

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS
OF SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT
AND RECORD OF ACTION**

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

March 25, 2025

FROM

**DAN MUNSEY, Fire Chief/Fire Warden, San Bernardino County Fire Protection District
DON DAY, Director, Project and Facilities Management Department**

SUBJECT

Budget Adjustment for County Fire Station 92 Boat Safety Dock in Lake Arrowhead

RECOMMENDATION(S)

Acting as the governing body of San Bernardino County and the San Bernardino County Fire Protection District:

1. Approve a budget increase in the amount of \$180,000, from \$468,600 to \$648,600, to Capital Improvement Program Project No. 23-031, for the County Fire Station 92 Boat Safety Dock Project.
2. Authorize the Auditor-Controller/Treasurer/Tax Collector to post the necessary budget adjustments for Capital Improvement Program Project No. 23-031 to the 2024-25 budget, as indicated in the Financial Impact section (Four votes required).

(Presenter: Don Day, Director, 387-5000)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The additional \$180,000 for the County Fire Station 92 Boat Safety Dock Project (Project) will be funded through the Mountain Regional Service Zone Fund.

The following budget adjustments are needed to fund the Project:

| Fund Center | Commitment Item | Description | Action | Amount | WBSE |
|--------------------|------------------------|---|---------------|---------------|-------------|
| 7700003100 | 54304030 | Structures and Improvements to Structures | Increase | \$180,000 | 10.10.1347 |
| 7700003100 | 55415017 | Capital Assets Transfers In | Increase | \$180,000 | 10.10.1347 |

**Budget Adjustment for County Fire Station 92 Boat Safety Dock in Lake Arrowhead
March 25, 2025**

BACKGROUND INFORMATION

The San Bernardino County Fire Protection District (SBCFPD), Station 92 boat safety dock currently shares an unsecured dock with Arrowhead Lake Association (Property Owner), which needs repairs. Construction of a new boat dock exclusively for SBCFPD use will isolate the safety boat away from privately owned boats, which reduces the risk of damage and provides exclusive security access for SBCFPD staff.

On June 14, 2022 (Item No. 103), the Board of Supervisors (Board) approved the 2022-23 Capital Improvement Program (CIP) budget, which included an estimated budget for the Project, in the amount of \$360,600.

On May 23, 2023, (Item No. 52), the Board approved a budget increase of \$108,000 for the inclusion of a boat lift on the new dock. The boat lift will improve the security and functionality of the watercraft during inclement weather conditions, thus extending the useful life of the watercraft, and will provide an alternate means of access for out-of-water boat service.

Approval of this budget increase will allow for modifications to the original design, including the replacement of the gangway and implementation of access control. The changes are necessary to ensure the safety of SBCFPD staff and property due to the proximity of the new safety dock to an existing public dock, which did not raise concerns until after construction of the Project began.

PROCUREMENT

On July 21, 2022, the County Administrative Office approved funds for Project and Facilities Management Department (PFMD) to issue a JOC to construct a new boat safety dock. Upon Board approval of this item, PFMD can authorize the JOC Contractor to proceed with the added scope of work.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Kaleigh Ragon, Deputy County Counsel, 387-5455) on March 13, 2025; San Bernardino County Fire Protection District (Nidia Vargas, Management Analyst, 387-6134) on February 6, 2025; Purchasing (Ariel Gill, Supervising Buyer, 387-2070) on February 6, 2025; Auditor-Controller/Treasurer/Tax Collector (Charlene Huang, Auditor-Controller Manager, 382-7022) on February 11, 2025; Project and Facilities Management (Robert Gilliam, Chief of Project Management, 387-5000) on February 11, 2025; Finance (Yael Verduzco, Principal Administrative Analyst, 387-5285) on February 18, 2025; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on February 24, 2025.

(BL 361-7215)

**Budget Adjustment for County Fire Station 92 Boat Safety Dock in Lake Arrowhead
March 25, 2025**


Record of Action of the Board of Directors
San Bernardino County Fire Protection District

Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD/SECRETARY

BY 
DATED: March 25, 2025



cc: File - SDD/SBCFPD
MBA 03/27/2025