

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

March 25, 2025

FROM

**SHANNON D. DICUS, Sheriff/Coroner/Public Administrator
DON DAY, Director, Project and Facilities Management**

SUBJECT

Capital Improvement Program Project for the Sheriff's Department Rosena Ranch Substation

RECOMMENDATION(S)

1. Approve Capital Improvement Program Project No. 25-151, in the amount of \$4,183,616, for the Sheriff's Department Rosena Ranch Substation Project, located at the Northeast corner of Lytle Creek Road and Glen Helen Parkway in Fontana.
2. Approve appropriation and revenue adjustments to fund the Capital Improvement Program Project and authorize the Auditor-Controller/Treasurer/Tax Collector to post the necessary budget adjustments, as detailed in the Financial Impact section (Four votes required).
(Presenter: Shannon D. Dicus, Sheriff/Coroner/Public Administrator, 387-3671)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health, and Social Service Needs of County Residents.

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). Building Replacement Reserve funding in the amount of \$4,183,616 will be used to fund this project. The following 2024-25 budget adjustments are necessary to establish the Capital Improvement Program (CIP) Project No. 25-151 (Project) budget:

Fund Center	Commitment Item/GL Account	Description	Action	Amount	WBSE
1000	37008263	Building Replacement Reserve	Decrease	\$4,183,616	-
1161161000	55305030	Operating Transfers Out	Increase	\$4,183,616	-
7700003100	54304030	Structures and Improvements to Structures	Increase	\$4,183,616	10.10.1773
7700003100	40909975	Operating Transfers In	Increase	\$4,183,616	10.10.1773

BACKGROUND INFORMATION

**Capital Improvement Program Project for the Sheriff's Department
Rosena Ranch Substation
March 25, 2025**

Rosena Ranch, formed in 2007, is a master planned community consisting of 2,000 homes and an elementary school, located on 25 acres next to the Lytle Creek delta and Interstate 15. Currently, the Fontana Sheriff Station, located at 17780 Arrow Boulevard in Fontana, serves the Rosena Ranch community. Although this station is approximately only ten miles away from Rosena Ranch, the substantial increase in vehicle traffic and limited route access to Rosena Ranch have significantly increased response times.

On March 7, 2017 (Item No. 23), the Board of Supervisors approved CIP Project No. 17-268 to build a new fire station in the Rosena Ranch area, which is currently in progress. It has been determined that building a Sheriff sub-station as part of a joint public safety facility would be of considerable benefit to this community, improving efficiency and reducing public safety response times.

The recommended actions will establish the Project and budget to allow the Project and Facilities Management Department to oversee and manage the one contract under two project numbers.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Julie Surber, Principal Assistant County Counsel, and Grace B. Parsons, Deputy County Counsel, 387-5455) on January 13, 2025; Auditor-Controller/Treasurer/Tax Collector (Mima Ugbo, Auditor Controller Manager, 382-3035) on March 4, 2025; Sheriff/Coroner/Public Administrator (Kelly Welty, Chief Deputy Director of Sheriff's Administration, 387-3648) on January 13, 2025; Project and Facilities Management (Don Day, Director, 387-5000) on February 7, 2025; Finance (Erika Rodarte, Administrative Analyst, 387-4919, and Yael Verduzco, Principal Administrative Analyst, 387-5285) on March 5, 2025; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on March 10, 2025.

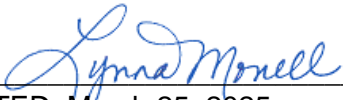
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Rosena Ranch Substation
March 25, 2025**

Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: March 25, 2025



cc: File - Sheriff/Coroner
MBA 03/27/2025