

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

June 18, 2025

FROM

JEANY GLASGOW, Director, Children's Network

SUBJECT

Nonfinancial Contract with Court Appointed Special Advocate of San Bernardino County to Provide Credit Card Processing Services

RECOMMENDATION(S)

Approve nonfinancial **Contract No. 25-525** with Court Appointed Special Advocate of San Bernardino County, to provide credit card processing services at Children's Network events for the period of July 1, 2025 through June 30, 2030.

(Presenter: Jeany Glasgow, Director, 658-1181)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

The recommended credit card processing contract is nonfinancial in nature; therefore, it does not impact Discretionary General Funding (Net County Cost).

BACKGROUND INFORMATION

In 1985, the San Bernardino Grand Jury recommended that an interagency council be established to study and coordinate services for children in San Bernardino County. Children's Network (CNET) was created the following year to improve outcomes for children and their families. CNET establishes and supports partnerships with other public and private child serving agencies throughout San Bernardino County and beyond.

CNET hosts events for the community including a yearly conference and breakfast. Court Appointed Special Advocate of San Bernardino County has been designated by CNET to act as a fiscal agent during those events for the collection of registration fees, exhibitor fees, book sales, and purchases of materials, from attendees by providing credit card processing services.

PROCUREMENT

N/A

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June 18, 2025**

REVIEW BY OTHERS

This item has been reviewed by Human Services Contracts (Patty Steven, Administrative Manager, 388-0241) on May 8, 2025; County Counsel (Jeff Moret, Principal Assistant County Counsel, 387-5455) on May 19, 2025; Finance (John Hallen, Principal Administrative Analyst, 388-0208) on May 27, 2025; and County Finance and Administration (Cheryl Adams, Deputy Executive Officer, 388-0332) on May 29, 2025.

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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: June 18, 2025



cc: CN - Paredes w/ agree
Contractor c/o CN w/ agree
File w/ agree

JLL 07/1/2025