

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

December 3, 2024

FROM

JOSHUA DUGAS, Director, Department of Public Health

SUBJECT

Non-Financial Memorandum of Understanding with Santa Claus, Inc. for Donated Items

RECOMMENDATION(S)

1. Approve non-financial **Memorandum of Understanding No. 24-1174** with Santa Claus, Inc., to receive donated items, not to exceed \$10,000 per year, for eligible families participating in the Black Infant Health Program for the period of December 3, 2024 through December 2, 2025.
2. Authorize the Director of the Department of Public Health to accept and execute any subsequent non-substantive amendments to the Memorandum of Understanding related to Santa Claus, Inc., on behalf of the County, subject to review by County Counsel.
3. Direct the Director of the Department of Public Health to transmit all non-substantive amendments to the Memorandum of Understanding in relation to Santa Claus, Inc., to the Clerk of the Board of Supervisors within 30 days of execution.

(Presenter: Joshua Dugas, Director, 387-9146)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The donation of items from Santa Claus, Inc. will have a value of up to \$10,000 for the year, and will be utilized for families participating in the Department of Public Health's (DPH) Black Infant Health (BIH) program.

BACKGROUND INFORMATION

The BIH program is a health equity program to improve the health and social conditions of pregnant and postpartum Black/African-American women through an evidence-informed model that features group intervention, social support, and social service case management linking participants to community and health related services. Activities include 10 weekly prenatal and 10 weekly postnatal education group sessions, covering varying topics related to child rearing, family dynamics, and nutrition.

Santa Claus, Inc. is a community-based organization dedicated to providing services for families in need through its Holiday Distribution Program and Youth Enrichment Services (YES) program. Items are provided to underprivileged children and families participating in BIH, throughout the county. While the Holiday Distribution Program only operates in the month of

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December and provides toys to children, the YES program provides donations year-round, and includes items such as household essentials, toiletries, infant care items, toys, clothing, etc.

Under the terms of the MOU, Santa Claus, Inc. will provide items to eligible BIH participants under the YES program, at no cost to DPH. BIH staff will notify Santa Claus, Inc., of items needed specific to each family, including sizes and other preferences. Santa Claus, Inc., will notify DPH when items are ready, and staff will coordinate the pickup and subsequent distribution to the family. Santa Claus, Inc., typically provides approximately \$200 in goods per family under the YES program, however families in greater need may be eligible to additional support. Not all families served within the BIH program require assistance from Santa Claus, Inc.

DPH recommends approval of the non-financial MOU with Santa Claus Inc., to receive donated items, which will benefit families in need within the BIH program.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Adam Ebright, Deputy County Counsel, 387-5455) on November 19, 2024; Finance (Iliana Rodriguez, Administrative Analyst, 387-4205) on November 14, 2024; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on November 14, 2024.


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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: December 3, 2024



cc: Public Health - Padilla w/agree
Contractor - c/o Public Health w/agree
File - w/agree

MBA 12/4/2024