

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

June 11, 2024

FROM

JAMES LOCURTO, Director, Transitional Assistance Department

SUBJECT

Amendments to Contracts for Vocational Education and Training Services

RECOMMENDATION

Approve **Amendment No. 4** to fee-for-service contracts with the following agencies, to provide Vocational Education and Training Services, increasing the amount by \$5,000,000 from \$11,500,000 to a total not-to-exceed aggregate amount of \$16,500,000, and extending the contracts an additional year, for the total contract period of July 1, 2020, through June 30, 2025:

1. Chaturvedi Enterprises, Inc. dba AGI Technology Institute, **Contract No. 20-304**
2. Career Institute, **Contract No. 20-305**
3. Chaffey College, **Contract No. 20-306**
4. Colton-Redlands-Yucaipa ROP, **Contract No. 20-307**
5. eXemplar Human Services LLC, **Contract No. 20-308**
6. Mission Career College, **Contract No. 20-309**
7. Private Security Training Center, **Contract No. 20-310**
8. San Bernardino Community College District, **Contract No. 20-311**
9. Skyway Trucking School, Inc., **Contract No. 20-312**

(Presenter: James LoCurto, Director, 388-0245)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Provide for the Safety, Health and Social Service Needs of County Residents.

FINANCIAL IMPACT

This item does not impact Discretionary General Funding (Net County Cost). The increase of \$5,000,000 to the aggregate amount for these fee-for-service contracts is federally funded through the California Work Opportunity and Responsibility to Kids (CalWORKs) Single Allocation – Welfare-to-Work (WTW). Adequate appropriation and revenue are included in the Human Services Administrative Claim 2024-25 recommended budget.

BACKGROUND INFORMATION

The agencies listed in the Recommendation provide mandated education services to enable CalWORKs WTW customers to transition from welfare to self-sufficiency. These education services include flexible vocational education and training that will result in economic self-sufficiency and lasting employment. Upon approval of the recommended amendments, the Transitional Assistance Department (TAD) anticipates the agencies will provide Vocational Education and Training Services (Services) to approximately 1150 CalWORKs customers in 2024-25 due to a 32.7% increase in customers.

**Amendments to Contracts for Vocational Education and Training
Services
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The contractors are paid on a fee-for-service basis for actual services provided to each individual customer. The cost of services varies from \$394 to \$7,500 depending on the type and length of services provided.

TAD will continue to monitor individual referrals to ensure that the total payments to all contractors combined do not exceed \$5,000,000 in aggregate, for the period of July 1, 2024, through June 30, 2025. The contracts are written in this manner to establish a Board of Supervisors (Board) approved list of qualified vendors and allows TAD caseworkers the flexibility of selecting the agency that best meets the customer's needs. A minimum amount is not required to be spent on any individual contract and the County does not guarantee any referrals.

On May 19, 2020 (Item No. 99), as a result of a formal procurement, the Board approved contracts with the agencies listed in the Recommendation to provide Services, in an aggregate amount not to exceed \$2,500,000, for the period of July 1, 2020, through June 30, 2021, with the option to extend for four additional one-year periods.

On May 18, 2021 (Item No. 84), the Board approved Amendment No. 1 to the contracts listed in the Recommendation, to continue providing Services, increasing the amount by \$2,500,000, from \$2,500,000 to a total not-to-exceed aggregate amount of \$5,000,000, and exercising the first option to extend the contract period an additional year, for the total contract period of July 1, 2020, through June 30, 2022.

On May 24, 2022 (Item No. 100), the Board approved Amendment No. 2 to the contracts listed in the Recommendation, to continue providing Services, increasing the amount by \$2,500,000, from \$5,000,000 to a total not-to-exceed aggregate amount of \$7,500,000, and exercising the second option to extend the contract period an additional year, for the total contract period of July 1, 2020, through June 30, 2023.

On June 13, 2023 (Item No. 79), the Board approved Amendment No. 3 to the contracts listed in the Recommendation, to continue providing services, increasing the amount by \$4,000,000 (\$500,000 for 2022-23 and \$3,500,000 for 2023-24), from \$7,500,000 to a total not-to-exceed aggregate amount of \$11,500,000. The increase in funds was due to an increased caseload from the prior year and as the Public Health Emergency due to the COVID-19 pandemic ended in 2023, the WTW activity participation needed for customer self-sufficiency became mandatory on January 1, 2024. This item exercised the third option to extend the contract period for an additional year, for the total contract period of July 1, 2020 through June 30, 2024.

Contractor performance will continue to be monitored by reviewing monthly reports describing the services provided, the progress of each CalWORKs customer, and review for compliance with the administrative, fiscal, and program terms and conditions of the contract contingent upon funding and contractor performance. The County reserves the right to request additional program and/or fiscal reports to facilitate this monthly review. The contracts may be terminated without cause by the County with 30 days written notice.

PROCUREMENT

N/A

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REVIEW BY OTHERS

This item has been reviewed by Human Services Contracts (Patty Steven, Contracts Manager, 388-0241) on May 16, 2024; County Counsel (Adam Ebright, Deputy County Counsel, 387-5455) on May 21, 2024; Finance (John Hallen, Administrative Analyst, 388-0208) on May 22, 2024; and County Finance and Administration (Cheryl Adams, Deputy Executive Officer, 388-0238) on May 23, 2024.

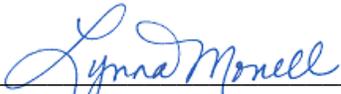
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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: June 11, 2024



cc: TAD - Gudino w/agrees
Contractor - c/o TAD w/agree
File - w/agree
CCM 06/27/2024