



**From:** Deaton, David@Waterboards <David.Deaton@Waterboards.ca.gov>  
**Sent:** Tuesday, January 25, 2022 12:05 PM  
**To:** Day, Donald  
**Cc:** Hernandez, Leonard - CAO  
**Subject:** U00039 - CA Water Arrearage Disbursement  
**Attachments:** U00039-01.pdf

## **CALIFORNIA WATER AND WASTEWATER ARREARAGE PAYMENT PROGRAM**

Please check the attached approved Disbursement Request Form for the Payment Amount Due. The community water system will be receiving the payment in approximately 4-6 weeks. **If you have an existing Data Universal Numbering System (DUNS) number, please provide this information to the State Water Board by replying to this email.**

The payment you receive is from a Federal Award. As a pass-thru entity, the State Water Resources Control Board (State Water Board) is required to notify recipients of all federal awards received from the State Water Board during each fiscal year.

The Uniform Administrative requirement, Cost Principles, and Audit Requirements for Federal Awards (Uniform Grant Guidance) (2 CFR § 200.501), requires non-Federal entities to have a single or program audit conducted if the entity expends (receives) \$750,000 or more per fiscal year. For more information, please visit the California State Controller's Office website at [https://www.sco.ca.gov/aud\\_single\\_audit\\_requirement.html](https://www.sco.ca.gov/aud_single_audit_requirement.html).

Catalog of Federal Domestic Assistance (CFDA) # 21.027 - Coronavirus State & Local Fiscal Recovery Funds

**REPORTING REQUIREMENTS:** Community water systems must comply with the following funding requirements as stated in the adopted California Water and Wastewater Arrearage Payment Program Guidelines for water arrearages:

- Allocate the funds received as bill credits to customers.
- Provide documentation to the California Water and Wastewater Payment Program showing the bill credit allocations within 60 days of receiving the funds.
- Notify customers in writing of the amount credited and indicate the credited amount is being provided through the California Water and Wastewater Arrearage Payment Program through funding from the State Water Resources Control Board using federal America Recovery Plan Act (ARPA) funds.

**RETURN OF FUNDS:** Any funds received by a community water system and not credited to customer accounts, or used by the community water system as administrative costs to apply for funding with the California Water and Wastewater Arrearage Payment Program, must be remitted back to the State Water Board within six months of receiving payment.

**RECORDS RETENTION:** Recipients of funds from the California Water and Wastewater Arrearage Payment Program are subject to audit at any time. Maintain an accurate record-keeping and financial management system that provides efficient

accountability of your payment from the California Water and Wastewater Arrearage Payment Program. Retain records continually for at least seven years following final reporting.

**ADDITIONAL ASSISTANCE:** Other state agencies have received federal funding to assist customers directly. If customers of community water system need additional assistance, please direct customers to the following assistance programs:

- Low Income Household Water Assistance Program, administered by California Department of Community Services and Development
- California Arrearage Payment Program, administered by California Department of Community Services & Development
- Low Income Home Energy Assistance Program, administered by California Department of Community Services and Development
- California COVID-19 Rent Relief, administered by Consumer Services and Housing Agency



**David Deaton**

*Staff Services Manager I*

Water and Wastewater Arrearage Payment Program

Underground Storage Tank Cleanup Fund

Division of Financial Assistance

**State Water Resources Control Board**

[david.deaton@waterboards.ca.gov](mailto:david.deaton@waterboards.ca.gov)

**STATE WATER RESOURCES CONTROL BOARD**

**CALIFORNIA WATER AND WASTEWATER ARREARAGES PAYMENT PROGRAM  
WATER ARREARAGES DISBURSEMENT REQUEST FORM**

**PWSID NO: U00039**

**WATER SYSTEM NAME: MULTIPLE WATER SYSTEMS**

**LEGAL ENTITY NAME: COUNTY OF SAN BERNARDINO DEPT PUBLIC WKS SPECIAL DIST**

**MAILING ADDRESS: 222 W. HOSPITALITY LANE 2ND FLOOR,  
SAN BERNARDINO, CA 92415**

	<b>NO. OF ACCOUNTS</b>	<b>PAYMENT AMOUNT REQUESTED</b>
<b>RESIDENTIAL</b>	655	\$230,380.23
<b>COMMERCIAL</b>	3	\$591.92
<b>SUBTOTAL</b>	658	\$230,972.15
<b>ADMINISTRATIVE COSTS (Maximum of 3% OF SUBTOTAL UP TO \$1 MILLION)</b>		\$6,929.16
<b>GRAND TOTAL OF PAYMENT AMOUNT REQUESTED</b>		\$237,901.31

**CERTIFICATION:** I have read and signed the Conditions of Payment Form and understand that this Disbursement Request Form **CANNOT BE PROCESSED** unless a complete and accurate Conditions of Payment Form is currently on file with the State Water Resources Control Board.

The arrearages claimed in this Disbursement Request Form have been incurred and remain unpaid by customers of the Community Water System and any payments received from the State Water Resources Control Board will be allocated as bill credits within sixty (60) days of receipt of the funds requested in accordance with the California Water and Wastewater Arrearages Payment Program Guidelines and will return any moneys not credited to the State Water Resources Control Board within six months of receipt.

**AUTHORIZED REPRESENTATIVE OR DESIGNEE SIGNATURE:**

**DATE:**

*Luther Snoke*  
Luther Snoke (Jan 19, 2022 13:19 PST)

Jan 19, 2022

Adobe Sign Transaction Number: CBJCHBCAABAyhm-20dpW4jZ7RhC600wZQv1YC-WW0KJ

**FOLLOWING SECTION IS FOR STATE USE ONLY**

**PAYMENT INVOICE NO.: U00039-01**

**INVOICE DATE: 01/06/2022**

Revised Oct 20, 2021

Water Arrearages Disbursement Request Form Page 1 of 2

**CALIFORNIA WATER AND WASTEWATER ARREARAGES PAYMENT PROGRAM  
WATER ARREARAGES DISBURSEMENT REQUEST FORM**

PWSID NO: U00039

WATER SYSTEM NAME: MULTIPLE WATER SYSTEMS

LEGAL ENTITY NAME: COUNTY OF SAN BERNARDINO DEPT PUBLIC WKS SPECIAL DIST

**FOLLOWING SECTION IS FOR STATE USE ONLY**

PAYMENT INVOICE NO.: U00039-01

INVOICE DATE: 01/06/2022

PAYMENT REQUEST AMOUNT	\$ 237,901.31
ADJUSTMENT	\$ 0
AMOUNT DUE	\$ 237,901.31

ADJUSTMENT COMMENTS:

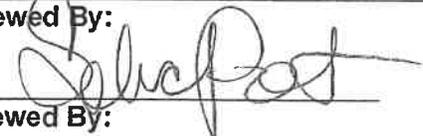
FISCAL SUPPLIER ID: 0000012187 ADDRESS ID: 118

FUND TITLE		ITEM	FY	CHAPTER	STATUTE
Coronavirus Fiscal Recovery Fund of 2021		3940-162-8506	21/22	21/21	2021
PROGRAM	REPORTING STRUCTURE	ACCOUNT	ALT ACCOUNT	PROJECT #	PROJECT ACTIVITY #
3560000C25	39400556	5432600	5432600000	3940COVIDARREAR	L/A

**STATUTE LANGUAGE:**

Per California Health and Safety Code 116773.4, the board provides financial assistance to community water systems for the purpose of assisting customers with past-due bills accrued during the COVID-19 pandemic bill relief period from March 4, 2020 to June 15, 2021.

**SIGNATURES FOR APPROVAL OF PAYMENT**

	Analyst	1/19/22
Reviewed By: _____	Title: _____	Date: _____
	Manager	1/21/2022
Reviewed By: _____	Title: _____	Date: _____