

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

March 1, 2022

FROM

VICTOR TORDESILLAS, Director, Department of Risk Management

SUBJECT

Contracts for Risk Control Services

RECOMMENDATION(S)

Approve fee-for-service **Contracts** with the following companies for the provision of inspection, review and analysis of County facilities, operations, and equipment to ensure compliance with State and Federal regulations, environmental and occupational health regulations, and compliance with the Standard Practice Insurance and Indemnity Policy, for an aggregate amount not to exceed \$670,000, for the period of April 17, 2022 through April 16, 2027:

1. Alta Environmental, LP an NV5 Company. **Contract No. 22-159.**
2. Group Delta Consultants, Inc. **Contract No. 22-160.**
3. Pacific EH&S Services, Inc. **Contract No. 22-161.**
4. Pelletier & Associates, Inc. dba P3 Ergonomics. **Contract No. 22-162.**
5. Safety Center Incorporated. **Contract No. 22-163.**
6. TRC Solutions, Inc. (TRC). **Contract No. 22-164.**
(Presenter: Victor Tordesillas, Director 386-8621)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The estimated annual cost of \$134,000 for risk control services will be paid from various Department of Risk Management (DRM) funds. These services will be paid on a fee for service basis in accordance with contracted rates stated in the contract. Sufficient appropriation and revenue are available in the 2021-22 DRM budget and will be included in future recommended budgets.

BACKGROUND INFORMATION

On January 1, 2000, legislation authorized the assessment of monetary penalties against public entities for California Department of Industrial Relations, Division of Occupational Safety and Health (CAL/OSHA) violations and citations. In addition, the County is required to comply with CAL/OSHA ergonomic standards. Due to this mandate, there is an ongoing need for inspection and monitoring of over 3,000 County facilities located over 20,000 square miles. By utilizing specialty risk control services to supplement in-house resources, DRM can expedite the inspection of County facilities, equipment and operations to ensure compliance with State and

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Federal regulations. Such services will also reduce the County's cost of claims, accidents and injuries, and will assist in the avoidance of monetary penalties.

Risk control vendors provide services such as training classes on asbestos, crane/heavy equipment, fall protection, flagging, forklift, hazmat, ladder, lifting, respirator, scaffold and shoring. They conduct inspections for asbestos, radiation dosimetry, electrical, bark beetle emergency, and crane and fall protection. They also perform ergonomic assessments, mold studies, industrial hygiene services, and lead studies.

PROCUREMENT

On August 30, 2021, DRM released Request for Proposal (RFP) No. RMG121-RMADM-4248, soliciting proposals for risk control services. The RFP was posted on San Bernardino County's Electronic Procurement Network (ePro), and the following six proposals were received:

VENDOR NAME	HEADQUARTERS LOCATION
Alta Environmental, LP and NV5 Company	Long Beach
Group Delta Consultants, Inc.	Ontario
Pacific EH&S Services, Inc.	Orange
Pelletier & Associates, Inc. dba P3 Ergonomics	Lake Forest
Safety Center Incorporated	Sacramento
TRC Solutions, Inc. (TRC)	Riverside

An evaluation panel composed of staff from County Counsel, Facilities Management, Performance, Education & Resource Center (PERC), and DRM evaluated the proposals based on compliance with the RFP requirements, qualifications, and experience, proposed work plan, expertise in risk control services, references, and cost. The evaluation panel recommended a contract be awarded to all proposers. The County and proposers successfully negotiated the fee schedule on Attachment A of the contract.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Cynthia O'Neill, Principal Assistant County Counsel, 387-5397) on January 31, 2022; Purchasing Department (Bruce Cole, Supervising Buyer, 387-2148) on January 31, 2022; Human Resources (Diane Rundles, Human Resources Director, 387-5572) on February 3, 2022; Finance (Sofia Almeida, Administrative Analyst, 387-4378) on February 10, 2022; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on February 11, 2022.

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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Dawn Rowe
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: March 1, 2022



cc: Risk- Tordesillas w/agree
Contractor- C/O Risk w/agree
File- w/agree
LA 03/9/2022