



**Contract Number**

21-472 A-1

**SAP Number**

4400017302

## Department of Behavioral Health

<b>Department Contract Representative</b>	Shane Hibbard-Miller
<b>Telephone Number</b>	(909) 386-8264
<b>Contractor</b>	South Coast Children's Society, Inc., dba South Coast Community Services
<b>Contractor Representative</b>	Gil Garcia
<b>Telephone Number</b>	(714) 966-8650
<b>Contract Term</b>	July 1, 2021, through December 31, 2026
<b>Original Contract Amount</b>	\$5,937,500
<b>Amendment Amount</b>	\$ 937,500
<b>Total Contract Amount</b>	\$6,875,000
<b>Cost Center</b>	9206302200
<b>Grant Number (if applicable)</b>	N/A

### IT IS HEREBY AGREED AS FOLLOWS:

#### **AMENDMENT NO. 1:**

San Bernardino County (County) and South Coast Children's Society, Inc., dba South Coast Community Services (Contractor) hereby agree to amend Contract No. 21-472 as follows:

- I. All references to "South Coast Community Services" in Contract No. 21-472 are hereby amended to read as "South Coast Children's Society, Inc., dba South Coast Community Services". This change is a result of a legal name change of South Coast Community Services to South Coast Children's Society, Inc. dba South Coast Community Services.
- II. ARTICLE V Funding and Budgetary Restrictions, paragraph I is hereby amended to read as follows:
  - I. The maximum financial obligation under this contract shall not exceed \$6,875,000 for the contract term.
- III. ARTICLE V Funding and Budgetary Restrictions, paragraph K is added as follows:

K. Federal Contracting Provisions

This Agreement is federally funded and subject to the additional terms on Attachment IV Federal Contracting Provisions.

IV. ARTICLE XIV Duration and Termination, paragraph A, is hereby amended to read as follows:

A. The term of this Agreement shall be from July 1, 2021, through December 31, 2026, inclusive.

V. ARTICLE XVII Personnel, paragraph L, is hereby added to read as follows:

L. Executive Order N-6-22 Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>), as well as any sanctions imposed under state law (<https://www.dgs.ca.gov/OLS/Ukraine-Russia>). The EO directs state agencies and their contractors (including by agreement or receipt of a grant) to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should it be determined that Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. Contractor shall be provided advance written notice of such termination, allowing Contractor at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the County.

VI. ARTICLE XVII Personnel, paragraph M, is hereby added to read as follows:

M. Levine Act Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439)

Contractor has disclosed to the County using Attachment III – Levine Act - Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439), whether it has made any campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, Auditor-Controller/Treasurer/Tax Collector and the District Attorney] within the earlier of: (1) the date of the submission of Contractor's proposal to the County, or (2) 12 months before the date this Contract was approved by the Board of Supervisors. Contractor acknowledges that under Government Code section 84308, Contractor is prohibited from making campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer for 12 months after the County's consideration of the Contract.

In the event of a proposed amendment to this Contract, the Consultant will provide the County a written statement disclosing any campaign contribution(s) of more than \$500 to any member of the Board of Supervisors or other County elected officer within the preceding 12 months of the date of the proposed amendment.

Campaign contributions include those made by any agent/person/entity on behalf of the Contractor or by a parent, subsidiary or otherwise related business entity of Contractor.

VII. SCHEDULE A Planning Estimates and SCHEDULE B Program Budget for the remainder of FY 2025-26 and FY 2026-27, attached hereto, are hereby added to Contract No. 21-472.

VIII. ATTACHMENT III Levine Act – Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439) is hereby added as attached.

IX. ATTACHMENT IV Federal Contracting Provisions is hereby added as attached.

X. All other terms, conditions and covenants in Contract No. 472 remain in full force and effect.

This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Amendment. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

**IN WITNESS WHEREOF**, San Bernardino County and the Contractor have each caused this Amendment to be subscribed by its respective duly authorized officers, on its behalf.

SAN BERNARDINO COUNTY

▶

\_\_\_\_\_  
Dawn Rowe, Chair, Board of Supervisors

Dated: \_\_\_\_\_  
SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Lynna Monell  
Clerk of the Board of Supervisors  
San Bernardino County

By: \_\_\_\_\_

Deputy

South Coast Children's Society, Inc., dba South Coast Community Services

\_\_\_\_\_  
*(Print or type name of corporation, company, contractor, etc.)*

By:

▶

\_\_\_\_\_  
*(Authorized signature - sign in blue ink)*

Name: Ellen McGuirk

\_\_\_\_\_  
*(Print or type name of person signing contract)*

Title: Chief Executive Officer

\_\_\_\_\_  
*(Print or Type)*

Dated: \_\_\_\_\_

Address: 25910 Acero, Suite 160, Mission Viejo, CA 92691

**FOR COUNTY USE ONLY**

Approved as to Legal Form

▶ \_\_\_\_\_  
Charles Phan, Supervising Deputy County Counsel

Date \_\_\_\_\_

Reviewed for Contract Compliance

▶ \_\_\_\_\_  
Michael Shin, Administrative Manager

Date \_\_\_\_\_

Reviewed/Approved by Department

▶ \_\_\_\_\_  
Joshua Dugas, Acting Director

Date \_\_\_\_\_

SCHEDULE A - Planning Estimates

CalAim/Fee for Service

Contractor Name:	South Coast Community Services
RU #	
Contract # / RFP #	21-472
Address:	25910 Acero, Suite 160
City, State, Zip Code:	Mission Viejo, CA 92691
Date Form Completed:	2/5/2026
Prepared by:	Gil A. Garcia
Title:	CFO

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
**Therapeutic Behavioral Services (TBS)**

FY 2025-2026  
January 1, 2026 to March 31, 2026

LINE #	MODE OF SERVICE SERVICE FUNCTION	15 (Outpatient)					TOTAL	
		Case Management & ICC (01-09)	Mental Health Services (10-50)	Intensive Home Based Services (57)	TBS (68)	Crisis Intervention (70)		
1	Distribution %	100.00%	2.50%	2.00%	10.00%	85.00%	0.50%	100.00%
<b>EXPENSES</b>								
2	SALARIES	5,023	4,019	20,094	170,797	1,005		200,938
3	BENEFITS	1,055	844	4,220	35,867	211		42,197
	(2+3 must equal total staffing costs)	6,078	4,863	24,314	206,665	1,216		243,135
4	OPERATING EXPENSES	1,734	1,387	6,937	58,960	347		69,365
5	TOTAL EXPENSES (2+3+4)	7,813	6,250	31,250	265,625	1,563		312,500
<b>AGENCY REVENUES</b>								
6	PATIENT FEES							0
7	PATIENT INSURANCE							0
8	MEDI-CARE							0
9	GRANTS/OTHER							0
10	TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0		0
11	CONTRACT AMOUNT (5-10)	7,813	6,250	31,250	265,625	1,563		312,500
<b>FUNDING</b>								
12	MEDI-CAL (FFP)	Share % 50.00%	3,906	3,125	15,625	132,813	781	156,250
13	2011 Realignment	50.00%	3,906	3,125	15,625	132,813	781	156,250
	FUNDING TOTAL		7,813	6,250	31,250	265,625	1,563	312,500
14	NET COUNTY FUNDS (Local Cost) <b>MUST = ZERO</b>		0	0	0	0	0	0
15	STATE FUNDING (Including Realignment)		3,906	3,125	15,625	132,813	781	156,250
16	FEDERAL FUNDING		3,906	3,125	15,625	132,813	781	156,250
	TOTAL FUNDING		7,813	6,250	31,250	265,625	1,563	312,500
17	TARGET COST PER UNIT OF SERVICE		\$4.48	\$4.48	\$4.48	\$4.48	\$4.48	\$4.48
18	UNITS OF SERVICE		1,743	1,395	6,973	59,272	349	69,732

APPROVED:

*Ellen M. McGuirk*

02/26/2026

*Thelma Rodriguez*

02/26/2026

*Jill Smith*

02/26/2026

PROVIDER AUTHORIZED SIGNATURE

DATE

DBH PSAS

DATE

DBH PROGRAM MANAGER

DATE

Ellen McGuirk

Thelma Rodriguez

Jill Smith

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

DBH PSAS (PRINT NAME)

DATE

DBH PROGRAM MANAGER (PRINT NAME)





SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B

FY 2025-2026

January 1, 2026 to March 31, 2026

Prepared by: Gil A. Garcia  
Title: CFO

Contractor Name: South Coast Community Services  
RU # \_\_\_\_\_  
Contract # / RFP # 21-472  
Address: 25910 Acero, Suite 160  
City, State, Zip Code: Mission Viejo, CA 92691  
Date Form Completed: 46058

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM
1 External Database Fee (.26% of Contract)	\$813	0%	\$0	100%	\$813
2 Advertising & Recruitment	\$500	0%	\$0	100%	\$500
3 Computer & Equipment	\$2,100	0%	\$0	100%	\$2,100
4 EHR Support Fees	\$3,000	0%	\$0	100%	\$3,000
5 Furniture Expense	\$1,000	0%	\$0	100%	\$1,000
6 Insurance - General	\$1,750	0%	\$0	100%	\$1,750
7 Office Expense	\$450	0%	\$0	100%	\$450
8 Office Space / Occupancy	\$4,650	0%	\$0	100%	\$4,650
9 Program Expense	\$341	0%	\$0	100%	\$341
10 Telephone & Internet	\$2,300	0%	\$0	100%	\$2,300
11 Training & Training Travel	\$500	0%	\$0	100%	\$500
12 Transportation Expense	\$11,200	0%	\$0	100%	\$11,200
13 Indirect Expense	\$40,761	0%	\$0	100%	\$40,761
<b>SUBTOTAL B:</b>	\$69,365		\$0		\$69,365
<b>GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:</b>					\$1,041,904

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
BUDGET NARRATIVE

FY 2025-2026  
January 1, 2026 to March 31, 2026

Contractor Name: South Coast Community Services  
 RU # \_\_\_\_\_  
 Contract # / RFP # 21-472  
 Address: 25910 Acero, Suite 160  
 City, State, Zip Code: Mission Viejo, CA 92691  
 Date Form Completed: 46058

Prepared by: Gil A. Garcia  
Title: CFO

**Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures ( rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.**

ITEM	Justification of Cost
1 External Database Fee (.26% of Contract)	Participation in external database is a required aspect of program to facilitate focus of treatment services and reporting of outcomes.
2 Advertising & Recruitment	This line item is used for employee recruitment advertising as well as health and sanction screenings prior to employment. This cost includes initial and ongoing training of all our personnel.
3 Computer & Equipment	Budgeted to provide efficient, secure, consistent, cost effective and reliable communication infrastructure for the program. Expenditures will include vendors, equipment, supplies, and employee costs related to the maintenance of communication. These costs include Computer Equipment of Desktop Computers with loaded software @ \$1,200 ea.; Laptop Computers for mobile providers with Docking stations @ \$1,500 ea.; 1 workgroup printer @ \$1,500 ea.; workgroup scanners @ \$1,500 ea.; and electronic signature pads @ \$500 ea. We also included the costs of the servers and networking equipment, EMR, email and security software and maintenance. Also includes license fees for HIPAA secure services to facilitate Telehealth services. We used Actual Cost as our cost basis. Equipment is leased and spread over the life of the contract.
4 EHR Support Fees	Even though SCCS owns the software rights to its Electronic Medical Records (EMR), we nevertheless must pay monthly maintenance fees to have continued use of the software and ongoing necessary support. The amount charged to us on a monthly basis is upon a set fee per user. The fees charged for administrative staff is charged to a cost center that does not calculate to Indirect.
5 Furniture Expense	Budgeted to cover the cost of desks, chairs, and related office furnishings as needed for the program.
6 Insurance - General	This line item includes contract-required coverage including Comprehensive General Liability with broad form property damage and contractual liability; Automobile Liability including coverage for owned, non-owned, and hired vehicles; Employer's Liability; Professional Liability; Sexual Misconduct Liability; Cyber Liability; Network Security & Privacy Liability.
7 Office Expense	Budgeted for general office supplies such as toner cartridges, paper, pencils, pens, filing supplies, and small equipment with an expected life of less than one year.
8 Office Space / Occupancy	Facility rents, including related common-area and operating costs passed through by the lessor, are allocated to the program based on the number of employee Full Time Equivalent (FTEs) occupying the space. We calculate the percentage of the program FTEs to total FTEs housed in the same facility, and this resulting percentage is multiplied against the total lease costs. This is the most logical allocation as the greatest determining factor of how much space is utilized is the number of staff requiring office space for each program.
9 Program Expense	Budgeted for direct program supplies including charts, client supplies and materials, and therapeutic toys and games. Program Expenses include materials that are training kits, handbooks, and other supplies.
10 Telephone & Internet	Telephone expenses include cell phones for all direct service staff, supervisors and directors. This cost category also includes all charges on program telephone land lines as well as internet services which enables necessary email access.
11 Training & Training Travel	This line item is for training costs via training videos (Relias) and in-person trainings to assist staff with proper handling of clients as well as keeping current on general practices related to the program and contract-required trainings.
12 Transportation Expense	Budgeted to cover the reimbursement of staff mileage for services provided on behalf the program. Currently budgeted at \$.725 per mile, it will not exceed standard mileage rates as established by the IRS for the period of the contract. SCCS will only reimburse for business-related miles which include travel from the "business home" or office location of the staff for required business travel. We do not reimburse staff commute mileage. Required destinations include travel to client's school, client's home, trainings, and meetings.
13 Indirect Expense	Indirect administrative costs are costs not identified by any one program or cost center. These costs have been calculated by using the salary allocation method which is an acceptable allocation method as stated in the OMB Circular A-122 and follow the guidelines in the federal government's OBM Circular No. 133 as an approved method of allocation. This cost is calculated at 15% of direct program costs to provide for administrative support, and will not exceed 15% of direct program costs. These costs include such departments as: Accounting, Human Resources, Quality Control, and IT. The amount includes Salaries and all applicable benefits such as: Vacation/sick/holiday pay, Health and Retirement, Employer Taxes, and Workers Compensation.

SAN BERNARDINO COUNTY  
 DEPARTMENT OF BEHAVIORAL HEALTH  
 SCHEDULE B  
 FY 2025-2026  
 January 1, 2026 to March 31, 2026

7.63%  
 Rate Per Minute

Mode 15					
CM&ICC (01-09)	MHS (10-50)	IHBS (57)	TBS (58)	MSS (60-69)	CI (70)
Weighted Rate	Weighted Rate	Weighted Rate	Weighted Rate	Weighted Rate	Weighted Rate
\$ 4.48	\$ 4.48	\$ 4.48	\$ 4.48	\$ -	\$ 4.48

Contractor Name: South Coast Community Services  
 RU # \_\_\_\_\_  
 Contract # / RFP # 21-472  
 Address: 25910 Acero, Suite 160  
 City, State, Zip Code: Mission Viejo, CA 92691  
 Date Form Completed: 46058

MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTE's	Projected Revenue Generated by Service Type						Clients Served			
			Mode 15						Starting Census			Monthly Census
			CM&ICC (01-09)	MHS (10-50)	IHBS (57)	TBS (58)	MSS (60-69)	CI (70)	Admissions (Episodes Opened)	Discharges (Episodes Closed)		
Jul-25			-	-	-	-	-	-	-	-	-	41
Aug-25			-	-	-	-	-	-	-	-	-	41
Sep-25			-	-	-	-	-	-	-	-	-	41
Oct-25			-	-	-	-	-	-	-	-	-	41
Nov-25			-	-	-	-	-	-	-	-	-	41
Dec-25			-	-	-	-	-	-	-	-	-	41
Jan-26	23,244	9.00	2,604	2,083	10,417	88,542	-	521	7	7	41	
Feb-26	23,244	9.00	2,604	2,083	10,417	88,542	-	521	7	7	41	
Mar-26	23,244	9.00	2,604	2,083	10,417	88,542	-	521	7	7	41	
Apr-26			-	-	-	-	-	-	-	-	-	41
May-26			-	-	-	-	-	-	-	-	-	41
Jun-26			-	-	-	-	-	-	-	-	-	41
TOTAL	69,732		7,813	6,250	31,250	265,625	0	1,563	21	21	62	
			<b>Total Revenue</b>						<b>Unduplicated Clients Served</b>			
			312,500.00						Estimated Cost Per Client: \$5,040			

	<b>Mode 15</b>						
	CM&ICC (01-09)	MHS (10-50)	IHBS (57)	TBS (58)	MSS (60-69)	CI (70)	TOTAL
<b>Total Minutes of Services</b>	1743	1395	6973	59272	0	348.66	<b>69732</b>
<b>Total Monthly Minutes of Services (Average)</b>	145	116	581	4939	0	29.05	<b>5811</b>
<b>Dosage (minutes) per client per month</b>	4	3	14	120	0	0.71	<b>142</b>
<b>Dosage (hours) per client per month</b>	0.06	0.05	0.24	2.01	0.00	0.01	<b>2.36</b>

Avg Monthly Census	Expected Length of Program (months)
41	3.50

**Total Hours Per Unduplicated Client for Duration of the Program: 8.27**

SCHEDULE A - Planning Estimates

CalAim/Fee for Service

Contractor Name:	South Coast Community Services
RU #	
Contract # / RFP #	21-472
Address:	25910 Acero, Suite 160
City, State, Zip Code:	Mission Viejo, CA 92691
Date Form Completed:	2/5/2026
Prepared by:	Gil A. Garcia
Title:	CFO

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
**Therapeutic Behavioral Services (TBS)**

FY 2025-2026  
April 1 to June 30, 2026

LINE #	MODE OF SERVICE SERVICE FUNCTION	15 (Outpatient)					TOTAL	
		Case Management & ICC (01-09)	Mental Health Services (10-50)	Intensive Home Based Services (57)	TBS (68)	Crisis Intervention (70)		
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<b>EXPENSES</b>								
2	SALARIES	5,023	4,019	20,094	170,797	1,005		200,938
3	BENEFITS	1,055	844	4,220	35,867	211		42,197
	(2+3 must equal total staffing costs)	6,078	4,863	24,314	206,665	1,216		243,135
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5	TOTAL EXPENSES (2+3+4)	7,813	6,250	31,250	265,625	1,563		312,500
<b>AGENCY REVENUES</b>								
6	PATIENT FEES							0
7	PATIENT INSURANCE							0
8	MEDI-CARE							0
9	GRANTS/OTHER							0
10	TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0		0
11	CONTRACT AMOUNT (5-10)	7,813	6,250	31,250	265,625	1,563		312,500
<b>FUNDING</b>								
12	MEDI-CAL (FFP) Share %	50.00%	3,906	3,125	15,625	132,813	781	156,250
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14	NET COUNTY FUNDS (Local Cost) <b>MUST = ZERO</b>		0	0	0	0	0	0
15	STATE FUNDING (Including Realignment)		3,906	3,125	15,625	132,813	781	156,250
16	FEDERAL FUNDING		3,906	3,125	15,625	132,813	781	156,250
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18	UNITS OF SERVICE		1,743	1,395	6,973	59,272	349	69,732

APPROVED:

*Ellen M. McGuirk*

02/26/2026

*Thelma Rodriguez*  
Thelma Rodriguez (Feb 26, 2026 12:35:29 PST)

02/26/2026

*Jill Smith*

02/26/2026

PROVIDER AUTHORIZED SIGNATURE

DATE

DBH PSAS

DATE

DBH PROGRAM MANAGER

DATE

Ellen McGuirk

Thelma Rodriguez

Jill Smith

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

DBH PSAS (PRINT NAME)

DATE

DBH PROGRAM MANAGER (PRINT NAME)





SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B

FY 2025-2026  
April 1 to June 30, 2026

Prepared by: Gil A. Garcia  
Title: CFO

Contractor Name: South Coast Community Services  
RU # \_\_\_\_\_  
Contract # / RFP # 21-472  
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4 EHR Support Fees	\$3,000	0%	\$0	100%	\$3,000
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12 Transportation Expense	\$11,200	0%	\$0	100%	\$11,200
13 Indirect Expense	\$40,761	0%	\$0	100%	\$40,761
<b>SUBTOTAL B:</b>	\$69,365		\$0		\$69,365
<b>GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:</b>					\$1,041,904

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
BUDGET NARRATIVE

FY 2025-2026  
April 1 to June 30, 2026

Contractor Name: South Coast Community Services  
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3 Computer & Equipment	Budgeted to provide efficient, secure, consistent, cost effective and reliable communication infrastructure for the program. Expenditures will include vendors, equipment, supplies, and employee costs related to the maintenance of communication. These costs include Computer Equipment of Desktop Computers with loaded software @ \$1,200 ea.; Laptop Computers for mobile providers with Docking stations @ \$1,500 ea.; 1 workgroup printer @ \$1,500 ea.; workgroup scanners @ \$1,500 ea.; and electronic signature pads @ \$500 ea. We also included the costs of the servers and networking equipment, EMR, email and security software and maintenance. Also includes license fees for HIPAA secure services to facilitate Telehealth services. We used Actual Cost as our cost basis. Equipment is leased and spread over the life of the contract.
4 EHR Support Fees	Even though SCCS owns the software rights to its Electronic Medical Records (EMR), we nevertheless must pay monthly maintenance fees to have continued use of the software and ongoing necessary support. The amount charged to us on a monthly basis is upon a set fee per user. The fees charged for administrative staff is charged to a cost center that does not calculate to Indirect.
5 Furniture Expense	Budgeted to cover the cost of desks, chairs, and related office furnishings as needed for the program.
6 Insurance - General	This line item includes contract-required coverage including Comprehensive General Liability with broad form property damage and contractual liability; Automobile Liability including coverage for owned, non-owned, and hired vehicles; Employer's Liability; Professional Liability; Sexual Misconduct Liability; Cyber Liability; Network Security & Privacy Liability.
7 Office Expense	Budgeted for general office supplies such as toner cartridges, paper, pencils, pens, filing supplies, and small equipment with an expected life of less than one year.
8 Office Space / Occupancy	Facility rents, including related common-area and operating costs passed through by the lessor, are allocated to the program based on the number of employee Full Time Equivalents (FTEs) occupying the space. We calculate the percentage of the program FTEs to total FTEs housed in the same facility, and this resulting percentage is multiplied against the total lease costs. This is the most logical allocation as the greatest determining factor of how much space is utilized is the number of staff requiring office space for each program.
9 Program Expense	Budgeted for direct program supplies including charts, client supplies and materials, and therapeutic toys and games. Program Expenses include materials that are training kits, handbooks, and other supplies.
10 Telephone & Internet	Telephone expenses include cell phones for all direct service staff, supervisors and directors. This cost category also includes all charges on program telephone land lines as well as internet services which enables necessary email access.
11 Training & Training Travel	This line item is for training costs via training videos (Relias) and in-person trainings to assist staff with proper handling of clients as well as keeping current on general practices related to the program and contract-required trainings.
12 Transportation Expense	Budgeted to cover the reimbursement of staff mileage for services provided on behalf of the program. Currently budgeted at \$.725 per mile, it will not exceed standard mileage rates as established by the IRS for the period of the contract. SCCS will only reimburse for business-related miles which include travel from the "business home" or office location of the staff for required business travel. We do not reimburse staff commute mileage. Required destinations include travel to client's school, client's home, trainings, and meetings.
13 Indirect Expense	Indirect administrative costs are costs not identified by any one program or cost center. These costs have been calculated by using the salary allocation method which is an acceptable allocation method as stated in the OMB Circular A-122 and follow the guidelines in the federal government's OMB Circular No. 133 as an approved method of allocation. This cost is calculated at 15% of direct program costs to provide for administrative support, and will not exceed 15% of direct program costs. These costs include such departments as: Accounting, Human Resources, Quality Control, and IT. The amount includes Salaries and all applicable benefits such as: Vacation/sick/holiday pay, Health and Retirement, Employer Taxes, and Workers Compensation.

SAN BERNARDINO COUNTY  
 DEPARTMENT OF BEHAVIORAL HEALTH  
 SCHEDULE B  
 FY 2025-2026  
 April 1 to June 30, 2026

7.63%  
 Rate Per Minute

Mode 15					
CM&ICC (01-09)	MHS (10-50)	IHBS (57)	TBS (58)	MSS (60-69)	CI (70)
Weighted Rate	Weighted Rate	Weighted Rate	Weighted Rate	Weighted Rate	Weighted Rate
\$ 4.48	\$ 4.48	\$ 4.48	\$ 4.48	\$ -	\$ 4.48

Contractor Name: South Coast Community Services  
 RU # \_\_\_\_\_  
 Contract # / RFP # 21-472  
 Address: 25910 Acero, Suite 160  
 City, State, Zip Code: Mission Viejo, CA 92691  
 Date Form Completed: 46058

MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTE's	Projected Revenue Generated by Service Type						Clients Served			
			Mode 15						Starting Census			Monthly Census
			CM&ICC (01-09)	MHS (10-50)	IHBS (57)	TBS (58)	MSS (60-69)	CI (70)	Admissions (Episodes Opened)	Discharges (Episodes Closed)		
Jul-25			-	-	-	-	-	-	-	-	-	41
Aug-25			-	-	-	-	-	-	-	-	-	41
Sep-25			-	-	-	-	-	-	-	-	-	41
Oct-25			-	-	-	-	-	-	-	-	-	41
Nov-25			-	-	-	-	-	-	-	-	-	41
Dec-25			-	-	-	-	-	-	-	-	-	41
Jan-26			-	-	-	-	-	-	-	-	-	41
Feb-26			-	-	-	-	-	-	-	-	-	41
Mar-26			-	-	-	-	-	-	-	-	-	41
Apr-26	23,244	9.00	2,604	2,083	10,417	88,542	-	521	7	7	41	
May-26	23,244	9.00	2,604	2,083	10,417	88,542	-	521	7	7	41	
Jun-26	23,244	9.00	2,604	2,083	10,417	88,542	-	521	7	7	41	
TOTAL	69,732		7,813	6,250	31,250	265,625	0	1,563	21	21	62	
			<b>Total Revenue</b> 312,500.00						<b>Unduplicated Clients Served</b> 62			
									<b>Estimated Cost Per Client:</b> \$5,040			

	<b>Mode 15</b>						
	CM&ICC (01-09)	MHS (10-50)	IHBS (57)	TBS (58)	MSS (60-69)	CI (70)	TOTAL
<b>Total Minutes of Services</b>	1743	1395	6973	59272	0	348.66	<b>69732</b>
<b>Total Monthly Minutes of Services (Average)</b>	145	116	581	4939	0	29.05	<b>5811</b>
<b>Dosage (minutes) per client per month</b>	4	3	14	120	0	0.71	<b>142</b>
<b>Dosage (hours) per client per month</b>	0.06	0.05	0.24	2.01	0.00	0.01	<b>2.36</b>

Avg Monthly Census	Expected Length of Program (months)
41	3.50

Total Hours Per Unduplicated Client for Duration of the Program: **8.27**

SCHEDULE A - Planning Estimates

CalAim/Fee for Service

Contractor Name:	South Coast Community Services
RU #	
Contract # / RFP #	21-472
Address:	25910 Acero, Suite 160
City, State, Zip Code:	Mission Viejo, CA 92691
Date Form Completed:	2/5/2026
Prepared by:	Gil A. Garcia
Title:	CFO

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
**Therapeutic Behavioral Services (TBS)**

FY 2026-2027  
July 1, 2026 to December 31, 2026

LINE #	MODE OF SERVICE SERVICE FUNCTION	15 (Outpatient)					TOTAL	
		Case Management & ICC (01-09)	Mental Health Services (10-50)	Intensive Home Based Services (57)	TBS (68)	Crisis Intervention (70)		
1	Distribution %	100.00%	2.50%	2.00%	10.00%	85.00%	0.50%	100.00%
<b>EXPENSES</b>								
2	SALARIES	10,047	8,038	40,188	341,594	2,009		401,875
3	BENEFITS	2,110	1,688	8,440	71,736	422		84,395
	<b>(2+3 must equal total staffing costs)</b>	<b>12,157</b>	<b>9,725</b>	<b>48,627</b>	<b>413,330</b>	<b>2,431</b>		<b>486,270</b>
4	OPERATING EXPENSES	3,468	2,775	13,873	117,921	694		138,730
5	TOTAL EXPENSES (2+3+4)	15,625	12,500	62,500	531,250	3,125		625,000
<b>AGENCY REVENUES</b>								
6	PATIENT FEES							0
7	PATIENT INSURANCE							0
8	MEDI-CARE							0
9	GRANTS/OTHER							0
10	TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0		0
11	CONTRACT AMOUNT (5-10)	15,625	12,500	62,500	531,250	3,125		625,000
<b>FUNDING</b>								
12	MEDI-CAL (FFP) <small>Share %</small>	7,813	6,250	31,250	265,625	1,563		312,500
13	2011 Realignment <small>50.00%</small>	7,813	6,250	31,250	265,625	1,563		312,500
	FUNDING TOTAL	15,625	12,500	62,500	531,250	3,125		625,000
14	NET COUNTY FUNDS (Local Cost) <b>MUST = ZERO</b>	0	0	0	0	0		0
15	STATE FUNDING (Including Realignment)	7,813	6,250	31,250	265,625	1,563		312,500
16	FEDERAL FUNDING	7,813	6,250	31,250	265,625	1,563		312,500
	TOTAL FUNDING	15,625	12,500	62,500	531,250	3,125		625,000
17	TARGET COST PER UNIT OF SERVICE	\$4.48	\$4.48	\$4.48	\$4.48	\$4.48		\$4.48
18	UNITS OF SERVICE	3,487	2,789	13,946	118,544	697		139,464

APPROVED:

*Ellen M. McGuirk*

02/26/2026

*Thelma Rodriguez*

02/26/2026

*Jill Smith*

02/26/2026

PROVIDER AUTHORIZED SIGNATURE

DATE

DBH PSAS

DATE

DBH PROGRAM MANAGER

DATE

Ellen McGuirk

Thelma Rodriguez

Jill Smith

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

DBH PSAS (PRINT NAME)

DATE

DBH PROGRAM MANAGER (PRINT NAME)





SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B

FY 2026-2027

July 1, 2026 to December 31, 2026

Prepared by: Gil A. Garcia  
Title: CFO

Contractor Name: South Coast Community Services  
RU # \_\_\_\_\_  
Contract # / RFP # 21-472  
Address: 25910 Acero, Suite 160  
City, State, Zip Code: Mission Viejo, CA 92691  
Date Form Completed: 46058

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM
1 External Database Fee (.26% of Contract)	\$1,625	0%	\$0	100%	\$1,625
2 Advertising & Recruitment	\$1,000	0%	\$0	100%	\$1,000
3 Computer & Equipment	\$4,200	0%	\$0	100%	\$4,200
4 EHR Support Fees	\$6,000	0%	\$0	100%	\$6,000
5 Furniture Expense	\$2,000	0%	\$0	100%	\$2,000
6 Insurance - General	\$3,500	0%	\$0	100%	\$3,500
7 Office Expense	\$900	0%	\$0	100%	\$900
8 Office Space / Occupancy	\$9,300	0%	\$0	100%	\$9,300
9 Program Expense	\$682	0%	\$0	100%	\$682
10 Telephone & Internet	\$4,600	0%	\$0	100%	\$4,600
11 Training & Training Travel	\$1,000	0%	\$0	100%	\$1,000
12 Transportation Expense	\$22,400	0%	\$0	100%	\$22,400
13 Indirect Expense	\$81,523	0%	\$0	100%	\$81,523
<b>SUBTOTAL B:</b>	\$138,730		\$0		\$138,730
<b>GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:</b>					\$1,111,269

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B  
BUDGET NARRATIVE

FY 2026-2027  
July 1, 2026 to December 31, 2026

Prepared by: Gil A. Garcia  
Title: CFO

Contractor Name: South Coast Community Services  
RU #: \_\_\_\_\_  
Contract # / RFP #: 21-472  
Address: 25910 Acero, Suite 160  
City, State, Zip Code: Mission Viejo, CA 92691  
Date Form Completed: 46058

**Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures ( rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.**

ITEM	Justification of Cost
1 External Database Fee (.26% of Contract)	Participation in external database is a required aspect of program to facilitate focus of treatment services and reporting of outcomes.
2 Advertising & Recruitment	This line item is used for employee recruitment advertising as well as health and sanction screenings prior to employment. This cost includes initial and ongoing training of all our personnel.
3 Computer & Equipment	Budgeted to provide efficient, secure, consistent, cost effective and reliable communication infrastructure for the program. Expenditures will include vendors, equipment, supplies, and employee costs related to the maintenance of communication. These costs include Computer Equipment of Desktop Computers with loaded software @ \$1,200 ea.; Laptop Computers for mobile providers with Docking stations @ \$1,500 ea.; 1 workgroup printer @ \$1,500 ea.; workgroup scanners @ \$1,500 ea.; and electronic signature pads @ \$500 ea. We also included the costs of the servers and networking equipment, EMR, email and security software and maintenance. Also includes license fees for HIPAA secure services to facilitate Telehealth services. We used Actual Cost as our cost basis. Equipment is leased and spread over the life of the contract.
4 EHR Support Fees	Even though SCCS owns the software rights to its Electronic Medical Records (EMR), we nevertheless must pay monthly maintenance fees to have continued use of the software and ongoing necessary support. The amount charged to us on a monthly basis is upon a set fee per user. The fees charged for administrative staff is charged to a cost center that does not calculate to Indirect.
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9 Program Expense	Budgeted for direct program supplies including charts, client supplies and materials, and therapeutic toys and games. Program Expenses include materials that are training kits, handbooks, and other supplies.
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11 Training & Training Travel	This line item is for training costs via training videos (Relias) and in-person trainings to assist staff with proper handling of clients as well as keeping current on general practices related to the program and contract-required trainings.
12 Transportation Expense	Budgeted to cover the reimbursement of staff mileage for services provided on behalf the program. Currently budgeted at \$.725 per mile, it will not exceed standard mileage rates as established by the IRS for the period of the contract. SCCS will only reimburse for business-related miles which include travel from the "business home" or office location of the staff for required business travel. We do not reimburse staff commute mileage. Required destinations include travel to client's school, client's home, trainings, and meetings.
13 Indirect Expense	Indirect administrative costs are costs not identified by any one program or cost center. These costs have been calculated by using the salary allocation method which is an acceptable allocation method as stated in the OMB Circular A-122 and follow the guidelines in the federal government's OBM Circular No. 133 as an approved method of allocation. This cost is calculated at 15% of direct program costs to provide for administrative support, and will not exceed 15% of direct program costs. These costs include such departments as: Accounting, Human Resources, Quality Control, and IT. The amount includes Salaries and all applicable benefits such as: Vacation/sick/holiday pay, Health and Retirement, Employer Taxes, and Workers Compensation.

SAN BERNARDINO COUNTY  
 DEPARTMENT OF BEHAVIORAL HEALTH  
 SCHEDULE B  
 FY 2026-2027  
 July 1, 2026 to December 31, 2026

15.26%  
 Rate Per Minute

Mode 15					
CM&ICC (01-09)	MHS (10-50)	IHBS (57)	TBS (58)	MSS (60-69)	CI (70)
Weighted Rate	Weighted Rate	Weighted Rate	Weighted Rate	Weighted Rate	Weighted Rate
\$ 4.48	\$ 4.48	\$ 4.48	\$ 4.48	\$ -	\$ 4.48

Contractor Name: South Coast Community Services  
 RU # \_\_\_\_\_  
 Contract # / RFP # 21-472  
 Address: 25910 Acero, Suite 160  
 City, State, Zip Code: Mission Viejo, CA 92691  
 Date Form Completed: 46058

MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTE's	Projected Revenue Generated by Service Type						Clients Served			
			Mode 15						Starting Census			Monthly Census
			CM&ICC (01-09)	MHS (10-50)	IHBS (57)	TBS (58)	MSS (60-69)	CI (70)	Admissions (Episodes Opened)	Discharges (Episodes Closed)		
Jul-26	23,244	9.00	2,604	2,083	10,417	88,542	-	521	7	7	41	
Aug-26	23,244	9.00	2,604	2,083	10,417	88,542	-	521	7	7	41	
Sep-26	23,244	9.00	2,604	2,083	10,417	88,542	-	521	7	7	41	
Oct-26	23,244	9.00	2,604	2,083	10,417	88,542	-	521	7	7	41	
Nov-26	23,244	9.00	2,604	2,083	10,417	88,542	-	521	7	7	41	
Dec-26	23,244	9.00	2,604	2,083	10,417	88,542	-	521	7	7	41	
Jan-27			-	-	-	-	-	-			41	
Feb-27			-	-	-	-	-	-			41	
Mar-27			-	-	-	-	-	-			41	
Apr-27			-	-	-	-	-	-			41	
May-27			-	-	-	-	-	-			41	
Jun-27			-	-	-	-	-	-			41	
<b>TOTAL</b>	<b>139,464</b>		<b>15,625</b>	<b>12,500</b>	<b>62,500</b>	<b>531,250</b>	<b>0</b>	<b>3,125</b>	<b>42</b>	<b>42</b>	<b>83</b>	
<b>Total Revenue</b>						<b>625,000.00</b>	<b>Unduplicated Clients Served</b>				<b>83</b>	
<b>Estimated Cost Per Client:</b>						<b>\$7,530</b>						

	<b>Mode 15</b>						
	CM&IC (01-09)	MHS (10-50)	IHBS (57)	TBS (58)	MSS (60-69)	CI (70)	TOTAL
<b>Total Minutes of Services</b>	3487	2789	13946	118544	0	697.32	<b>139464</b>
<b>Total Monthly Minutes of Services (Average)</b>	291	232	1162	9879	0	58.11	<b>11622</b>
<b>Dosage (minutes) per client per month</b>	7	6	28	241	0	1.42	<b>283</b>
<b>Dosage (hours) per client per month</b>	0.12	0.09	0.47	4.02	0.00	0.02	<b>4.72</b>

Avg Monthly Census	Expected Length of Program (months)
41	3.50

Total Hours Per Unduplicated Client for Duration of the Program: 16.54



## Levine Act – Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439)

The following is a list of items that are not covered by the Levine Act. A Campaign Contribution Disclosure Form will not be required for the following:

- Contracts that are competitively bid and awarded as required by law or County policy
- Contracts with labor unions regarding employee salaries and benefits
- Personal employment contracts
- Contracts under \$50,000
- Contracts where no party receives financial compensation
- Contracts between two or more public agencies
- The review or renewal of development agreements unless there is a material modification or amendment to the agreement
- The review or renewal of competitively bid contracts unless there is a material modification or amendment to the agreement that is worth more than 10% of the value of the contract or \$50,000, whichever is less
- Any modification or amendment to a matter listed above, except for competitively bid contracts.

### **DEFINITIONS**

Actively supporting or opposing the matter: (a) Communicate directly with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] for the purpose of influencing the decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter for the purpose of influencing the County's decision on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

Agent: A third-party individual or firm who, for compensation, is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

Otherwise related entity: An otherwise related entity is any for-profit organization/company which does not have a parent-subsidary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

Parent-Subsidiary Relationship: A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

**Contractors must respond to the questions on the following pages. If a question does not apply respond N/A or Not Applicable.**

1. Name of Contractor: South Coast Children’s Society, Inc., dba South Coast Community Services
2. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?  
 Yes  If yes, skip Question Nos. 3-4 and go to Question No. 5      No
3. Name of Principal (i.e., CEO/President) of entity listed in Question No. 1, if the individual actively supports the matter and has a financial interest in the decision: Ellen McGuirk, CEO
4. If the entity identified in Question No.1 is a corporation held by 35 or less shareholders, and not publicly traded (“closed corporation”), identify the major shareholder(s):

N/A

5. Name of any parent, subsidiary, or otherwise related entity for the entity listed in Question No. 1 (see definitions above):

Company Name	Relationship
N/A	

6. Name of agent(s) of Contractor:

Company Name	Agent(s)	Date Agent Retained (if less than 12 months prior)
N/A		

7. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and//or Agent(s):
N/A		

8. Name of any known individuals/companies who are not listed in Questions 1-7, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name
N/A	

9. Was a campaign contribution, of more than \$500, made to any member of the San Bernardino County Board of Supervisors or other County elected officer within the prior 12 months, by any of the individuals or entities listed in Question Nos. 1-8?

No  If **no**, please skip Question No. 10.

Yes  If **yes**, please continue to complete this form.

10. Name of Board of Supervisor Member or other County elected officer: \_\_\_\_\_

Name of Contributor: N/A \_\_\_\_\_

Date(s) of Contribution(s): \_\_\_\_\_

Amount(s): \_\_\_\_\_

Please add an additional sheet(s) to identify additional Board Members or other County elected officers to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor understands that the individuals and entities listed in Question Nos. 1-8 are prohibited from making campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer while award of this Contract is being considered and for 12 months after a final decision by the County.

**ATTACHMENT IV****FEDERAL CONTRACTING PROVISIONS**

Contractor shall comply with the following additional terms:

**A. Clean Air Act and the Federal Water Pollution Control Act (42 USC §§ 7401-7671q, 33 USC §§ 1251-1387.)**Clean Air Act

1. Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
2. Contractor agrees to report each violation to the County and understands and agrees that the County will, in turn, report each violation as required to assure notification to the federal funding source, and the appropriate Environmental Protection Agency Regional Office.
3. Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance.

Federal Water Pollution Control Act

1. Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
2. Contractor agrees to report each violation to the County and understands and agrees that the County will, in turn, report each violation as required to assure notification to the federal funding source, and the appropriate Environmental Protection Agency Regional Office.
3. Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance.

**B. Procurement of Recovered Materials (45 CFR § 75.331)**

1. Contractor shall comply with the provisions of section 6002 of the Federal Solid Waste Disposal Act, as amended by the federal Resource conservation and Recovery Act, as the same may be amended, which include (but are not necessarily limited to): procuring only items designated in guidelines of the Environmental Protection Agency at 40 CFR Part 247 (as the same may be amended) that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired by the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the Environmental Protection Agency guidelines.
2. This provision does not apply if the items cannot be acquired—
  - a. Competitively within a timeframe providing compliance with the contract performance schedule.
  - b. Meeting contract performance requirements; or
  - c. At a reasonable price.
3. Information about this requirement, along with the list of EPA- designated items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.

4. The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

**C. Prohibited Telecommunications and Video Surveillance Equipment and Services (2 C.F.R. §200.216)**

Contractor certifies that it will not use contract funds to:

- (1) Procure or obtain covered telecommunications equipment or services;
- (2) Extend or renew a contract to procure or obtain covered telecommunications equipment or services; or
- (3) Enter into a contract (or extend or renew a contract) to procure or obtain covered telecommunications equipment or services.

“Covered telecommunications equipment or services” means those equipment and services defined at 2 C.F.R. §200.16(b).

**D. Domestic Preference for Procurements (2 C.F.R. § 200.322)**

Contractor should, to the greatest extent practicable and consistent with law, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States. “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

**E. Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352 (as amended))**

Contractor certifies that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 USC 1352. Contractor shall also disclose to the County any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.

*[certification continued on next page]*

**ANTI- LOBBYING CERTIFICATION**

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
4. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
5. The Contractor, South Coast Children's Society, Inc., dba South Coast Community Services, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

\_\_\_\_\_  
Signature of Contractor's Authorized Official

Ellen McGuirk, Chief Executive Officer  
\_\_\_\_\_  
Name and Title of Contractor's Authorized Official

\_\_\_\_\_  
Date