



Contract Number

70-11

SAP Number

N/A

Children and Family Services

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|---|---|
| Department Contract Representative | <u>Karol Hamman</u> |
| Telephone Number | <u>(909) 388-0215</u> |
| Contractor | <u>Marine Corps Logistics Base, Barstow, California</u> |
| Contractor Representative | <u>Kristen Ibarra</u> |
| Telephone Number | <u>(760) 577-6168</u> |
| Contract Term | <u>Effective upon execution through March 30, 2025</u> |
| Original Contract Amount | <u>Non-financial</u> |
| Amendment Amount | <u></u> |
| Total Contract Amount | <u>Non-financial</u> |
| Cost Center | <u></u> |

Briefly describe the general nature of the contract:

Non-financial Memorandum of Understanding with the Marine Corps Logistics Base, Barstow California (MCLB) to establish procedures to coordinate Children and Family Services (CFS) and MCLB in the reporting and investigating of suspected child abuse and neglect referrals involving MCLB personnel and families and to coordinate the provision, treatment, and supportive services to these personnel and families.

FOR COUNTY USE ONLY

Approved as to Legal Form

Penny Alexander-Kelley, Chief Assistant County Counsel

Date 01-28-2020

Reviewed for Contract Compliance

Jennifer Mulhall-Daudel, HS Contracts Unit

Date 1/28/2020

Reviewed/Approved by Department

Marlene Hagen, Director

Date 1/30/2020



UNITED STATES MARINE CORPS
MARINE CORPS LOGISTICS BASE
BOX 110100
BARSTOW, CALIFORNIA 92311-0100

IN REPLY REFER TO:
4000
B440

7 JAN 2020

MEMORANDUM OF UNDERSTANDING
BETWEEN
MARINE CORPS LOGISTICS BASE BARSTOW CALIFORNIA
AND
COUNTY OF SAN BERNARDINO
CHILDREN AND FAMILY SERVICES BARSTOW CALIFORNIA

Subj: MEMORANDUM OF UNDERSTANDING BETWEEN MARINE CORPS LOGISTICS BASE BARSTOW CALIFORNIA AND COUNTY OF SAN BERNARDINO CHILDREN AND FAMILY SERVICES BARSTOW CALIFORNIA

Ref: (a) Marine Corps Order 1754.11, Marine Corps Family Advocacy and General Counseling Program
(b) Base Order 1752.1E, Family Advocacy Program
(c) State of California, Child Abuse & Neglect Reporting Act of 1980 Et Seq.

1. PURPOSE. The purpose of this memorandum of understanding (MOU) is to memorialize agreements between the Marine Corps Logistics Base, Barstow, California (MCLB) and the County of San Bernardino, Children and Family Services (hereafter referred to as CFS), relating to:

a. Reporting and investigating of suspected child abuse and neglect referrals to include reports of problematic sexual behaviors in children and youth (PSB-CY) that may be related to abuse involving MCLB personnel and families; and

b. Coordination and provision of Federal/State and County intervention, treatment and supportive services to said personnel and families.

2. POLICY AND INTENT

a. MCLB and the State of California's designee, CFS, bear joint responsibility to serve families in their respective jurisdictions with respect to child abuse/neglect reporting, investigation and coordination of treatment services in consonance with the references.

b. Nothing herein shall be inferred or understood as limiting in any way the authority of the Naval Criminal Investigative Services (NCIS), Marine Corps Police Department (MCPD), Criminal Investigation Department (CID) or other federal law enforcement personnel investigative authority to pursue such investigations as are mandated by federal law.

c. Nothing in this MOU will affect liabilities and immunities assigned by competent authority and law.

3. SCOPE. This MOU applies to CFS and all affected MCLB activities for the purpose stated.

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AND FAMILY SERVICES BARSTOW CALIFORNIA

4. UNDERSTANDING

a. CFS agrees to:

(1) Accept and evaluate all referrals of suspected interfamilial/extrafamilial child abuse and neglect, to include PSB-CY that may be related to abuse, in accordance with applicable federal and California State Law.

(2) Investigate reports of suspected child abuse and neglect, to include PSB-CY that may be related to abuse, at the Marine Corps Base in accordance with California State Law and with due regard to protecting the rights of alleged victims and alleged perpetrators.

(3) Coordinate all on-base investigations and client contacts with the Marine Corps Base Family Advocacy Program Manager (FAPM) and/or authorized representative, and as advised, other MCLB authorities. Prior to arriving on the installation, contact with the FAPM and/or authorized representative must be made in order to coordinate installation access when an incident occurs. After hours contact can be made by calling the 24/7 support line at 760-577-6484.

(4) Cross-reference with FAP by notifying the FAPM and/or authorized representative on all on/off-base reports of suspected child abuse and neglect, to include PSB-CY that may be related to abuse, involving Marine Corps/Navy military families.

(5) Participate as an advisory member of the Marine Corps Base Family Advocacy Incident Determination Committee (IDC) and attend IDC meetings to staff cases when requested in accordance with IDC procedures and purpose.

(6) Participate as an advisory member of the Marine Corps Base Family Advocacy Committee (FAC) and the Family Advocacy Program (FAP) Prevention Committee as needed and attend the FAC and Prevention Committee meetings on a quarterly basis or as needed in accordance with FAC procedures and purpose.

(7) Coordinate case follow-up actions with the FAPM and/or authorized representative and provide appropriate information on IDC requests regarding status of child abuse cases to the IDC.

(8) Follow all established MCLB safety policies and procedures while on the installation.

(9) Notify FAPM and/or authorized representative when a call is received from MCLB staff or patrons.

b. The Marine Corps Base agrees to:

(1) Comply with California State Child Abuse Reporting Laws to report to CFS all referrals of suspected child abuse/neglect to include reports concerning PSB-CY that may be related to abuse. FAPM and/or authorized representative is the base lead for reporting incidents to and receiving reports from CFS and/or Barstow Police Department (BPD) during regular working hours.

(2) Conduct investigations conjointly with CFS, FAPM and/or authorized representative,

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MCPD, CID, and NCIS in conjunction with Loma Linda's Pediatric Forensic Unit with due regard to protecting the rights of alleged victims while insuring minimal traumatization of child victims by:

(a) Recording interviews, sharing information, and limiting the number of interviews to an absolute minimum.

(b) Conducting interviews in the child's age appropriate language and a manner sensitive to the child's needs.

(c) Making the protection of the child victim and at-risk siblings the first priority in investigatory, assessment and intervention services.

(d) Working as a team as follows:

1. MCPD, CID, and/or NCIS ensure safety of victims, investigate infractions of the Uniform Code of Military Justice, and coordinates the involvement of the BPD.

2. BPD investigates criminal issues and has the authority to place alleged child victim(s) and at-risk sibling(s) into protective custody and to consult with CFS prior to making a decision regarding taking a child into protective custody and releasing to CFS, this may include BPD or their representative participating in a Child and Family Team Meeting (CFTM)

3. CFS assesses the severity of abuse/neglect and risk of further abuse, arranges for disposition and placement of child victims and at-risk sibling(s), and coordinates action/treatment plans with the FAPM and/or authorized representative prior to making an informal or court ordered treatment plan with the parents or guardians.

4. FAPM and/or authorized representative functions as crisis and case manager and coordinates the involvement of intervention agents.

(3) FAPM coordinate follow-up actions with CFS on all reported interfamilial and extrafamilial cases by sharing with IDC relevant casework information. This may involve providing the status of family or individual counseling, records of attendance at counseling, counseling therapy techniques, or other information required by federal law which CFS requires to adequately monitor case status.

(4) Provide a Family Advocacy Program (through the Marine and Family Programs Department) where military individuals/families involved in abuse situations may access the required care and treatment. Care will include, but not be limited to:

(a) Monitoring treatment plans and provide evidenced based treatment or referring cases to appropriate resources in the civilian community or other military installation.

(b) Providing parenting education as required, individually or in a group.

(c) Providing advocacy and support services to victims.

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(d) Providing community education on child abuse and neglect issues.

(e) Recommending actions to the commander(s) or CFS in accordance with applicable evaluations.

c. Investigations. The following protocols will be observed during investigations of alleged child abuse cases:

(1) Federal law enforcement agencies will ensure victim and alleged perpetrator rights are maintained while investigating violation of federal law and will also coordinate investigation with BPD as appropriate.

(2) BPD will investigate criminal issues and, with advice from CFS, has authority to take custody of the child victim and at-risk sibling(s).

(3) CFS assesses the severity of abuse/neglect and the risk of further abuse/neglect, arranges for the disposition and placement of child victims and at-risk sibling(s), and coordinates action/treatment plans with the FAPM prior to making a voluntary service agreement with the parent or court ordered treatment plan.

(4) FAPM and/or authorized representative functions as crisis and case manager and coordinates the involvement of intervention agents. When notification from CFS is made to FAP, the FAPM will ensure that county staff has access to the installation when an incident occurs by coordinating access with BPD.

d. There shall be no financial remuneration to or from either party for any services provided under this MOU.

5. EFFECTIVE DATE. This MOU shall become effective upon execution of both parties and will remain in force until March 30, 2025 or sooner at the request of either party.



C. C. CLEMANS
Commanding Officer
Marine Corps Logistics Base Barstow



CURT HAGMAN
Chairman, Board of Supervisors

SIGNED AND CERTIFIED THAT A COPY OF
THIS DOCUMENT HAS BEEN DELIVERED
TO THE CHAIRMAN OF THE BOARD
LYNNA MORELL
Clerk of the Board of Supervisors
of the County of San Bernardino

By _____

Deputy