

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

November 5, 2019

FROM

TERRY W. THOMPSON, Director, Real Estate Services Department – Project Management Division

SUBJECT

Advertise for Competitive Bids for the Fuel Tank Infrastructure Phase II Project

RECOMMENDATION(S)

1. Find the Fuel Tank Infrastructure Phase II Project in Baker is exempt under the California Environmental Quality Act (CEQA) Guidelines, Section 15301, Class 1, subsection (b).
 2. Direct the Clerk of the Board to file and post the Notice of Exemption of the Project as required under California Environmental Quality Act.
 3. Approve the plans and specifications, and authorize the Deputy Director of the Real Estate Services Department – Project Management Division to advertise for competitive bids for the Fuel Tank Infrastructure Phase II Project located at 73734 Baker Blvd., in Baker.
- (Presenter: Terry W. Thompson, Director, 387-5000)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

Ensure Development of a Well-Planned, Balanced, and Sustainable County.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The project budget of \$500,000 is funded from the Fleet Management Department (Fleet) Internal Service Fund Net Position as approved by the Board of Supervisors (Board) as part of the 2017-18 Capital Improvement Program (CIP) First Quarter Budget Report. Fleet will be requesting an increase of an additional \$500,000, for a total project budget of \$1,000,000, in the 2019-20 CIP First Quarter Budget Report to fully fund the project and meet all project deliverables.

BACKGROUND INFORMATION

Approval of this item will allow the Real Estate Services Department - Project Management Division (RES-D-PMD) to solicit competitive bids for the Fuel Tank Infrastructure Phase II Project (Project) located in Baker. The Project will install two 10,000 gallons fuel tanks, one with diesel fuel, and one with unleaded fuel adjacent to Baker Fire Station #53 to serve County employees that work in and the around the Baker area. This meets the County goals of Improving County Government Operations, Operating in a Fiscally-Responsible and Business-Like Manner dimensions, and Ensuring Development of a Well-Planned, Balanced, and Sustainable County.

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It is recommended the Board determine the Project to be categorically exempt from further review under Section 15301, Class 1, subsection (b), (Existing Facilities – Utility Addition) of the California Environmental Quality Act Guidelines (CEQA) (Title 14, California Code of Regulations). As evidenced by the Notice of Exemption, Section 15301 provides categorical exemption for projects involving minor alteration of Class 1 Existing Facilities with no or negligible expansion of use. Subsection (b) includes project elements related to existing public structures and utility additions. All work involved in the Project is consistent with Class 1 exemptions, which will not have a significant environmental impact.

This Project is consistent with County Administrative Office approved CIP Request No. 18-183.

PROCUREMENT

RES-DPMD will advertise the Project for competitive bids on November 8, 2019. A Mandatory Pre-Bid Meeting for prospective bidders is scheduled for December 3, 2019, at 10:00 a.m. at Baker Fire Station #53, located at 73734 Baker Blvd. in Baker, California. The bid opening for the Project is scheduled for January 8, 2020, at 2:00 p.m. at RES-DPMD.

Pursuant to California Public Contract Code sections 22032 and 22039, the Board shall adopt plans, specifications, and working details for public projects exceeding \$200,000. Plans and specifications are on file with the Clerk of the Board.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Katherine Hardy, Deputy County Counsel, 387-5437) on September 16, 2019; Fleet Management (Ron Lindsey, Director, 387-7870) on September 23, 2019; Purchasing Department (Michelle Churchill, Buyer III, 387-2070) on September 18, 2019; Project Management Division (Darlynn Wissert, Deputy Director, 387-5000) on October 2, 2019; Finance (Wen Mai, Principal Administrative Analyst, 387-4020, and Joon Cho, Administrative Analyst, 387-5142), on October 18, 2019; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on October 21, 2019.

(BR: 771-1168)

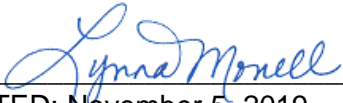
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Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Robert A. Lovingood Seconded: Janice Rutherford
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: November 5, 2019



cc: File- RESD/PMD w/NOE w/CD
la 11/6/2019