

**-REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

August 20, 2024

FROM

SHANNON D. DICUS, Sheriff/Coroner/Public Administrator

SUBJECT

Purchase and Distribution of Prepaid Bus Passes

RECOMMENDATION(S)

Approve the purchase and distribution of prepaid bus passes, in an amount not to exceed \$4,889, to provide support to eligible individuals released from the County's detention facilities, for the period of August 20, 2024 through June 30, 2025.
(Presenter: Kelly Welty, Chief Deputy Director, 387-3760)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Provide for the Safety, Health and Social Service Needs of County Residents.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The total amount of the prepaid bus passes will not exceed \$4,889 and will be funded by the Sheriff/Coroner/Public Administrator's (Department) Inmate Welfare Trust Fund (IWF) (4420005167). Sufficient appropriation and revenue are included in the Department's 2024-25 budget.

BACKGROUND INFORMATION

The Department anticipates distributing \$4,889, in prepaid negotiables for 2024-25. Prepaid bus passes will be purchased from local mass-transit agencies. Bus passes purchased by the IWF will be provided to individuals recently released from County detention facilities who have limited access to transportation resources. Providing these individuals with a method of accessing transportation allows them to easily return home or attend post-release supportive appointments. The Department acquired \$9,999 worth of bus passes in 2023-24: \$4,999 paid by IWF and \$5,000 with Senate Bill 170 funds, as approved by the Board of Supervisors (Board) on October 10, 2023 (Item No. 70).

In accordance with the Auditor-Controller/Treasurer/Tax Collector's Internal Controls and Cash Manual (ICCM), the Department maintains and ensures adherence to internal policies and procedures regarding the safeguards and proper handling of prepaid negotiables.

PROCUREMENT

The prepaid bus passes will be acquired in accordance with the ICCM. Per the ICCM, approval from the Board is required to purchase prepaid cards in excess of \$2,500 per department, per fiscal year.

**Purchase and Distribution of Prepaid Bus Passes
August 20, 2024**

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Grace B. Parsons, Deputy County Counsel, 387-5455) on July 22, 2024; Purchasing (Jason Cloninger, Lead Buyer, 387-0321) on July 22, 2024; Auditor-Controller/Treasurer/Tax Collector (Denise Mejico, Deputy Chief Auditor, 382-3107) on July 23, 2024; Finance (Erika Rodarte, Administrative Analyst, 387-4919) on July 29, 2024; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on August 1, 2024.

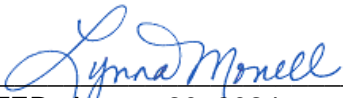
**Purchase and Distribution of Prepaid Bus Passes
August 20, 2024**

Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: August 20, 2024



cc: File - Sheriff/Coroner
jm 08/27/2024