



TRANSMITTAL LETTER

TO: San Bernardino County
Department of Public Works –
Special Districts
222 W. Hospitality Lane, 2nd Floor
San Bernardino, CA 92415-0450

DATE: June 5, 2025

ATTENTION: Thalia Hernandez

PN: No. SDD-062 /
SPD125-
SPDAD-5859

PROJECT: **On-Call Professional Geotechnical and Geological Services**

WE TRANSMIT THE FOLLOWING:

- One (1) copy of Cost/Fee Proposal Sheets (Attachment E)
- **NOTE: Proposal to be submitted electronically through the County's Electronic Procurement Network (ePro)**

FOR YOUR:

☐ APPROVAL

☐ INFORMATION

☐ DISTRIBUTION

☐ FILE

☒ REVIEW

☐ PER YOUR REQUEST

REMARKS:

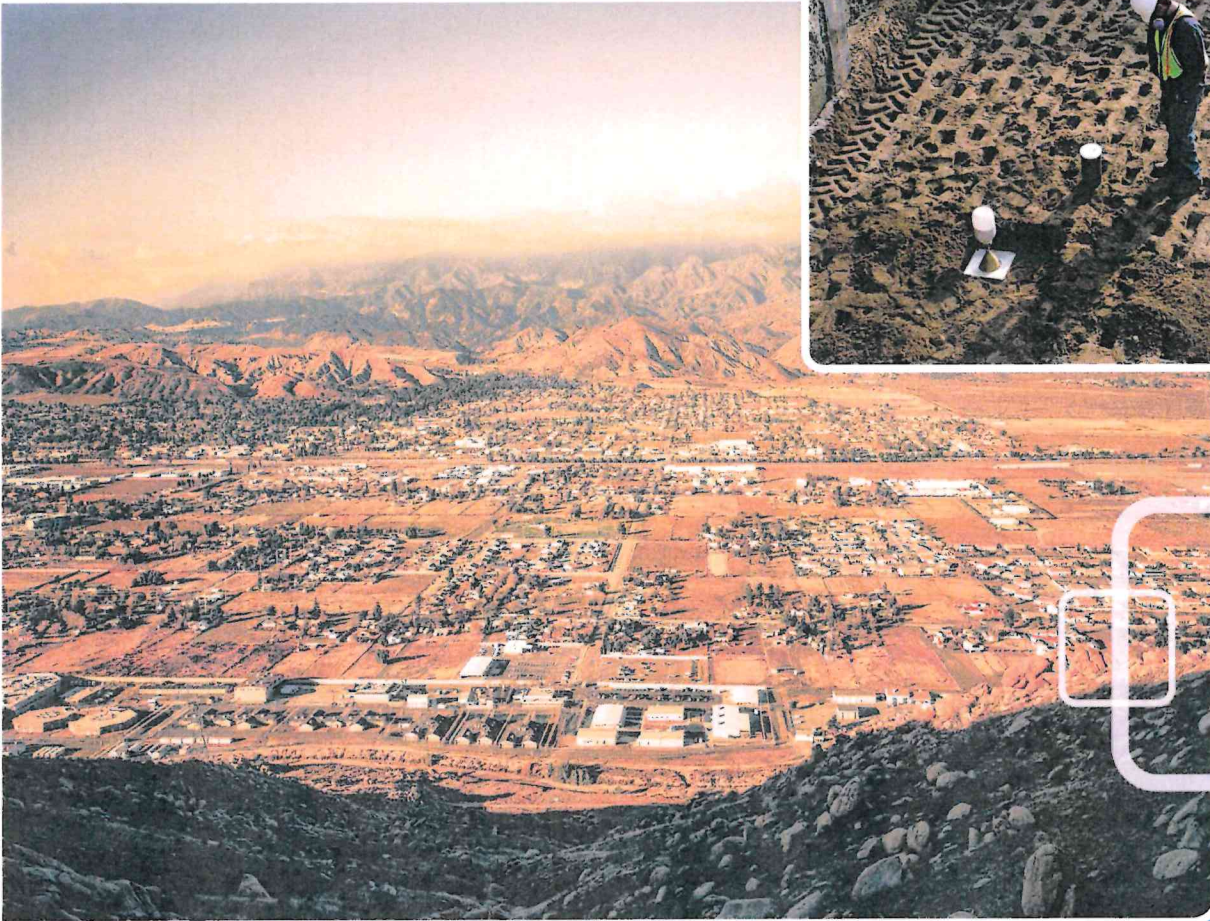
Thank you for giving the Tetra Tech Team the opportunity to present this proposal.

A handwritten signature in black ink that reads 'Paul Mitchell'.

Paul Mitchell
Marketing Director



TETRA TECH



On-Call Geotechnical & Geological Professional Services

Cost Proposal

RFP: SDD-062 / SPD125-SPDAD-5859

June 9, 2025

ATTACHMENT E – COST/FEE PROPOSAL SHEET(S)

Proposer shall provide Labor and Expense Rates to be used to perform the as-needed Scope of Work items contained in Section V – Scope of Work for Fiscal Years 2024-2025, 2025-2026, 2026-2027, 2027-2028, and 2028-2029. Proposer may provide rates for each individual Fiscal Year if that is their preference, or may provide current rate schedule with annual escalation fee. Please note that only those costs directly incurred in the preparation and delivery of a work product will be reimbursable under any agreements with a Consultant.

- a. At a minimum the Time and Materials portion of the COST/FEE PROPOSAL **must** include:
 - i. Schedule of ALL hourly rates for ALL disciplines and employees that will be working on this Contract.
 - ii. Any and all anticipated direct charge rates such as: Mileage (at current IRS or governmental rate), Reproductions, Travel, etc. (Per County assignment);
 - iii. Listing of anticipated reimbursable expenses (if any);
 - iv. Specific costs for specific services (i.e., Program Manager Cost per hour);
 - v. Flat fees (if any);
 - vi. Mark-up percentage on any out-sourced, subcontracted, or other services (capped at 10%)
- b. Please note that only mileage that occurred while traveling within San Bernardino County limits will be reimbursed. Mileage will be reimbursed using the distance from the office (222 W. Hospitality Lane, 2nd Floor, San Bernardino, CA 92415) as the starting point, or the point where personnel cross the County line when traveling from the selected Proposer's closest office (whichever starting point is closer).
- c. Please note that the County/Districts will *not* reimburse the selected Proposer separately for indirect project costs. This includes overhead general and administrative costs (including, but not limited to, invoicing, contract/project review, task order preparation, etc.).
- d. Please note that the County/Districts will *not* reimburse the selected Proposer for use of "tools of the trade". "Tools of the trade" shall include computer equipment, vehicle usage (mileage is the only compensation allowed), camera, sample collection equipment, and other tools necessary for getting to a site and performing requisite activities.
- e. Instrumentation will be compensated on a rental cost only basis. County/Districts will *not* reimburse the selected Proposer for shipping or delivery costs related to rented equipment.

Mail or submit in person Attachment E, in a separate sealed envelope labeled "Cost/Fee Proposal Sheet(s)" with the RFP Number and Title and the name of the Proposer clearly marked on the outside, to the address stated in Section 1, Paragraph B.

Name (printed) of Authorized Representative: Jeffrey M. Williams

Signature & Title of Authorized Representative:  Vice President / Chief Financial Officer

Company / Firm: Tetra Tech BAS, Inc. DIR No 1000001425

Date 05/29/2025



FEE SCHEDULE FOR GEOTECHNICAL SERVICES

	2025	2026	2027	2028	2029	2030
Personnel Rates						
Principal	\$ 310	\$ 324	\$ 339	\$ 354	\$ 370	\$ 386
Principal Engineer/Geologist	\$ 290	\$ 303	\$ 317	\$ 331	\$ 346	\$ 361
Chief Engineer/Geologist	\$ 270	\$ 282	\$ 295	\$ 308	\$ 322	\$ 336
Supervising Engineer/Geologist	\$ 260	\$ 272	\$ 284	\$ 297	\$ 310	\$ 324
Associate Engineer/Geologist	\$ 250	\$ 261	\$ 273	\$ 285	\$ 298	\$ 312
Senior Engineer/Geologist III	\$ 235	\$ 246	\$ 257	\$ 268	\$ 280	\$ 293
Senior Engineer/Geologist II	\$ 220	\$ 230	\$ 240	\$ 251	\$ 262	\$ 274
Senior Engineer/Geologist I	\$ 210	\$ 219	\$ 229	\$ 240	\$ 250	\$ 262
Project Engineer/Geologist III	\$ 195	\$ 204	\$ 213	\$ 223	\$ 233	\$ 243
Project Engineer/Geologist II	\$ 180	\$ 188	\$ 197	\$ 205	\$ 215	\$ 224
Project Engineer/Geologist I	\$ 165	\$ 172	\$ 180	\$ 188	\$ 197	\$ 206
Staff Engineer/Geologist III	\$ 155	\$ 162	\$ 169	\$ 177	\$ 185	\$ 193
Staff Engineer/Geologist II	\$ 145	\$ 152	\$ 158	\$ 165	\$ 173	\$ 181
Staff Engineer/Geologist I	\$ 135	\$ 141	\$ 147	\$ 154	\$ 161	\$ 168
Senior Soils/Field Technician	\$ 126	\$ 132	\$ 138	\$ 144	\$ 150	\$ 157
Soils/Field Technician	\$ 120	\$ 125	\$ 131	\$ 137	\$ 143	\$ 150
CAD Operator/Draftsperson	\$ 150	\$ 157	\$ 164	\$ 171	\$ 179	\$ 187
Administrative/Office Support	\$ 150	\$ 157	\$ 164	\$ 171	\$ 179	\$ 187
Depositions and Expert Witness Testimony (minimum 4 hours)	\$ 115	\$ 120	\$ 126	\$ 131	\$ 137	\$ 143
Equipment (personnel rates not included)						
Field vehicle usage (engineers/geologists only)	\$0.85	\$ 0.89	\$ 0.93	\$ 0.97	\$ 1.01	\$ 1.06
Field vehicle usage (field services)	\$20	\$ 20.90	\$ 21.84	\$ 22.82	\$ 23.85	\$ 24.92
Sand Cone or Nuclear Density Gauge	\$17	\$ 17.77	\$ 18.56	\$ 19.40	\$ 20.27	\$ 21.19
Hand auger and soil sampling equipment	\$70	\$ 73.15	\$ 76.44	\$ 79.88	\$ 83.48	\$ 87.23
BAT Permeameter	\$275	\$ 287.38	\$ 300.31	\$ 313.82	\$ 327.94	\$ 342.70
Double Ring Infiltrometer	\$250	\$ 261.25	\$ 273.01	\$ 285.29	\$ 298.13	\$ 311.55
Inclinometer data collection system	\$400	\$ 418.00	\$ 436.81	\$ 456.47	\$ 477.01	\$ 498.47
Floor level manometer	\$80	\$ 83.60	\$ 87.36	\$ 91.29	\$ 95.40	\$ 99.69
Infiltration test flowmeter	\$130	\$ 135.85	\$ 141.96	\$ 148.35	\$ 155.03	\$ 162.00
Per diem	\$300	\$ 313.50	\$ 327.61	\$ 342.35	\$ 357.76	\$ 373.85

Notes, Conditions, and Limitations

- 1) **INVOICES:** Unless otherwise agreed upon, invoices will be submitted on a monthly basis and are payable upon receipt. A service charge of 1.5 percent per month will be charged on invoices not paid within 30 days.
- 2) **REGULAR HOURS:** Fees for field technician's services are based on a standard 8-hour workday that is between 6:00 AM and 5:00PM Monday through Friday. Premium rates will be charged for work outside of these hours.
- 3) **OVERTIME RATES:** Overtime rates of 1.35 times of the standard rates will be charged for the first 4 overtime hours on weekdays, and for the first 8 hours on Saturdays. Premium rates of 1.7 times of the standard rates will be charged for hours worked in excess of 12 hours on weekdays, 8 hours on Saturdays, and all hours worked on Sundays and holidays.
- 4) **SPECIAL SHIFTS:** A surcharge of 50% will be added to personnel charges for work during non-regular hours, e.g., night shift.
- 5) **MINIMUM HOURS:** For field inspection duration between 0 and 4 hours, 4 and 6 hours, and 6 and 8 hours, a minimum charge of 4 hours, 6 hours, and 8 hours, respectively, will be applied.
- 6) **CANCELLATIONS:** A minimum of 24 hours notice is required to schedule or cancel field personnel. If less than 24 hours cancellation notice is provided, a show-up charge equivalent to 4 hours of work will be assessed.
- 7) **HAZARDOUS ENVIRONMENT:** A minimum surcharge of 20% will be added to personnel charges for personnel working with hazardous materials or in hazardous environments requiring Level C or better personal protection equipment.
- 8) **MARKUP:** Cost plus 15% will be charged for requested materials and services not listed on the above schedule.
- 9) **RATE ADJUSTMENTS:** Unless otherwise agreed upon, the rates will be adjusted to the then current prevailing rates on the anniversary date of the project contract.

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