a 20 percent surcharge on water consumed.	
	(B)	Damage to District locking mechanisms:	
		(I) Broken/tampered locking mechanism\$76.86	
		(II) Broken/tampered bonnet\$136.86	
	(C)	Meter and backflow testingPHR (1 hr. minimum) +	
		actual cost + admin fee	
	(D)	Annual backflow maintenance administrative	
		charge\$45.00/device	
	(F)	Fire flow testing: Test will be completed in accordance	

	with 1	with National Fire Protection Association (NFPA 291,			
	two-p	two-person testing procedure) \$225.00 + 10 hcf of water at			
		the highest tier for the District			
(F)	Disco	ontinuance of Service:			
	(I)	Voluntary meter pull (permanent – capped at			
		main)Account current + PHR + actual cost + admin fee			
	(II)	Involuntary meter pull or reset (temporary for non-			
		payment or tampering) PHR + actual cost + admin fee			
(G)	Cons	truction inspection and plan check fees: Construction			
	inspe	ection of proposed facility to ensure that construction is in			
	comp	liance with District water and sewer standards. Plan check to			
	verify	that proposed facility is designed to meet District water and			
	sewe	r standards. These fees are to be collected upon first			
	subm	nittal:			
	(I)	0 – 1,200 ft. of pipe\$525.00 plus			
		\$105.00 admin fee			
	(II)	1,201 – 2,500 ft. of pipe\$900.00 plus			
		\$180.00 admin fee			
	(III)	2,501 – 5,000 ft. of pipe \$1,440.00 plus			
		\$288.00 admin fee			
	(IV)	5,001 – 10, 000 ft. of pipe \$2,200.00 plus			
		\$440.00 admin fee			
	(V)	The above charges include 3 plan checks. Additional plan			
		checks will require additional fees at the PHR. The			
		inspection fees will be calculated after the first plan check			
		and must be paid prior to final approval of the mylar			
		drawings. No refunds.			
(H)	Field	InspectionsPHR (1 hr. minimum) +			

		actual cost + admin fee
(I)	Feas	ibility Study: In coordination with the District Engineer,
	a stu	dy will define the customer requirements for water
	and/d	or sewer availabilityPHR (1 hr. minimum) +
		actual cost + admin fee
(J)	Oper	rations labor rate:
	(I)	Regular business hours PHR (1 hr. minimum) +
		actual cost + admin fee
	(II)	After business hours, weekends and holidays PHR (2 hr.
		minimum at overtime rate) + actual cost + admin fee
(K)	Adm	inistrative staff direct laborPHR (1 hr. minimum) +
		actual cost + admin fee
(L)	Delin	quent water and sewer fees10 percent of delinquent
		amount + 5 percent interest per month on unpaid balance
(M)	Delin	quent construction meter return\$50.00/day
(N)	Serv	ice establishment fee\$50.00
(O)	Wate	er permit fees:
	(I)	Water connection permit\$75.00
	(II)	Fire sprinkler system permit\$75.00
(P)	Fire	sprinkler inspection fee\$75.00/inspection
(Q)	Tem	oorary construction meter rental and user charge:
	(I)	Meter feeTwo times (2x) the monthly facility
		charge by meter size for the District
	(II)	Water use Billed at the highest tier per hundred cubic
		feet for the District; 20 percent surcharge will
		be applied to CSA 42, CSA 64, and CSA
		70 J, as a result of increased costs
		due to water replacement/mitigation

	(III)	Non CSA construction meter rental (per day)\$14.42
(R)	Constr	ruction meter deposit (3 inch meter)\$1,600.00
	NOTE	: Deposit will be refunded less any outstanding charges on
	the acc	count. Any additional charges will be billed accordingly.
(S)	Meter	and Fire Protection Service installation charges:
	(I)	Meter Set, Long Side Paved\$4,512.00
	(II)	Meter Set, Short Side Paved\$3,348.00
	(III)	Meter Set, Long Side Unpaved\$2,600.00
	(IV)	Meter Set, Short Side Unpaved\$2,244.00
	(V)	Traffic Control\$603.00
	NOTE	: *Meter installations may require additional costs for time
	and ma	aterials; customer will be invoiced accordingly.
(T)	Turn-o	off or turn-on fee (customer request):
	(I)	Regular business hours non-emergency (excluding
		disconnects for non-payment and one-time
		courtesy)\$50.00
	(II)	After hours emergency\$100.00
(U)	Discon	nnection for non-payment of bills turn-off/turn-on fee.
	The tin	ne to perform a disconnect and subsequent
	reconn	nect* per location within a District (*payment must be
	receive	ed by 4:00 p.m. same day to be eligible for
	reconn	nect)\$60.00
(V)	Meter	Calibrations:
	(I)	Division Meter Bench Calibration \$125.00/calibration
	(II)	Vendor Meter Bench Calibration PHR (1 hr. minimum) +
		actual cost + admin fee
(W)	Meter	field calibrationPHR (1 hr. minimum) + actual cost
		+ admin fee

(X)	Variar	nce\$250.00/variance application
(Y)	Sewer Permit Fees:	
	(I)	Permit\$75.00
	(II)	Fixture count (over 20 fixture units) PHR (1 hr. minimum)
		+ actual cost + admin fee
	(III)	Sewer main tie-inPHR + actual cost + admin fee
(Z)	Sewe	r inspection fee\$76.86/inspection
(AA)	Smok	e testing\$.49/linear foot
(BB)	Pump	ed waste fees:
	(I)	Permit (per job)\$89.80
	(II)	Holding Tank, up to 275 BOD MG/L and up to 275
		TSS MG/L \$0.01/gallon
	(III)	Raw Sewage for 276 to 1,000 BOD MG/L and 276 to
		500 TSS MG/L \$0.06/gallon
	(IV)	Septic Tank for 1,001 to 8,000 BOD MG/L and 501 to
		8,000 TSS MG/L \$0.22/gallon
	(V)	Thickened Solids for 8,001 to 16,000 BOD MG/L and
		8,001 to 16,000 TSS MG/L \$3.52/gallon
		NOTE: Laboratory analysis may be required on all
		pumped waste at the customer's expense
(CC)	Meter	read charge (customer request) PHR (1 hr. minimum) +
		actual cost + admin fee
	If the I	meter is found to be previously misread or out of calibration, no
	charge	e will be collected.
(DD)	Obstr	ucted meter charge\$96.46 per billing cycle until corrected
(EE)	Intent	ional damage charge Mandatory meter replacement cost +
		PHR + actual cost + admin fee
(FF)	Failur	e to notify change of ownership\$35.00/account

(GG)	Door hanger charge\$37.46/notice
(HH)	Unauthorized move/relocation of temporary construction
	meterPHR (1 hr. minimum) + actual cost
	+ admin fee/incident
(II)	Service availability letter/update of service availability letter
	(provides requirements and cost to install a water
	meter)\$39.20/letter
(JJ)	Vehicle Mileage RatesCurrent IRS standard mileage rate/mile
(KK)	Payment Arrangement7.5 percent of unpaid balance
(LL)	Lien\$40.00 apply/release
(MM)	Chart/pressure recorder (customer
	request)PHR (1 hr. minimum) + actual costs
	+ admin fee install/remove
(NN)	Transfer of unpaid balance to property tax bill\$30.00/account
(OO)	Recycled water (not available in all districts)* \$275.39/AF
	*Customer must meet regulatory requirements
	(I) Recycled Water Customer Annual TrainingPHR (1 hr.
	minimum) + actual costs + admin fee
(PP)	Closed delinquent account fee (one-time charge)\$45.00
(QQ)	General construction permit*\$75.00
	*Water and/or wastewater system appurtenances, including
	installation of new backflow devices
(RR)	Temporary water service for clean and show by property
	agent\$120.00
(SS)	Backflow:
	(I) Backflow Testing PHR (1 hr. minimum) +
	actual costs + admin fee
	(II) Backflow Protection Survey PHR (1 hr. minimum) +

	actual costs + admin fee
(TT)	Leak Detection ServicesPHR (1 hr. minimum) +
	actual costs + admin fee
(UU)	Regulatory Compliance
	Services* PHR (1 hr. minimum) + actual costs + admin fee
	*Includes Regulatory Related Audits, Letters, Reports,
	Consultations, etc.
(VV)	Technical, Management, and Financial (TMF)
	Reports PHR (1 hr. minimum) + actual costs + admin fee
(WW)	Planning and Development
	Services*PHR (1 hr. minimum) actual costs + admin fee
	*Including Emergency Operations and Maintenance Planning,
	CIPs, Preventive/Corrective Maintenance Planning, Sample Site
	Planning, etc.
(XX)	FOG Program
	Inspections* PHR (1 hr. minimum) + actual costs + admin fee
	*1st Inspection is free. All inspections thereafter will be at-cost
	including notifications (door tags, letters, phone contact, etc.)
(YY)	Cross-Connection Control
	Survey PHR (1 hr. minimum) + actual costs + admin fee
(ZZ)	Property/Site
	Survey* PHR (1 hr. minimum) + actual costs + admin fee
	*Includes water conservation survey/observations, leak
	observations (interior/exterior), and any other customer requested
	surveying.
(AAA)	Water Theft* PHR (1 hr. minimum) + actual costs + admin fee
	*Includes residential/commercial water theft, hydrant water theft,
	and any other Water and Sanitation infrastructure water theft

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

	(BBB	B) Out of Area Service Agreement*PHR (1 hr. n	ninimum) +
		actual costs +admin fee + water mi	tigation fee
		*For parcels that receive water/sewer service that are local	cated
		outside of the CSA boundary.	
	(CCC	C) Transparent Technologies Virtual Network Remote (VNF	₹)
		Tamper/Damage/Replacement FeePHR (1 hr. n	ninimum) +
		actual costs +	- admin fee
	(DDD	D) Notice of Condition Letter	\$49.00
(17)	Produ	luctive Hourly Rates (PHR): PHRs are calculated based on	prior year
	budg	geted average annual salary and benefits costs for each cla	assification
	divide	ed by the annual productive hours as established by the A	uditor-
	Conti	roller/Treasurer/Tax Collector (ATC) office's annual Produ	ctive
	Hour	rs Analysis plus any Board approved MOU increases for th	e current
	year.		
	(A)	Administrative Secretary II	\$48.63
	(B)	Administrative Supervisor I	\$77.81
	(C)	Animal Keeper I	\$35.83
	(D)	Assessment Technician	\$54.41
	(E)	Assistant Regional Manager	\$114.42
	(F)	Automated Systems Analyst I	\$66.02
	(G)	Automated System Technician	\$60.92
	(H)	Budget Officer	\$94.70
	(I)	Building Construction Engineer III	\$102.01
	(J)	Communications Engineering Technician	\$48.95
	(K)	Construction Inspector	\$73.30
	(L)	Chief Public Works Engineer	\$132.44
	(M)	District Coordinator	\$61.28
	(N)	District Planner	\$89.69

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

(O)	District Services Coordinator	\$45.75
(P)	Division Manager, Fiscal & Admin Services	\$124.45
(Q)	Division Manager, Operations	\$112.85
(R)	Division Manager, Project Management	\$122.86
(S)	Division Manager, Water and Sanitation	\$128.55
(T)	Electrical Specialist	\$83.03
(U)	Electrical Technician	\$70.01
(V)	Engineering Technician III	\$59.92
(W)	Equipment Operator II	\$41.00
(X)	Executive Assistant	\$73.66
(Y)	Fiscal Assistant	\$40.21
(Z)	Fiscal Specialist	\$37.85
(AA)	Gift Shop Specialist	\$35.13
(BB)	Lead Animal Keeper	\$52.42
(CC)	Maintenance Assistant	\$39.10
(DD)	Maintenance Worker I Trainee	\$36.07
(EE)	Maintenance Worker I	\$38.62
(FF)	Maintenance Worker II	\$54.16
(GG)	Maintenance Worker III	\$63.58
(HH)	Management Information System Supervisor	\$116.14
(II)	Office Assistant II	\$42.24
(JJ)	Office Assistant III	\$45.87
(KK)	Park Maintenance Worker I	\$36.68
(LL)	Park Maintenance Worker II	\$47.31
(MM)	Park Maintenance Worker III	\$53.79
(NN)	Payroll Specialist	\$46.64
(OO)	Programmer Analyst III	\$104.27
(PP)	Recreation Assistant	\$32.48

1		(QQ)	Recreation Coordinator	\$41.66
2		(RR)	Recreation Program Coordinator	\$38.68
3		(SS)	Recreation Superintendent	\$65.26
4		(TT)	Registered Veterinary Technician	\$40.28
5		(UU)	Regulatory Compliance Specialist	\$62.24
6		(VV)	Sampling Technician	\$59.25
7		(WW)	Special Districts Project Manager	\$72.51
8		(XX)	Staff Analyst II	\$58.62
9		(YY)	Storekeeper	\$32.04
10		(ZZ)	Treatment Plant Operator I	\$41.02
11		(AAA)	Treatment Plant Operator II	\$55.42
12		(BBB)	Treatment Plant Operator III	\$70.98
13		(CCC	Treatment Plant Operator IV	\$69.63
14		(DDD	Utility Services Associate	\$36.55
15		(EEE)	Water & Sanitation Supervisor	\$81.45
16		(FFF)	Zoo Curator	\$76.80
17	(18)	Film Permit:		
18		(A)	Application processing fee	\$46.88
19		(B)	Permit fee	Varies*
20			*Permits fees vary. Permit fees to be charged per	Filming Permit
21			Processing Fees by the County Economic Developm	ent Agency.
22	(19)	Equip	ment/vehicle rates – hourly rates for use (1 hr. minimu	ım):
23		(A)	1" Submersible Pump	\$2.36
24		(B)	3" Trash Pump	\$8.33
25		(C)	4" Sewer Bypass Pump	\$9.12
26		(D)	4" Trash Pump	\$14.07
27		(E)	6" Sewer Bypass Pump	\$14.59
28		(F)	6" Trash Pump	\$18.65

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

(G)	Air Compressor	\$10.09
(H)	ARC Welder 225 amp	\$8.55
(I)	Arrow Board	\$2.21
(J)	Asphalt Cutter	\$9.44
(K)	Asphalt Roller	\$11.48
(L)	Backhoe – Large	\$61.65
(M)	Backhoe – Medium	\$43.55
(N)	Boom Truck	\$33.20
(O)	Bore Machine	\$2.59
(P)	CCTV Van	\$78.17
(Q)	Cement Mixer	\$9.10
(R)	Compactor	\$8.59
(S)	Confined Space Trailer/Equipment	\$10.57
(T)	Ditch Witch	\$34.90
(U)	Dump Truck 5 yard	\$36.44
(V)	Dump Truck 7 yard	\$31.33
(W)	Dump Truck 10 yard	\$37.31
(X)	Excavator	\$21.76
(Y)	Fork Lift	\$17.44
(Z)	Generator 3.6 KW	\$8.14
(AA)	Generator 30 KW	\$12.75
(BB)	Generator 150 KW	\$21.27
(CC)	Generator 200 KW	\$24.11
(DD)	Generator 350 KW	\$29.09
(EE)	Ground Penetrating Radar	\$7.11
(FF)	Hydro Cleaner	\$47.44
(GG)	Hydro Cleaner/Combo	\$142.44
(HH)	Leak Detection Equipment	\$5.63

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

	(II)	Light Tower\$9.37
	(JJ)	Loader\$63.16
	(KK)	Mechanical Rodder\$39.71
	(LL)	Motor Grader\$63.16
	(MM)	Pickup Truck – Flat Bed\$24.14
	(NN)	Pickup Truck - Utility Bed\$33.50
	(OO)	Pickup Truck - Small Dump Bed\$22.05
	(PP)	Pole Cam\$7.66
	(QQ)	Pumper Tank Truck\$58.61
	(RR)	Push Cam\$5.48
	(SS)	Shoring Equipment\$6.51
	(TT)	Skid Steer\$31.03
	(UU)	Smoke Testing Blower\$8.41
	(VV)	Street Sweeper\$53.24
	(WW)	SUV/Pickup Truck\$20.78
	(XX)	Tractor - Small\$14.20
	(YY)	Traffic Signs\$1.49
	(ZZ)	Trailer – Asphalt Patching\$2.60
	(AAA)	Trailer – Excavator\$3.25
	(BBB)	Trailer – Large\$5.87
	(CCC)	Trailer – Small\$4.39
	(DDD)	Trailer – Zipper\$1.89
	(EEE)	Valve Machine/Vactor\$20.26
	(FFF)	Water Tank – Mobile\$5.99
	(GGG) Well Camera with Trailer\$20.55
	(HHH)	Zipper\$28.63
Prope	rty Miti	gation Fees in North Etiwanda Preserve:
(1)	Endov	vment Fee (non-wasting): Environmental Management, Perpetual

(b)

Monitoring, Site Preservation Actual Fee is determined from site
-specific requirements identified in a Mitigation Assessment Plan and
calculated based, in part, on quarterly investment yield rates. The
acceptance of Endowment Funds must be approved by the County Board
of Supervisors.

- (3) Variable Mitigation Fees are fees based on the actual costs of performing services associated with transfer of mitigation properties. Fees can vary widely due to site characteristics and degree of services required. All District expenses incurred for any of the following services performed will be charged at 100 percent of the reimbursement rate. Fees can include but are not limited to:
 - Site Survey Establishment of monuments and corner markers.
 - Boundary Protection Measures Installation of gates and other exclusion devices to combat illegal intrusion.
 - Biological Assessment Baseline assessment of habitat.
 - Cultural Assessment Conduct records search and field survey to identify cultural assets contained on the property.
 - Recordation of Conservation Easement
 - Transfer of Property Title
 - Signage
- (c) Refuse Collection in CSA 70, Zone HL (Havasu Lake): These fees are collected on the tax roll at the same time and in the same manner as general ad valorem property taxes:

26

27

2)	CSA 70, Zone DB-2 Big Bear (Tract 15595) for detention basin,
	open space and storm drain maintenance\$314.59/parcel
3)	CSA 70, Zone DB-3 (Mill Pond) for detention basin, open space
	and storm drain maintenance\$399.57
	Definitions:
1)	Actual Cost: Cost incurred as a direct result of performing the service;
	may include one or more of the following: cost of materials, use of
	vehicles/equipment, travel, staff, personal protective equipment (PPE),
	small tools charge, and debris removal.
2)	Administrative Fee: Administrative fee refers to the Indirect Cost Rate
	(ICR). The ICR is a means for determining what portion of general
	18

overhead expenses each program within an organization should bear, and is computed using costs from the most recently completed fiscal year. The ICR is calculated as a ratio of total indirect expenses to total direct costs. The ICR ratio or rate is expressed as a percentage, and can be applied to direct costs for claims or program costs.

(3) Water Mitigation Fee: A charge will be calculated and added to all fees indicating this charge for those CSAs that are within adjudicated basins to recover water replacement costs (CSA 42, CSA 64, and CSA 70 J). This fee will be calculated according to the actual cost to the district for water replacement.

2. Parks.

(1)

Plot Fee:

(a) Cemetery Fees and Charges in County Services Area 29 (Lucerne Valley):

(1)	1 101 1	ec.		
	(A)	Property Owner\$900.00		
	(B)	Resident/Non-Property Owner\$1,205.00		
	(C)	Non-Resident/Non-Property Owner\$1,455.00		
(2)	Cremation Plot Fee:			
	(A)	Property Owner\$300.00		
	(B)	Resident/Non-Property Owner\$505.00		
	(C)	Non-Resident/Non-Property Owner\$1,005.00		
(3)	Ceme	ent Bell Liner\$150.00		
(4)	Crem	remation Vault\$70.00		
(5)	Endo	wment Care:		
	(A)	Regular Burial\$200.00		
	(B)	Cremation\$150.00		
	(C)	Cremation Open/Close\$100.00		
(6)	Filing Fee			
(7)	Disinternment (standby fee)\$150.00			

1		(8)	Headst
2		(9)	Vase
3		(10)	Reserv
4		(11)	Regula
5	(b)	Recre	eation ar
6		(1)	County
7			(A)
8			(B)
9		(2)	County
10			(A)
11			` '
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			

(8)	Head	stone I	nstallat	tion\$100.00
(9)	Vase\$30.0			
(10)	Rese	rvation	Charge	esBurial fees
(11)	Regu	lar Bur	ial Ope	n/Close\$225.00
Recre	eation a	and Pa	rk Activ	rity Fees:
(1)	Coun	ty Serv	rice Are	ea 18 – Cedar Pines Park:
	(A)	Park	Rental	for Group or Event useNo charge
	(B)	Comr	nunity l	Building Use for Group or Event use\$10.00/hou
(2)	Coun	ty Serv	rice Are	ea 20 – Joshua Tree:
	(A)	Sunb	urst Pa	rk:
		(I)	Group	o "A" - Non-profit groups, civic groups, and public
			agend	cies with no admission or other charges being made:
			Comr	nunity Center's Chelette Hall, Lachman Hall, or Elliot
			Hall (2	2 hour minimum).
			(i)	Business Hours (9:00 a.m 5:00 p.m.,
				Monday-Friday)\$15.00/hou
			(ii)	Non-Business Hours (5:00 p.m. – 9:00 p.m.)
				and Weekends\$20.00/hou
			(iii)	After Hours (9:00 p.m. – 11:00 p.m.) and
				Holidays\$30.00/hou
		(II)	Group	o "B" - Charge admission, collect donations or raise
			funds	: Community Center's Chelette Hall, Lachman Hall, or
			Elliot	Hall (2 hour minimum).
			(i)	Business Hours (9:00 a.m 5:00 p.m.,
				Monday-Friday)\$25.00/hou
			(ii)	Non-Business Hours (5:00 p.m. – 9:00 p.m.)
				and Weekends\$30.00/hou
			(iii)	After Hours (9:00 p.m. – 11:00 p.m.) and

		Holidays\$40.00/hou
(III)	Grou	p "C" - Receptions, parties, dances, dinners, etc.:
	Comr	munity Center's Chelette Hall, Lachman Hall, or Elliot
	Hall (2 hour minimum).
	(i)	Business Hours (9:00 a.m. – 5:00 p.m.,
		Monday-Friday)\$30.00/hou
	(ii)	Non-Business Hours (5:00 p.m. – 9:00 p.m.)
		and Weekends\$40.00/hou
	(iii)	After Hours (9:00 p.m. – 11:00 p.m.) and
		Holidays\$50.00/hou
(IV)	Grou	p "D" – Profit-making groups or business: Community
	Cente	er's Chelette Hall, Lachman Hall, or Elliot Hall (2 hour
	minim	num).
	(i)	Business Hours (9:00 a.m 9:00 p.m.,
		Monday-Friday)\$50.00/hou
	(ii)	After Hours (9:00 p.m. – 11:00 p.m.) and
		Weekends\$75.00/hou
	(iii)	Holidays\$100.00/hou
(V)	Comr	munity Center Conference/Meeting Room - Non-profit
	group	os, civic groups, public agencies (2 hour minimum).
	(i)	Business Hours (9:00 a.m 5:00 p.m.,
		Monday-Friday)\$12.00/hou
	(ii)	Non-Business Hours (5:00 p.m. – 9:00 p.m.)
		and Weekends\$15.00/hou
(VI)	Comr	munity Center Conference/Meeting Room – Profit-
	makir	ng groups or business (2 hour minimum).
	(i)	Business Hours (9:00 a.m 5:00 p.m.,
		Monday-Friday)\$40.00/hou

	(11)	Non-E	Business Hours (5:00 p.m. – 9:00 p.m.)
		and V	Veekends\$50.00/hour
(VII)	Food	served	within facilities:
	(i)	Food	served with use of Conference Room\$10.00
	(ii)	Food	served with Community Center Hall\$40.00
		NOTE	E: This fee does not include kitchen use.
		Charg	ges apply to all groups serving refreshments or
		havin	g functions catered, regardless of whether the
		kitche	en is used or not.
	(iii)	Kitche	en Usage (2 hour duration)\$75.00/2 hrs.
(VIII)	Equip	ment L	Jsage within Recreation Facilities:
	(i)	DVD :	Television with Stand\$10.00 per usage
	(ii)	Public	Address System with one
		micro	phone\$10.00 per usage
		(a)	Additional microphones\$2.00 each
	(iii)	Powe	r Point/DVD Projector\$25.00 per usage
	(iv)	Porta	ble Podium w/microphone\$11.00 per usage
(IX)	Outdo	or faci	lities/reservations (Sunburst Park, Friendly Hills
	Park,	and Co	ommunity Park):
	(i)	Picnio	Areas:
		(a)	Fewer than 25 people\$25.00 per day
		(b)	26 - 50 people\$50.00 per day
		(c)	51 - 100 people\$75.00 per day
		(d)	101 - 150 people\$100.00 per day
		(e)	Over 150 people Fee to be determined by
			type of usage, total estimated
			attendance and cost of trash
			collection. Special arrangements

			must be made at least one				
			month in advance				
(ii)	Tenn	is Coui	rts:				
	(a)	Cour	t Reservation Fee (not including				
		lights)\$15.00/2 hours				
	(b)	Annu	al Key Fee w/usage Agreement\$10.00				
	(c)	Lighti	ing\$10.00/2 hours				
(iii)	Raco	uetball	Courts:				
	(a)	Annu	al Key Fee w/usage agreement\$10.00				
(iv)	Ball F	-ields -	Diamond/Field Rental				
	(a)	Team Practice\$10.00/1.5 hours					
	(b)	Team Practice\$15.00/3 hours					
	(c)	Weekday League Games\$18.00/3 hours					
	(d)	Weekend League Games\$25.00/day					
	(e)	Tournament and Holiday Play \$50.00/day					
	(f)	Field	Preparation (Water, Drag,				
		Mark	ing)\$60.00/usage				
	(g)	Lighti	ing\$30.00/hour				
	(h)	Comi	mercial Baseball/Softball Tournaments:				
		(1)	Single Diamond Rental\$125.00				
		(2)	Two Diamonds\$175.00				
Oper	n Areas	and P	arking Lots Usage for Special Events &				
Distri	ct Ven	dor Fai	rs:				
(i)	Rent	al of Pa	arking Lot Spaces for				
	Parki	ng	\$1.00/space/day				
(ii)	Distri	ct Non-	-Food Vendor Space				
	(100	sq. ft.).	\$15.00/space/day				
(iii)	Distri	ct Food	d Vendor Space				

(X)

mn	nmunity Center:							
	Regul	ar Meetings/Special Events (2 hour minir	mum)					
	(i)	Local use	\$20.00/hour					
	(ii)	Non-local use	\$25.00/hour					
	Privat	e parties (not open to the public)						
	(3 hou	ur minimum)	\$50.00/hour					
)	Use o	f kitchen for warming food	\$10.00					
)	Large	event using full facility\$5	5.00 per booth					
		or table for all retail sale	or fundraising					
	(i)	Plus cost for additional maintenance						
		personnel\$	60.00 per day					
swb	ay Reci	reation Center:						
	East a	and West Rooms (2 hour minimum)						
	(i)	Local use	\$30.00/hour					
	(ii)	Non-local use	\$40.00hour					
	(iii)	Non-local private party use	\$50.00/hour					
	Large	event using full facility\$5	5.00 per booth					
		or table for all retail sale or fu	ndraising plus					
		24						

(4)

(5)

	(III)	Picni	c Shelter (reservation	ns only):	
		(i)	Fewer than 50 peo	ple	\$25.00/event
		(ii)	50 – 99 people		\$40.00/event
		(iii)	100 – 249 people .		\$60.00/event
	(IV)	Snac	k bar/concessions	.5 percent of gros	s sales or \$50.00
			per day at the	discretion of the	Division Manager
(E)	Key I	Deposi	t (refundable)		\$5.00/key
	NOT	E: Wa	ter use charges to C	SA 29 lessees or	concessionaires
	shall	consis	t of monthly or annua	al fees to cover th	e cost of
	elect	ricity to	provide said water.		
Coun	ty Serv	vice Ar	ea 42 – Oro Grande:		
(A)	Base	ball Di	amond/Soccer Field:		
	(I)	Tean	n practice		\$15.00/1.5 hours
	(II)	Tean	n practice		\$22.00/3 hours
	(III)	Wee	kday league games .		\$39.00/3 hours
	(IV)	Wee	kend league games.		\$63.00/day
	(V)	Tour	nament and holiday p	olay	\$100.00/day
	(VI)	Field	preparation	\$60.00(water/drag/chalk)
Coun	ty Serv	vice Ar	ea 63 – Oak Glen/Yu	caipa:	
(A)	Oak	Glen S	chool House (downs	tairs meeting roo	m, kitchen and/or
	outdo	oor gat	herings):		
	(I)	Loca	l non-profit, public ag	jencies, civic grou	ips for
		meet	ings, public gathering	gs, training sessio	ons\$15.00/hour
	(II)	Loca	I residents and busin	esses for meeting	g and
		priva	te use – indoor and o	outdoor gathering	s\$20.00/hour
	(III)	Non-	residents, weddings,	private parties, a	nd outdoor
		gathe	erings for fundraisers	or private parties	\$50.00/3 hours
	(IV)	Fund	lraising when used b	y residents or gro	up when

			proceeds are retained by the individual or			
			group10 percent of gross plus regular facility fees			
	(B)	Guide	ed Tour of Facilities/ Educational Excursions:			
		(I)	School Groups (25 – 50 people)\$1.50/person			
		(II)	School Groups (51 – 100 people)\$1.00/person			
		(III)	Group Tours (25 person minimum)\$2.00/person			
		(IV)	Self Guided School House Tour (during regular open			
			hours)\$1.00/person			
		NOTE	E: Arrangements for group tours should be made with District			
			Coordinator and two week advance notice is required.			
	(C)	Educa	ational Programs, Classroom Sessions,			
		Demo	onstrations, Crafts\$25.00/session			
	(D)	Orcha	ard Gazebo\$15.00/hour			
	(E)	Pavili	on (4 hour minimum)\$10.00/hour			
	(F)	Group	o Picnic Area\$20.00/hour			
3)	County Service Area 70, Zone M – Wonder Valley:					
	(A)	Comr	munity Center:			
		(I)	Non-profit, government, or similar organizations, that			
			provide charitable activities or volunteer services to			
			the community. Activities must be open to general			
			public and not require an admission charge\$10.00/hour			
		(II)	Use of Facility for Fundraisers, Private Parties, Social			
			or Religious Gatherings (2 hour minimum)\$15.00/hour			
	(B)	Picnio	Shelter Use No charge			
7)	Coun	ty Serv	rice Area 70, P-6 – El Mirage:			
	(A)	Comr	munity Center:			
		(I)	Community based non-profit organizations that			
			provide charitable activities or volunteer services to			

(B)

(C)

	the co	ommur	nity. Mee	eting o	r activities	s mus	st be op	en to	
	the g	eneral	public a	nd not	require a	ın adr	mission		
	charg	e						\$10.0	0/houi
(II)	Local	reside	nt use c	of facili	ty for fund	draise	ers, priva	ate	
	partie	s, soci	al or rel	igious	gathering	js:			
	(i)	Main	room fo	or three	(3) hour	s			\$40.00
		(a)	Each a	additio	nal hour				.\$5.00
	(ii)	Use o	of kitche	n					\$10.00
(III)	Non-l	ocal no	on-profit	organ	izations a	and no	on-resid	lents	
	use fo	or fund	raisers a	and pri	vate parti	ies:			
	(i)	Main	room fo	or three	(3) hour	s			\$60.00
		(a)	Each a	additio	nal hour				\$12.00
	(ii)	Use	of kitche	n for tl	nree (3) h	ours.			\$75.00
		(a)	Each a	additio	nal hour				\$20.00
(IV)	Comr	nercial	rate for	r privat	e organiz	ation	s or indi	ividua	ls:
	(i)	Resid	dents:						
		(a)	Main r	room fo	or three (3	3) hou	ırs		\$40.00
			(1)	Each	additiona	l hou	r		\$20.00
		(b)	Use of	f kitche	n			\$10.0	0/hou
	(ii)	Non-l	Residen	nts:					
		(a)	Main r	oom fo	or three (3	3) hou	ırs		\$75.00
			(1)	Each	additiona	I hou	r		\$20.00
		(b)	Use of	f kitche	en for thre	e (3)	hours	\$	100.00
			(1)	Each	additiona	l hou	r		\$30.00
Picnic	Shelte	er use	for three	e (3) h	ours				\$15.00
Fundr	aising	wher	used	by	residents	or	group	wher	า
proce	eds ar	e retair	ned by t	he indi	vidual or				
group			10	percer	nt of gross	s plus	regula	r facili	ty fees

1	(8)	Coun	ty Serv	ice Area 70, D-1 – MacKay Park (6 hour minimum)
2		Up to	10,000) sq. ft. including park, gazebo, BBQ's, etc.:
3		(A)	Local	Use\$75.00/hour
4		(B)	Non-L	ocal Use\$85.00/hour
5	(9)	Etiwa	nda Pr	eserve:
6		(A)	Parkir	ng – Half-day (Less than 4 hours)\$3.00
7		(B)	Parkir	ng – Full-day (4 or more hours)\$5.00
8	(10)	All Pa	ark Dist	ricts Rules and Requirements:
9		The fo	ollowing	g rules, regulations, requirements and provisions shall apply
10		to all	users c	of Special Districts Department Park and Recreation
11		Facili	ties.	
12		(A)	Gene	ral Provisions:
13		` ,	(I)	All rental fees and deposits must be paid in full two weeks
14			()	prior to event or immediately if reservation is for an event to
15				be held within 14 calendar days.
16			(II)	All rental fees shall be based on total hours requested,
17			()	including set-up, tear down and clean-up time.
18			(III)	All renters must read and sign a Rental Agreement and
19			(***)	Renter Requirement sheet.
20			(IV)	Reservation application is available online in most districts.
21		(B)	` ,	sits and Liability:
22		(2)	(I)	Non-refundable Reservation Deposit (counts toward
23			(')	any applicable fee)\$15.00
24			(II)	Cleaning/Security Deposit (Non-Kitchen) \$50.00 minimum
25			(11)	NOTE: Higher deposit amount may be required for major
26				
27				events or by large groups as determined by the Division
28			(111)	Manager. Classing/Sequrity Kitchen Deposit \$100.00
			(III)	Cleaning/Security Kitchen Deposit\$100.00

(IV) An inventory will be done before and after usage. Renters are responsible to leave the facility cleaned and with no damage to the facility or equipment. Renters will be charged for any cleaning, damage, and repair costs, which shall include labor, materials and replacement costs. Labor costs shall be calculated at the Productive Hourly Rate (PHR) for any involved staff. The Cleaning/Security Deposit (Non-Kitchen) and any Cleaning/Security, Kitchen Deposit shall be returned within 45 days after rental upon inspection, less any charge for cleaning or damage. If the charge exceeds the deposit, the renter shall be billed directly.

(C) Cancelled Reservations:

- (I) 14 to 29 calendar days in advanceLoss of 50 percent of fees
- (II) Less than 14 calendar days in advanceLoss of 100 percent of fees

(D) Insurance:

- (I) All users are required to obtain and provide a Certificate of Insurance to District for \$1,000,000 general liability insurance coverage to protect district, facility and equipment and must list the Recreation and Park District and the County of San Bernardino as additionally insured. The required insurance may be purchased through the County Risk Management Division or may be available through individual's homeowner's insurance provider.
- (II) Special Liability Insurance is required for all functions that include consumption or provision of alcohol.

(E) Permits:

(I) Any event that entails the sale of liquor or alcohol will require a liquor permit from Alcoholic Beverage Control Board prior to event date.

(F) Discounts:

- (II) Fees are reviewed and established annually and are approved by the County Board of Supervisors. No District employee other than the Director of Public Works, based on exigent circumstances, is authorized to discount or change any park rental fee or to exempt, exclude, or waive any fee or other requirement or provision listed herein.
- (G) The Director of Public Works is authorized to establish and charge fees pertaining to recreational activities and day care services, provided that these fees do not exceed the reasonable costs of providing the services or that these fees otherwise comply with the law. A list of these fees is on the Department's Website.
- (c) Service Charges for Detention Basin Maintenance, Park and Landscape Maintenance Services. These service charges are collected annually on the tax

1	(3)	CSA 70, Zone M Wonder Valley for road maintenance\$15.00/parcel
2	(4)	CSA 70, Zone R-3 Erwin Lake for road maintenance\$12.00/parcel
3	(5)	CSA 70, Zone R-4 Cedar Glen for road maintenance\$100.00/parcel
4	(6)	CSA 70, Zone R-7 Lake Arrowhead (Tract 10608) for road
5		maintenance\$700.00/parcel
6	(7)	CSA 70, Zone R-8 Riverside Terrace for road
7		maintenance\$426.43/parcel
8	(8)	CSA 70, Zone R-9 Rim Forest for road maintenance\$60.00/parcel
9	(9)	CSA 70, Zone R-12 Baldwin Lake for road maintenance\$397.01/parcel
10	(10)	CSA 70, Zone R-13 Lake Arrowhead (North Shore) for road
11		maintenance\$100.00/parcel
12	(11)	CSA 70, Zone R-15 Landers for road maintenance\$20.00/parcel
13	(12)	CSA 70, Zone R-19 Copper Mountain for road
14		maintenance\$20.00/parcel
15	(13)	CSA 70, Zone R-20 Flamingo Heights for road
16		maintenance\$15.00/parcel
17	(14)	CSA 70, Zone R-21 Big Bear (Mountain View) for road
18		maintenance\$90.00/parcel
19	(15)	CSA 70, Zone R-22 Twin Peaks for road maintenance \$100.00/parcel
20	(16)	CSA 70, Zone R-23 Mile High Park for road maintenance
21		(A) Improved Parcels\$240.00/parcel
22		(B) Unimproved Parcels\$120.00/parcel
23	(17)	CSA 70, Zone R-25 Lucerne Valley for road maintenance \$60.00/parcel
24	(18)	CSA 70, Zone R-26 Yucca Mesa for road maintenance \$35.00/parcel
25	(19)	CSA 70, Zone R-29 Yucca Mesa for road maintenance \$30.00/parcel
26	(20)	CSA 70, Zone R-30 Verdemont for road maintenance \$100.00/parcel
27	(21)	CSA 70, Zone R-31 Lytle Creek for road maintenance \$30.00/parcel
28	(22)	CSA 70, Zone R-33 Big Bear City for road maintenance \$100.00/parcel
	i	

2MC3940

1		(23)	CSA 70, Zone R-34 Big Bear for road maintenance	\$100.00/parce
2		(24)	CSA 70, Zone R-35 Cedar Glen for road maintenance	\$150.00/parce
3		(25)	CSA 70, Zone R-36 Pan Hot Springs for road	
4			maintenance	\$100.00/parce
5		(26)	CSA 70, Zone R-39 Highland Estates for road	
6			maintenance	\$405.00/parce
7		(27)	CSA 70, Zone R-41 Quail Summit for road maintenance a	ind
8			streetlight services	\$207.52/parce
9		(28)	CSA 70, Zone R-45 Erwin Lake for road maintenance	\$204.81/parce
10		(29)	CSA 70, Zone R-47 Lake Arrowhead (Rocky Point) for roa	ad
11			maintenance	\$289.92/parce
12		(30)	CSA 70, Zone R-48 Erwin Lake West for road maintenance	ce and
13			snow plowing services	\$510.45/parce
14		(31)	CSA 70, Zone R-49 Fawnskin for road maintenance and s	snow
15			plowing services	\$1,181.02/parce
16	4.	Sanit	ation.	
17	(a)	Sewe	r Connection Fees:	
18		(1)	CSA 42 Oro Grande	\$472.74
19		(2)	CSA 53, Zone B Fawnskin	\$1,750.14
20		(3)	CSA 64 Spring Valley Lake	\$1,826.22
21		(4)	CSA 70, Zone GH Glen Helen	
22		(5)	CSA 70, Zone S-3 Lytle Creek	
23		(6)	CSA 70, Zone S-7 Lenwood	
24		(7)	CSA 70, Zone SP-2 High Country	
25		(8)	CSA 79 Green Valley Lake	
26		(9)	CSA 82 Searles Valley	
27		(10)	CSA 70 BL Bloomington:	, ,==
28		(- /	(A) Residential (Per EDU)\$10,244.77	plus increase to
	1		· , , , , , , , , , , , , , , , , , , ,	

1					
-					connection fees by City of Rialto
2			(B)	Commercial (Per EDU)	\$10,244.77 plus increase to
3					connection fee by City of Rialto
4	5.	Stree	tlights	3.	
5	(a)	Servic	ce Cha	arges for Streetlight Services:	These service charges are collected
6		annua	ally on	the tax roll at the same time ar	nd in the same manner as general ad
7		valore	m pro	perty taxes:	
8		(1)	CSA	70, Zone GH Glen Helen	\$56.09/parcel
9		(2)	CSA	70, Zone SL-2 Chino	\$133.40/parcel
10		(3)	CSA	70, Zone SL-3 Mentone	\$47.14/parcel
11		(4)	CSA	70, Zone SL-4 Bloomington	\$115.97/parcel
12		(5)	CSA	70, Zone SL-5 Muscoy	\$21.92/parcel
13		(6)	CSA	70, Zone SL-6 Agua Mansa	\$1,691.27/parcel
14		(7)	CSA	70, Zone SL-7 Mentone	\$52.70/parcel
15		(8)	CSA	70, Zone SL-8 San Bernardino	\$2,657.21/parcel
16		(9)	CSA	70, Zone SL-9 Mentone	\$107.60/parcel
17		(10)	CSA	70, Zone SL-10 San Bernardin	o\$872.09/parcel
18		(11)	CSA	70, Zone SL-11 Bloomington	\$1,544.00/parcel
19	6.	Wate	er.		
20	(a)	Water	r Conn	ection Fees:	
21		(1)	CSA	42 Oro Grande	\$2,685.93
22		(2)	CSA	64 Spring Valley Lake	\$1,454.43
23		(3)	CSA	70, Zone CG Cedar Glen	\$4,894.99*
24		NOTE	: *No	charge to parcels rebuilding af	ter fire damage
25		(4)	CSA	70, Zone F Morongo Valley	\$5,800.87
26		(5)	CSA	70, Zone J Oak Hills	\$9,848.50
27		(6)	CSA	70, Zone W-3 Hacienda Height	rs\$3,361.05
28		(7)	CSA	70, Zone W-4 Pioneertown	\$3,935.79
	1				

1	(b) Wholesale Water Charges. To provide wholesale water during shortage
2	conditions, resulting from high demand and private well failure, to water haulers
3	within the district.
4	(1) CSA 29 Lucerne Valley:
5	(A) Less than 60 days of
6	service\$55.00/per 2,000 gallon load of water sold
7	(B) 60 days or more of
8	service\$183.70/per 2,000 gallon load of water sold
9	7. Fee Deferral, Waiver, or Refund:
10	(a) In the event of a disaster, or other good cause shown to serve a public purpose,
11	the Director of Public Works may defer payment of, waive, or refund any fee set forth in
12	this chapter provided all of the following conditions are met:
13	(1) Exigent conditions exist whereby obtaining Board approval of the
14	fee waiver/refund/deferral would not be immediately feasible; and
15	(2) The Director of Public Works receives concurrence from the
16	County Chief Executive Officer.
17	
18	SECTION 3. This ordinance shall be effective thirty (30) days from the date of
19	adoption.
20	
21	CURT HAGMAN, Chairman
22	Board of Supervisors
23	CIONED AND CERTIFIED THAT A CORV OF THIS
24	SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE
25	CHAIRMAN OF THE BOARD OF SUPERVISORS.
26	LYNNA MONELL
27	Clerk of the Board of Supervisors of the County of San Bernardino
28	

1	
---	--

2 ||

3 | 4 |

2MC3940 37

1	STATE OF CALIFORNIA)
2	COUNTY OF SAN BERNARDINO) ss
3 4	I, LYNNA MONELL, Clerk of the Board of Supervisors of the County of San Bernardino, State of California, hereby certify that at a regular meeting of the Board of Supervisors of said County and State, held on the 18 th day of May, 2021, at which meeting were present Supervisors: Col. Paul Cook (Ret.), Janice Rutherford, Dawn
5	
6	Rowe, Curt Hagman, Joe Baca, Jr. and the Clerk, the foregoing ordinance was passed and adopted by the following vote, to wit:
7 8	AYES: SUPERVISORS: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.
9	NOES: SUPERVISORS: None
10 11	ABSENT: SUPERVISORS: None
12	IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Board of Supervisors this 18 th day of May 2021.
13	LYNNA MONELL, Clerk of the
14 15	Board of Supervisors of the County of San Bernardino
16	
17	 Deputy
18	Doputy
19	APPROVED AS TO FORM:
20	MICHELLE D. BLAKEMORE
21	County Counsel
22	Bv:
23	By: JOLENA E. GRIDER Deputy County Council
24	Deputy County Counsel
2526	Date:
27	
28	

2MC3940 38