

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

January 28, 2025

FROM

JEANY ZEPEDA, Director, Children and Family Services

SUBJECT

Non-Financial Contract Template for Out-of-State Adoption Services

RECOMMENDATION(S)

1. Approve non-financial contract template for Out-of-State Adoption Services to be utilized when placing children out-of-state with a foster care family services agency, effective upon execution through January 31, 2030.
2. Authorize the Director or the Assistant Director of Children and Family Services to execute the contract template with individual out-of-state foster care family services agencies, on behalf of the County, subject to County Counsel review.

(Presenter: Jeany Zepeda, Director, 387-2792)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Provide for the Safety, Health and Social Service Needs of County Residents.

FINANCIAL IMPACT

The contract template for Out-of-State Adoption Services for use with out-of-state foster care family services agencies is non-financial, and as such, does not impact Discretionary General Funding (Net County Cost).

BACKGROUND INFORMATION

The recommended non-financial contract template will enable Children and Family Services (CFS) to secure adoption services for CFS dependent children placed with out-of-state foster care agencies.

Adoption is a legal process which permanently grants parental rights to adoptive parents. Adoption services are one of many services provided by CFS to ensure children are placed with safe, permanent, and nurturing families. While every effort is made to place children locally, often children with special needs, those with relatives living out of state, or older children need out-of-state adoption services. When this occurs, children are initially placed in the out-of-state home as a foster child. When it is determined that the families' intent is to adopt, San Bernardino County (County) utilizes a local foster care adoption agency to facilitate the process. Currently, there are an estimated 152 foster children in placement out-of-state.

CFS is requesting authorization for the CFS Director or Assistant CFS Director to execute the contract template with qualified out-of-state agencies, on behalf of the County, to expedite placements and decrease the chances of losing a potential placement. In addition, this request

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assists in expediting the adoption process, which leads to a successful placement, adoption, and permanency for the child and family.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by Human Services Contracts (Patty Steven, Contracts Manager, 388-0241) on December 17, 2024; County Counsel (Daniella V. Hernandez, Deputy County Counsel, 387-5455) on January 8, 2025; Finance (John Hallen, Administrative Analyst, 388-0251) on January 9, 2025; and County Finance and Administration (Cheryl Adams, Deputy Executive Officer, 388-0238) on January 10, 2025.

**Non-Financial Contract Template for Out-of-State Adoption Services
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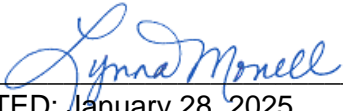
Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.

Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: January 28, 2025



cc: File - Children & Family Services w/attachment
MBA 02/3/2025